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| --- | --- | --- | --- | --- | --- | --- |
| Legislation:  1. Local Government Act 1989 (Sections 204(2), 207A(c) and S223); 2. Road Management Act 2004;  3. Road Management Plan 2017;  4. Lands Act 1958;  5. Planning And Environment Act 1987 | | | | | |  |
| APPLICANT DETAILS | | | | | | |
| **To:**  **(Coordinating Road Authority)** | **South Gippsland Shire Council**  **9 Smith Street (Private Bag 4) Leongatha 3953** | **Date:** | | | **\_\_ / \_\_ / 20\_\_** | |
| **Permit Number:** | | |  | |
| **Your Ref:** | | |  | |
| **From:**  **(Applicant’s Name)** |  | **Application Fee:**  **(ONLY for ”Application for Consent”)** | | | **$ 680.00 (GST Inc.)** | |
| **Postal Address:**  **(Applicant’s Address)** |  | | | | | |
|  | | | | | |
| **City/Town:** |  | | | | | |
| **State:** |  | | **Postcode:** |  | | |
| **Contact Person:** |  | | | | | |
| **Telephone (BH):** |  | | **Facsimile:** | | | |
| **Mobile:** |  | | **Email:** | | | |

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| **This form is required if an unused government road or licensed government road is required for access to two or more land parcels.**  **Please place a** 🗹 **or** 🗷 **in the boxes against each criteria:**   * The proposed road provides primary access to two or more land parcels. * Is there any reasonable alternative access to the subject properties. * The unused government road is a licensed government road. * The construction of the road will be in accordance with Council’s Infrastructure Design Manual (IDM). * The construction of the road to the appropriate standards is not in an area covered by any Planning Scheme overlay. If it is, then a Planning Permit is needed in order to undertake road work. * The construction of the road to the appropriate standards is not severely affected by terrain or subject to flooding, that would result in exorbitant construction and maintenance costs. * The construction of the road does not involve removal of protected or significant vegetation. * An undertaking to meet Council’s reasonable costs of and incidental to any enquiry that may be carried out by Council. * A Dial Before you Dig should be carried out before any works are started to establish if any service providers are affected by the works. * A *“*[*Working in Road Reserve*](http://www.southgippsland.vic.gov.au/info/20080/roads/104/working_within_a_road_reserve)*”* permit is required to be obtained by the applicant from Council for construction, or for maintenance activities which require closing the subject road. * The construction of the road should be completed prior to any building or construction works occurring on the land. * The applicant will be required to construct and maintain the property access in accordance with Council’s standards and bear all costs associated with the construction and maintenance of the road during the twelve month Defects Liability Period agreed to by Council following which Council will be responsible for the maintenance of the road in accordance with its Road Management Plan 2017. |

**Information to accompany application:**

This formal application is made by the applicant to enable Council to initiate assessment of the applicant’s request to open the subject unused government road to traffic.

To assist and expedite the Council’s assessment of this application, the following information is required to accompany this application;

* How many properties will the government road be used for access and include Lot and Plan Numbers \_\_\_\_\_\_\_\_\_\_\_\_
* The particulars of all adjacent titles and roads.
* Extents of existing roads and other infrastructure surrounding the unused road.
* Details of the person or person’s known by the applicant who hold the grazing licenses issued under the Land Act 1958, over the unused road subject of this application.
* Full particulars of the reasons for the request for the road opening, noting that in circumstances such as these, Council would need to be satisfied that it is in the interests of the public that the road be duly opened.

**If the Application progresses:**

* + A full site plan of the unused government road, showing the land concerned and the exact area in respect of which the opening is sought.
  + To be prepared by licensed surveyor, to scale and with dimensions.

**Location Of unused Government Road To Be Opened**

Property Address:

Lot & Plan Numbers:

Provide Description & Plan: