

Application to Register Domestic Animals

For year ending 10 April 2026



South Gippsland
Shire Council

All dogs and cats 3 months and older must be registered in accordance with the Domestic Animals Act 1994. Owners who fail to register their animal may be liable for a penalty. It is compulsory for all dogs and cats kept within South Gippsland to be implanted with a microchip. For a child under the age of 18, the dog or cat must be registered in the parent's or guardian's name. Under the provisions of the Information Privacy Act, the information provided on this form will be used solely for the purpose for which it is given or for any approved secondary purpose under the Act.

Owner Details

Surname: _____ Given Names: _____

Postal Address: _____

Property at which animals are kept: _____

Tel. Home: _____ Tel. Work: _____ Mobile: _____

Email: _____ Owner Date of Birth:/...../.....

Pension Concession Number: _____
*Centrelink consent over page must be signed _____
Card Expiry Date:/...../.....

Registration Transfer (see reverse) _____ Name of previous Council: _____

Animal Details	Animal 1		Animal 2	
Animal Type	Dog	Cat	Dog	Cat
Animal Name				
Breed				
Colour				
Gender	Male	Female	Male	Female
Desexed (attach evidence)	Yes	No	Yes	No
Microchip				
Age or Date of Birth				
Restricted Breed Dog Declared	Yes	No	Yes	No
Dangerous Dog	Yes	No	Yes	No
Declared Menacing Dog	Yes	No	Yes	No
Approved Association (attach evidence)	Yes	No	Yes	No
Approved Training Organisation (attach evidence)	Yes	No	Yes	No
Working Dog (attach evidence)	Yes	No	Yes	No
Guide Dog (attach evidence)	Yes	No	Yes	No
Assistance Dog (attach evidence)	Yes	No	Yes	No

Owner Declaration:

I declare that the information on this form is true and correct and that any dog on this form has been correctly identified as to whether they are, or are not, a restricted breed. Restricted breeds include: American Pit Bull Terrier (or Pit Bull Terrier), Fila Brasileiro, Dogo Argentino, Japanese Tosa or Perro de Presa Canario. I understand that providing false information is liable to prosecution under the Domestic Animals Act 1994.

Signature:..... Date:

Office Use Only

Animal 1 Tag No.	Receipt No.	Fee Paid \$
Animal 2 Tag No.	Receipt Date	

Important Information About Your Animal

Registration Fees	Regular	Pension
Non-desexed dog or cat (Microchipping is compulsory)	\$180.00	\$90.00
Restricted breed, declared dangerous or menacing dog	\$360.00	N/A
Desexed dog or cat		
Dog or cat over 10 years of age		
Working dog (kept specifically for working stock)		
Dog or cat kept for breeding at a Registered Domestic Animal Business		
Dog or cat registered with AND owner a current member of an applicable organisation	\$60.00	\$30.00
Dog trained by a Government approved obedience training organisation		
Hounds registered with the Game Management Authority		
Guide Dog; Assistance Dog (strict criteria apply)	FREE	
Transfer of current registration from another Victorian Council (must provide copy of current registration and receipt)	FREE	

Pensioner Concessions

Holders of an eligible pension card are entitled to a 50% reduction in registration fees (this excludes Restricted breed, declared dangerous or menacing dogs).

Please present your card in person at the time of registration.

**Health Care Card holders are not eligible for this concession.*

Consent to check Centrelink details

By signing below, I authorise South Gippsland Shire Council:

- to use Centrelink Confirmation eServices to perform a Centrelink enquiry of my Centrelink or Veteran's Affairs customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service;
- Services Australia (the agency) to provide the results of that enquiry to South Gippsland Shire Council.

I understand that:

- the agency will disclose personal information to the Council including my name, address, payment and concession card type and status to confirm my eligibility for a concession, rebate or service;
- this consent, once signed, remains valid while I am a customer of the Council unless I withdraw it by contacting the Council or the agency. I can get proof of my circumstances/details from the agency and provide it to the Council so my eligibility for relevant concession, rebate or service can be determined;
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the concession, rebate or service provided by the Council.

Declaration:

I declare that the information I have supplied in this form and any attachments to this form, are true and correct to the best of my knowledge.

Signature:

Date:

Documentation for Reduced Fees

If your animal is eligible for a reduction in fees, documented evidence of eligibility is required. If certificates cannot be supplied, a suitably witnessed Statutory Declaration will be required.

Assistance Dog Exemption

There are a number of set criteria that *must* be met in order to claim the Assistance Dog Exemption. Please contact us for further information if you believe you may qualify for this.

State Government Levy

Your animal registration fees include the State Government Levy of \$4.51 per animal. This is primarily used to fund responsible pet ownership education programs.

Applicable Organisations

Australian National Cats Inc, Dogs Victoria, Feline Control Council (Victoria) Inc, The Governing Council of the Cat Fancy Australia & Victoria Inc, Game Management Authority, Master Dog Breeders & Associates, Responsible Pet Breeders Australia.

Approved Obedience Training Organisations

Australian Association of Professional Dog Trainers Inc, The Kintala Dog Club Association Inc., Delta Institute.

Excess Animals

Permits must be obtained to keep more than two dogs and/or two cats per residential property.

Replacement Tags

Replacement tags can be obtained from Council free of charge.

Statutory Declaration—State of Victoria

I, (name) of

..... (address) do solemnly and sincerely declare that the information over page supplied by me in relation to the desexing and/or working dog status, as listed under the Domestic Animals Act 1994, is true and correct.

Owner's Signature:

Date:/...../.....

Declared at:

Before me: (Signature & Stamp of Authorised Witness):

.....
(Authorised Witness: Justice of the Peace, Pharmacist, Police Officer, Court Registrar, Bank Manager, Medical Practitioner, Dentist)

Applications with supporting evidence can be submitted

- online at www.southgippsland.vic.gov.au
- in person at 9 Smith Street, Leongatha or 15 Little Commercial Street Korumburra
- via email to council@southgippsland.vic.gov.au
- via post to Private Bag 4, Leongatha Vic 3953

Payments can be made in person, over the phone, online through our website or via BPAY.

Enquiries

Tel: 03 5662 9200 Fax: 03 5662 3754
Email: council@southgippsland.vic.gov.au
Website: www.southgippsland.vic.gov.au