



South Gippsland
Shire Council

Building Enquiry Form - Building Regulation 51

Applicant Details: ☐ Owner ☐ Agent ☐ Draftsperson ☐ Building Surveyor ☐ Other

Name:

Reference number:

Address:

Town: Post Code: Phone number:

Email:

Property Details:

Lot: Plan Number: Volume: Folio:

Registered owner:

Address:

Town: ... Post Code:

Description of works:

Please select the relevant information required:

- ☐ **(1) Building Land Information - \$50.70**
- details of any permit or certificate of final inspection issued in the preceding 10 years; and
 - details of any current statement issued under regulation 64 (1) or 231 (2) of these regulations; and
 - details of any current building notice or order issued by the relevant building surveyor under the Act.
- ☐ **(2) Land Information - \$50.70**
- Area liable to flooding within the meaning of regulation 5 (2); or
 - Area designated under regulation 150 where buildings likely to be attacked by termites; or
 - Area which a bushfire attack level has been specified in South Gippsland Planning Scheme; or
 - Area designated under regulation 152 likely to be subject to significant snowfalls; or
 - Building or land is designated land as defined by the Building Regulations 2018; or
 - Building or land is designated works as defined by the Building Regulations 2018.
- ☐ **(3) Inspection information only - \$50.70**
- List of approved inspection dates from the mandatory notification stages of building work carried out on that land.
- Must be requested by the owner or mortgagee of a building or land; or
 - Requested by a prescribed building practitioner under section 137B of the Act.



South Gippsland
Shire Council

Credit Card Payment

☐ Visa ☐ MasterCard Card No: Expiry Date:

Cardholder name: Cardholder Signature:

Mandatory field

I hereby declare that the information provided is true and correct. I also understand that any unlawful dishonesty may result in the refusal of this application.

I give South Gippsland Shire Council permission to debit my card of the appropriate application fee, using the information provided

Notes:

- A current certificate of title must be attached to the application (dated within last 3 months).
- One form must be provided per property.
- The relevant fee is payable for each box ticked.
- Fees are subject to change without notice in accordance with legislation changes.
- Insufficient information will result in the return of this application.

Privacy statement:

The information requested on this form is collected by Council for the purpose of processing the application. The information will be used solely by Council for that primary purpose or directly related purposes.