



# Planning Panels Victoria

Department of Environment, Land, Water and Planning

1 Spring Street  
Melbourne Victoria 3000  
GPO Box 2392  
Melbourne, Victoria 3001  
Telephone (03) 8392 5115

7 September 2018

As addressed

Dear Submitter,

## South Gippsland Planning Scheme Amendment C90: Housing and Settlement Strategy

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A Directions Hearing was held on 3 September 2018 in Leongatha in relation to the above Amendment. A copy of the Panel's Directions and Hearing Timetable are attached. The following key dates are relevant to this matter:

- Expert witness reports must be circulated by **2.00pm on Friday 2 November 2018**
- The Hearing will commence at **10.00am Monday 12 November 2018**

The following information is enclosed for your information:

- Panel Directions
- Distribution List
- Hearing Timetable.

If you have any queries, please contact Planning Panels Victoria on (03) 8392 5115 or [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au).

Yours sincerely,

**Dalia Cook**

Panel Chair

### Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Privacy and Data Protection Act 2014. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorised by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment, Land, Water and Planning, PO Box 500, East Melbourne, Victoria 8002



# Panel Directions

South Gippsland Planning Scheme Amendment C90: Housing and Settlement Strategy

## Directions following Directions Hearing

1. By **Monday 17 September 2018**, Council must provide the Panel and parties with:
  - a. a copy of all relevant correspondence between Council and referral authorities pertaining to the Amendment
  - b. all Framework Plans forming part of the Amendment, identifying how they are proposed to be integrated with the policy provisions or controls
  - c. key documents relating to the recently completed planning scheme review (in electronic format only at this stage).
2. By **Friday 12 October 2018**, Council must provide the Panel and parties with an update on the status of discussions/correspondence:
  - a. with the Country Fire Authority (CFA) and any further assessments or proposed changes to the Amendments in respect of bushfire risk and updated bushfire policies in the South Gippsland Planning Scheme
  - b. with the West Gippsland Catchment Management Authority (CMA) and any further assessments or proposed changes to the Amendments in respect of flooding, overland flows, storm surge or sea level rise risk
  - c. with DELWP in respect of opportunities to use VPP tools to give effect to the proposed Amendment, such as:
    - i. reference vs background documents
    - ii. existing or new provisions pertaining to Incorporated Documents or other planning scheme mechanisms (such as a schedule to the Restructure Overlay)
    - iii. the preferred location of Framework Plans and Restructure Plans within the planning scheme
    - iv. the approach to proposed changes to Local Planning Policies, and the like.

## Written Submissions at the Hearing

3. All parties should bring to the Hearing at least six (6) hard copies of additional written submissions and accompanying documents (i.e. photographs, plans). Copies of original submissions are not needed.
4. Written material presented at the Hearing should be two-hole punched and stapled (not bound).
5. Submissions (preferably in MS Word) should be emailed to the Panel after the Hearing at [planning.panels@delwp.vic.gov.au](mailto:planning.panels@delwp.vic.gov.au).
6. Submissions and material presented at the Hearing including PowerPoint presentations are public documents and may be made available to other parties.

## Exchange of Expert Witness Reports

7. Expert witnesses reports must comply with the Planning Panels Victoria Guide to Expert Evidence (<http://www.planning.vic.gov.au/panels-and-committees/planning-panel-faqs>).
8. Expert witness reports should not refer to any individual submitter by name. If necessary, submitters may be referred to by submission number.
9. Expert witness reports must be circulated by 2.00pm on Friday 2 November 2018 in accordance with the attached Distribution List.

10. A copy of any expert witness report received must be made available on Council's website and at its office.
11. The Panel must be provided with an 'unlocked' copy of any document circulated.

**Information to be supplied**

12. Council must circulate to all parties on the distribution list its 'Part A Submission' by **2.00pm on Friday 2 November 2018**. This should include:
  - a. Background to the Amendment
  - b. Chronology of events
  - c. Strategic context and assessment
  - d. An outline of how the Restructure Overlay Plans and Framework Plans were formulated and what considerations were taken into account
  - e. An outline of the process by which Port Welshpool came to be included in the Amendment, including relevant DELWP documentation
  - f. Details of how the Restructure Overlay and the associated proposed Incorporated Document are intended to operate for affected land, including an analysis of how/whether other provisions of the planning scheme such as the underlying zone provisions, overlay controls and particular provisions would continue to apply
  - g. Identification of the issues raised in submissions and a response
  - h. Any changes to the Amendment documentation proposed as a result of the issues raised in submissions.

Note: At the Hearing, Council's 'Part A Submission' will be taken as read by all parties. Council should allow time on Day 1 for questions of clarification from the Panel.

13. At the Hearing, Council must address the following issues through its 'Part B Submission':
  - a. A summary of the key issues raised in submission
  - b. Response to evidence tabled
  - c. Final outcomes from the discussions with the CFA and CMA
  - d. Its final position on the Amendment.
14. For the start of the Hearing, Council should arrange for:
  - a. A map showing the location of submitters by submitter number. This map:
    - i. must not show submitter names
    - ii. does not need to show the location of pro-forma submitters
    - iii. must not be placed on the internet or replicated in any report.
  - b. Appropriate aerials and plans at large scale with zoning and overlays also shown
  - c. Access to Council's GIS maps/system for the duration of the Hearing
  - d. A suggested itinerary for the Panel's site inspection of properties that are identified in submissions in respect of the Amendment and to use consistent reference to these properties (by number, location etc) when making its submissions.

# Distribution List

South Gippsland Planning Scheme Amendment C90: Housing and Settlement Strategy

This list is to be used to circulate Expert witness statements and any other information as directed by the Panel.

Electronic Expert witness reports must be circulated **by 2.00pm on Friday 2 November 2018.**

## Electronic documents

Party	email address
Planning Panels Victoria	<a href="mailto:planning.panels@delwp.vic.gov.au">planning.panels@delwp.vic.gov.au</a>
South Gippsland Shire Council	<a href="mailto:Ken.griffiths@southgippsland.vic.gov.au">Ken.griffiths@southgippsland.vic.gov.au</a> <a href="mailto:kristy.crawford@southgippsland.vic.gov.au">kristy.crawford@southgippsland.vic.gov.au</a>
Reg and Cheryl Smith	<a href="mailto:Rc-casmith@bigpond.com">Rc-casmith@bigpond.com</a>
G and G Nicoll	<a href="mailto:nicollg@dcsi.net.au">nicollg@dcsi.net.au</a>
Paul and Penny Hamlett	<a href="mailto:hamlettpm@gmail.com">hamlettpm@gmail.com</a>
Del McGlashan	<a href="mailto:delmcglashan@hotmail.com">delmcglashan@hotmail.com</a>
Brigid Watson	<a href="mailto:Brigid.watson@bigpond.com">Brigid.watson@bigpond.com</a>
Douglas Catherall	<a href="mailto:Doug.catherall@gmail.com">Doug.catherall@gmail.com</a>
Paul Kerr	<a href="mailto:karena@sgbcllen.org.au">karena@sgbcllen.org.au</a>

## Hard copies

Party	No of Copies
<b>Planning Panels Victoria</b> Attn: The Panel Coordinator GPO Box 2392 Melbourne, Victoria 3001 (By courier to Level 5, 1 Spring Street, Melbourne 3000 and mark as 'Urgent')	2 copies

# Timetable

South Gippsland Planning Scheme Amendment C90: Housing and Settlement Strategy

## Day 1: Monday 12 November 2018

Venue: Meeting Room 2, Memorial Hall Complex, Michael Place, Leongatha

Time	Party	Sub No	Allocated
10.00am – 10.15am	Preliminary matters		15 mins
10.15am – 1.00pm	<b>South Gippsland Shire Council</b> represented by Ken Griffiths		2.5 hours
<b>1.00pm – 2.00pm</b>	<b>Lunch Break</b>		<b>1 hour</b>
2.00pm – 3.00pm	<b>Country Fire Authority</b>		1 hour
3.00pm – 4.00pm	<b>West Gippsland Catchment Management Authority</b>		1 hour
4.00pm – 5.00pm	<b>South Gippsland Shire Council</b>		1 hour
5.00pm	Day 1 close		

## Day 2: Tuesday 13 November 2018

Venue: Meeting Room 2, Memorial Hall Complex, Michael Place, Leongatha

Time	Party	Sub No	Allocated
10.00am – 10.15am	Preliminary matters		15 mins
10.15am - 11.00am	<b>South Gippsland Shire Council</b>		45 mins
11.00am – 11.30am	<b>GD &amp; GA Nicoll</b>		30 mins
11.30am– 11.40am	<b>South Gippsland Shire Council</b>		10 mins
11.40am– 12.00pm	<b>Del McGlashan</b>		20 mins
12.00pm– 12.10pm	<b>South Gippsland Shire Council</b>		10 mins
12.10pm– 12.30pm	<b>Paul Kerr</b>		20 mins
12.30pm- 12.40pm	<b>South Gippsland Shire Council</b>		10 mins
12.40pm– 12.45pm	<b>Brigid Watson</b>		15 mins
<b>12.45pm – 1.45pm</b>	<b>Lunch Break</b>		<b>1 hour</b>
1.45pm – 1.55pm	<b>South Gippsland Shire Council</b>		10 mins
1.55pm – 2.05pm	<b>Lindsay and Helen Broad</b>		10 mins
2.05pm – 2.15pm	<b>South Gippsland Shire Council</b>		10 mins
2.15pm – 2.25pm	<b>Reg and Cheryl Smith</b>		10 mins
2.25pm – 2.35pm	<b>South Gippsland Shire Council</b>		10 mins
2.35pm – 2.45pm	<b>Douglas Catherall</b>		10 mins
2.45pm – 2.55pm	<b>South Gippsland Shire Council</b>		10 mins
2.55pm	<b>Paul &amp; Penny Hamlett</b> (bushfire expert witness TBC)		TBC
4.30pm-5.00pm	Day 2 close		

**Day 3: Wednesday 14 November 2018**

Unaccompanied site inspections by Panel

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**Day 4: Thursday 15 November 2018**

Unaccompanied site inspections by Panel

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**Hearing Timetable Notes:**

1. This timetable may be amended without notice.
2. Please arrive at least 15 minutes before your scheduled time of commencement. If you are unable to be present at your scheduled time, please contact Planning Panels Victoria as soon as practicable.
3. Any queries regarding this timetable should be made to Laura Agius, Panel Coordinator on 8392 5115