

Septic Information Application Form

When to Complete this Form

If you would like to obtain copies of the Onsite Wastewater Management System plans and permits held by Council relating to this property.

Application Fees

- Septic Plans: \$92.40.
- Septic Plans and Permits: \$162.25.

PROPERTY ADDRESS

Street Address: _____

Town: _____ State: _____ Postcode: _____

Lot Number: _____ Approximate Age of Dwelling: _____

APPLICANT DETAILS

Applicant Type (please tick):

- Owner.
- Agent or Representative.
- Plumber.

Applicant Full Name (including Title): _____

Postal Address: _____

Town: _____ State: _____ Postcode: _____

Best Contact Number: _____

Email Address: _____



PROPERTY OWNER DETAILS

This section only needs to be completed if you selected Agent or Representative, or Plumber above.

Property Owner Full Name (including Title): _____

Postal Address: _____

Town: _____ State: _____ Postcode: _____

Best Contact Number: _____

Email Address: _____

PRIVACY STATEMENT AND DECLARATION

I acknowledge South Gippsland Shire Council's primary purpose of collecting personal information within this Septic Information Application Form will be used to complete your request for information. Failure to provide correct details may result in Council being unable to process your request. All personal information provided in this form will be managed in accordance with the *Privacy and Data Protection Act 2014*.

I declare that the information provided in this information is true and completed to the best of my knowledge. This application forms a legal document and penalties exist for providing false or misleading information.

Please sign and date below to state you understand the above.

Applicant Signature: _____ Date: _____

HOW TO RETURN YOUR FORM



Via Post to:
Environmental Health
South Gippsland Shire Council
Private Bag 4
Leongatha VIC 3953



Via Email: **council@southgippsland.vic.gov.au**



In Person at **9 Smith Street, Leongatha**



South Gippsland
Shire Council