

SOUTH GIPPSLAND SHIRE COUNCIL

# Special (Statutory) Meeting

Determination of term of Mayor, Election of Mayor  
and Deputy Mayor

MINUTES

**15 November 2017**

**Council Chambers, Leongatha**

**Commenced at 11.15am**



minutes



*South Gippsland  
Shire Council*

*Come for the beauty, Stay for the lifestyle*



## MISSION

***South Gippsland Shire will be a place where our quality of life and sense of community are balanced by sustainable and sensitive development, population and economic growth.***

### Privacy

Council is required to keep minutes of each Council meeting. The minutes contain details of proceedings which may include personal information about community members disclosed as part of presentations, submissions and questions. The minutes of Council meetings are a public record and can be inspected by members of the public.

Council undertakes audio recordings of Council Meetings as a contribution to good governance and accuracy of minutes. An audio recording of this meeting is being made for the purpose of verifying the accuracy of minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, and subpoena or by any other law such as the Freedom of Information Act 1982. It should be noted that other people present at the meeting may be recording the meeting and Council has limited power to regulate this. Council has developed a policy to regulate recordings, "*Sound Recording of Council Meetings*".

A copy of this policy is located on Council's website [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au).

## PRESENT

COUNCILLORS:	Cr Maxine Kiel Cr Meg Edwards Cr Ray Argento Cr Alyson Skinner Cr Jeremy Rich Cr Andrew McEwen Cr Lorraine Brunt Cr Aaron Brown Cr Don Hill
COUNCILLORS NOT PRESENT:	-
OFFICERS:	Tim Tamlin, Chief Executive Officer Rick Rutjens, Executive Support and Community Information Manager June Ernst, Coordinator Corporate Planning and Council Business Natasha Berry, Corporate and Council Business Officer Jodi Cumming, Corporate and Council Business Officer

## **SOUTH GIPPSLAND SHIRE COUNCIL**

Special (Statutory) Meeting of Council  
Wednesday 15 November 2017  
Council Chambers, Leongatha  
Commenced at 11.15am

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**Tim Tamlin**  
Chief Executive Officer

**Mr Tim Tamlin, Chief Executive Officer (CEO), presided over the Meeting in the role of Temporary Chair in accordance with clause 7 of the South Gippsland Shire Council Local Law No. 3 2010 – Processes of Municipal Government until after the election of the Mayor.**

**The CEO welcomed and thanked everyone for their attendance at the Special (Statutory) Meeting of Council.**

**The CEO informed that he has appointed Sheryl Bruce from the Victorian Electoral Commission to act as Returning Officer. He welcomed and thanked her for supervising the elections.**

## **1. PRELIMINARY MATTERS**

### **1.1. LIVE-STREAMING COUNCIL MEETING DISCLAIMER**

This Council Meeting is being streamed live, recorded and published in accordance with Council's *Live Streaming in Council Meetings Policy*.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to read out a question or a presentation will be recorded and their voice, image and comments will form part of the live stream and recording.

The Chair and/or the CEO have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions results in inappropriate and/or unacceptable behaviour and/or comments.

Today's Meeting is being streamed live as well as recorded and published on Council's website. Thank you

### **1.2. WELCOME**

Please ensure Mobile phones remain 'off' during the Council Meeting.

### 1.3. OPENING PRAYER

We pray to God to guide us so that the thoughts we have and the decisions made this day, are in the best interests of the people of the South Gippsland Shire.

Amen

### 1.4. ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The South Gippsland Shire Council respectfully acknowledges the Traditional Custodians of this Land, Elders past and present, their Spirits and Ancestors.

### 1.5. APOLOGIES

Nil

### 1.6. DECLARATION OF CONFLICT OF INTEREST FOR COUNCILLORS

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a direct or an indirect interest is now considered to be a conflict of interest. Conflict of interest legislation is in sections 77A, 77B, 78, 78A-D and 79 of the Local Government Act 1989 (the Act). This legislation can be obtained by contacting the Council's Corporate & Community Services Directorate (Council Business) or by accessing the Victorian Legislation and Parliamentary Documents website at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au).

An interest may be by close association, financial, conflicting duties or receipt of gifts. If a Councillor or staff member discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- Complete a disclosure of interest form prior to the Meeting (forms are available from Council Business Department at South Gippsland Shire Council).
- Advise the Chair of the interest immediately before the particular item is considered (if attending the Meeting).
- Leave the Council Chamber or Meeting room while the item is being discussed and during any vote taken (if attending the Meeting).

The Councillor or staff member will be advised to return to the Council Chamber or Meeting room immediately after the item has been considered and the vote is complete.

Councillors should check the Minutes of the Council Meeting to ensure their disclosure is recorded accurately. Councillors are not required to disclose conflict of interest in relation to matters only considered at Meetings they do not attend. Detailed information is available in *Conflict of Interest – A Guide for Councillors – October 2012*.

**Nil**

#### **1.7. DECLARATION OF CONFLICT OF INTEREST FOR STAFF**

Sections 80B and 80C of the Local Government Act 1989 require members of Council staff who have delegated functions and/or provide advice to Council or a Special Committee to disclose conflicts of interest. If Council staff have written, provided information/advice or approved a Council Report and have a conflict of interest, it is the responsibility of that staff member to disclose the interest.

Guidance to identifying and disclosing a conflict of interest is contained in the Victorian State Government, Department of Transport, Planning and Local Infrastructure – *Conflict of Interest – A Guide for Council Staff – October 2011*.

**Nil**

## **1.8. END OF TERM REMARKS – MAYOR AND DEPUTY MAYOR**

**Outgoing Mayor, Cr Argento addressed Council with end of term 2016/17 comments as Mayor, his comments included:**

- **Important part of his role as Mayor was communication and listening; communicating to our communities, communicating the vision of Council, and listening to the issues effecting people in our Wards.**
- **It is important to make yourself available to our Communities.**
- **Promoting our region at every opportunity; including, business, farming industries, the community, the (regions) natural beauty and the untapped potential of Tourism.**
- **Leadership at all levels is very important, to show respect and provide opportunities to voice opinions in a safe environment.**
- **Partnership between Councillors and CEO and staff is one of achieving a common goal.**
- **Being Mayor of South Gippsland Shire has been rewarding and it has been an honour and privilege working with staff who often go beyond their duties for the betterment of our communities.**
- **He thanked for the honour and privilege to serve as Mayor in the last 12months.**

**The CEO made a presentation of a framed picture to the outgoing Mayor as thanks from the Community, Councillors and Staff for contributions to the community as Mayor for 2016/17.**

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**Outgoing Deputy Mayor, Cr Kiel addressed Council with end of term 2016/17 comments as Deputy Mayor, her comments included:**

- **Thanked fellow Councillors for being nominated as Deputy Mayor this last year, saying it has been a privilege to represent Council and work with the Mayor.**
- **Respectful of the role of Councillor and position of Deputy Mayor and always mindful that she doesn't represent her own views but those of the Council. That policies and protocols should at all times be adhered to and respect for each other is paramount, and that it should be an automatic part of behaviour.**



- **It has been a great year of change; much to learn, read and understand. The Council Meeting structure can be frustrating. There is much to learn regarding the local government, constant emails and challenging behaviour of some Councillors. There has been personal attacks on my rights to have an opinion, attacks on Councillors and staff has been embarrassing. The constant bullying and ridiculing must cease, and I am ashamed I didn't speak up on this matter sooner.**
- **Acknowledge the many community members who are performing amazing projects for the benefit of the Shire. Seeing first hand has been rewarding in understanding the issues.**
- **Our role as Councillors is to encourage, unite not divide our communities, we should listen to them and learn from them. The Council Plan is well underway working towards a Shire that people want to live in and encourages business.**
- **Enjoyed working with Staff and proud of communities achieving great results. Some of the achievements mentioned; Carols in the Drome, Leongatha Daffodil Festival, Italian Festa, Garlic Festival, Tour de Tarwin and Seniors Festival.**
- **I look forward to the next 3 years implementing the Council Plan. Council need to look ahead and sincerely pledge to make behavioural changes to progress the Council forward.**
- **Cr Kiel asked never to question her professionalism, integrity and commitment to this organisation and community, to attack personally is not on and infer that she works behinds anyone's back will not be accepted. The community will always take priority and has always done.**
- **Cr Kiel said that it was a real pleasure to undertake her role in supporting the Mayor, Cr Argento, a very amenable person who is an asset to this Council and sincerely thanked the Mayor for a job well done.**

**The CEO made a presentation of flowers to the outgoing Deputy Mayor as thanks from the Community, Councillors and Staff for contributions to the community as Deputy Mayor for 2016/17.**

## 2. COUNCIL REPORTS

### 2.1. DETERMINATION OF TERM OF MAYOR

Corporate and Community Services Directorate

#### **EXECUTIVE SUMMARY**

Section 71 of the Local Government Act (Act) 1989, states that the Mayor is to be elected by Councillors at a meeting that is open to the public.

Section 71(2) of the Act requires that before a Mayor is elected, the Council may resolve to elect a Mayor for a term of two years. Council's Local Law No 3. 2010 clause 6(d) also states that if Council does not resolve to elect a Mayor for a term of two years the term of the Mayor remains at one year.

Whilst Councillors may resolve to elect the Mayor for a period of two years, it is recommended that Council continue with the precedent of electing the Mayor for a one year term.

The term of office of Mayor will commence on 15 November 2017 upon appointment by Council.

#### **RECOMMENDATION**

**That Council elects the Mayor for a term of one year in accordance with section 71(2) of the Local Government Act 1989.**

**MOVED:** Cr Skinner

**SECONDED:** Cr Rich

**THAT COUNCIL ELECTS THE MAYOR FOR A TERM OF ONE YEAR IN ACCORDANCE WITH SECTION 71(2) OF THE LOCAL GOVERNMENT ACT 1989.**

**CARRIED UNANIMOUSLY**

## REPORT

### Background

The Chief Executive Officer presides as Temporary Chair at the Meeting until the Mayor is elected as provided for in Council's Local Law No. 3 2010 – clauses 6 and 7.

Section 71 of the Act requires the election of Mayor to take place after the fourth Saturday in October but no later than 30 November each year.

The role of the Mayor, as defined in s.73 of the Act, is to take precedence at all municipal proceedings within the municipal district and the Mayor must take the chair at all meetings of the Council at which he or she is present.

Council may, before electing a Mayor, resolve to elect a Mayor for two years.

Council's Local Law No 3. 2010 clause 6(d) also states that:

*Council may resolve to elect the Mayor for a term of two years at the Special (Statutory) Meeting of Council prior to nominations being called for by the Temporary Chair. If no such resolution is passed, the term of the Mayor remains at one year.*

The term of office of Mayor will commence 15 November 2017 upon appointment by Council and become vacant at 6.00am on the day of a Special (Statutory) Meeting to be scheduled following the completion of the term in accordance with ss.71 and 72 of the Act.

### Options

Council may elect a Mayor for a one or two year term. Outlined below are some considerations for each option.

- **One year Mayoral term:** enables flexibility and provides an opportunity for the Mayoral workload to be distributed across Councillors during the four year Council term. It also allows for the personal development of Councillors appointed to this position.
- **Two year Mayoral term:** provides for stability of office for a longer period.

Council retains the right to appoint the Mayor for a further one year period if desired, if the one year Mayoral term option is selected now.

### Proposal

That Council determines to elect a Mayor for a term of one year commencing 15 November 2017 upon appointment by Council and that the role becomes

vacant at 6.00am on the day of a Statutory Meeting to be scheduled in November 2018.

### **CONSULTATION**

Councillors have considered this report prior to this Special (Statutory) Meeting. Due consideration has been given to the responsibilities to be undertaken by the Mayor and its associated workload.

### **RESOURCES**

The Mayor and Councillors are provided with an allowance to assist them in undertaking their civic duties. The Act sets out the requirements for setting allowances.

The Mayoral allowance is higher than the Councillors' allowance to reflect the increased workload and responsibilities required of the Mayor.

These allowances are funded in the annual budget for each four year term.

### **RISKS**

Council is required by law to elect a Mayor. Failing to appoint a Mayor would result in a breach of the Act. The Special (Statutory) Meeting to elect a Mayor has been held to ensure Council meets its legislative requirements under ss.71 and 72 of the Act.

### **REFERENCE DOCUMENTS**

#### **Legislative Provisions**

Local Government Act 1989, ss.71, 71, 89 and 90

Local Law No. 3 2010 – Processes of Municipal Government (Meeting Procedures and Common Seal) – clauses 6 and 7

## **2.2. ELECTION OF MAYOR**

Corporate and Community Services Directorate

### **EXECUTIVE SUMMARY**

Section 71 of the Local Government Act (Act) 1989, stipulates that Councillors must elect a Mayor of the Council, at a meeting that is open to the public after the fourth Saturday in October, but not later than 30 November.

The purpose of this report is to facilitate the election of the Mayor.

The term of office of Mayor will commence on 15 November 2017 upon appointment by Council and become vacant at 6.00am on the day of a Special (Statutory) Meeting to be scheduled following the completion of the term determined today in the 'Determination of Term of Mayor' report and in accordance with ss.71 and 72 of the Act.

### **RECOMMENDATION**

That Council proceeds to elect a Mayor of the South Gippsland Shire Council, in accordance with s.71 of the Local Government Act 1989, for the duration resolved in the 'Determination of Term of Mayor' report.

### **ELECTION OF MAYOR**

**The Temporary Chairperson, Tim Tamlin, CEO called for nominations for the Election of Mayor.**

**Cr Hill nominated Cr McEwen. The nomination was accepted by Cr McEwen.**

**The CEO called for further nominations for the Election of Mayor.**

**Cr Edwards nominated Cr Brunt. The nomination was accepted by Cr Brunt.**

**The CEO called for further nominations for Mayor and declared that there were 2 Councillors nominated for the Election of Mayor.**

**The CEO invited Cr McEwen to address Council in support of his candidature. Cr McEwen made comments in support of his candidature.**

**The CEO invited Cr Brunt to address Council in support of her candidature. Cr Brunt made comments in support of her candidature.**

**Councillors Hill, Rich and McEwen voted in favour of Cr McEwen.**

**Councillors Brunt, Skinner, Brown, Argento, Kiel and Edwards in favour of Cr Brunt.**

**The CEO stated that the vote indicates that Cr Brunt has been voted by a majority, he then confirmed that result with Sheryl Bruce, Returning Officer.**

**The CEO declared Cr Brunt as the newly elected Mayor of South Gippsland Shire Council for the 2017/18 term and congratulated her.**

**The CEO thanked candidates for participation in the election and invited the Mayor, Cr Brunt for the remainder of the Special (Statutory) Meeting.**

**The Mayor, Cr Brunt addressed Council by thanking them for their support and commented that Council are into their second term, and are well into delivering the Council Plan. Cr Brunt stated she is committed to serving the community as best she can and looks forward to working with the Deputy Mayor once elected. Cr Brunt indicated that over time she is confident that they will form into a formidable, talented and committed group, that this will be attributed to the individual talents (of Councillors) and to the efforts of the outgoing Mayor, Cr Argento. Cr Brunt commented what a great job Cr Argento did as Mayor, particularly difficult as it was his first year at Council.**

## **REPORT**

### **Background**

The Chief Executive Officer presides as Temporary Chair at the Meeting until the Mayor is elected, as provided for in Council's Local Law No. 3 2010 – clauses 6 and 7.

The election of the Mayor will be supervised by Sheryl Bruce, Returning Officer from the Victorian Electoral Commission (VEC), who is appointed by the Chief Executive Officer to act as the Returning Officer.

Section 71 of the Act requires the election of the Mayor to be held in a meeting that is open to members of the public. Section 89 and 90 require the voting method to be undertaken by a show of hands. With the exception of the voting method, the general provisions of Council's Local Law No 3. 2010 regarding the election of Mayor and counting of votes apply.

Section 71 of the Act requires the election of Mayor to take place after the fourth Saturday in October but no later than 30 November each year.

The role of the Mayor, as defined in s.73 of the Act, is to take precedence at all municipal proceedings within the municipal district and the Mayor must take the chair at all meetings of the Council at which he or she is present.

Mayoral functions under s.73AA of the Act also include:

- providing guidance to Councillors about what is expected of a Councillor including in relation to the role of a Councillor under s.65, and the observation of the Councillor conduct principles and the Councillor Code of Conduct by Councillors under ss.76B, 76BA and 76C; and
- Acting as the principal spokesperson for the Council; and
- Supporting good working relations between Councillors; and
- Carrying the civic and ceremonial duties of the office of Mayor.

The term of office of Mayor will commence 15 November 2017 upon appointment by Council and become vacant at 6.00am on the day of a Special (Statutory) Meeting to be scheduled following the completion of the term resolved by Council in the 'Determination of Term of Mayor' report and in accordance with ss. 71(3) and 72 of the Act.

### **Proposal**

That Council calls for nominations to elect a Mayor using the Election Guidelines attached.

## **CONSULTATION**

Councillors have considered this report prior to this Special (Statutory) Meeting. Due consideration has been given to the responsibilities to be undertaken by the Mayor, the associated workload and the leadership traits required.

## **RESOURCES**

The Mayor and Councillors are provided an allowance to assist them in undertaking their civic duties. The Act sets out the requirements for setting allowances.

Councils are divided into three categories based on the income and population of each Council. South Gippsland Shire Council falls into Category 2 and the allowances (excluding 9.5% superannuation) are currently:

Mayoral allowance up to \$76,521 per annum; and

Councillor allowance range between \$10,284 and \$24,730 per annum.

The Minister for Local Government reviews the allowances annually and provides gazettal advice in late November/early December of any authorised increases. Ministerial advice for 2017 has not yet been received.

In addition to the above salaries, Councillors are entitled to 9.5% superannuation. This is added to the allowance shown above.

These allowances are funded in the annual budget for each four year term.

## **RISKS**

Council is required by law to elect a Mayor. Failing to appoint a Mayor would result in a breach of the Act. This Special (Statutory) Meeting to elect a Mayor has been held to ensure Council meets its legislative requirements under s.71 of the Act.

## **ATTACHMENTS**

*Attachments are available on Council's website: [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au)*

1. Election Details for Mayor - Nominations **[2.2.1]**

## **REFERENCE DOCUMENTS**

### **Legislative Provisions**

Local Government Act 1989, ss.71, 72, 89 and 90

Local Law No. 3 2010 – Processes of Municipal Government (Meeting Procedures and Common Seal) – clause 6 and 7



### **2.3. DETERMINATION IF A DEPUTY MAYOR IS TO BE ELECTED**

Corporate and Community Services Directorate

#### **EXECUTIVE SUMMARY**

Councillors are required to elect a Mayor of the Council as required under s.71 of the Local Government Act 1989. However, Council's Local Law No 3. 2010 also provides for the election of a Deputy Mayor, if desired by Council.

Electing a Deputy Mayor for a one year term allows more Councillors to nominate for this role as both a development opportunity and to share the associated workload.

#### **RECOMMENDATIONS**

**That Council resolves to elect a Deputy Mayor of the South Gippsland Shire Council for a one year term.**

**MOVED:** Cr Skinner

**SECONDED:** Cr Argento

**THAT COUNCIL RESOLVES TO ELECT A DEPUTY MAYOR OF THE SOUTH GIPPSLAND SHIRE COUNCIL FOR A ONE YEAR TERM.**

**CARRIED UNANIMOUSLY**

[Link](#)

## **REPORT**

### **Background**

Council's Local Law No 3. 2010 provides for the election of a Deputy Mayor. This role deputises for the Mayor providing a leadership and formal representational presence at civic, ceremonial and public engagements; and chairs Council Meetings on occasions when the Mayor is unable to do so.

Council has traditionally elected a Deputy Mayor and for the past four years has elected a Deputy Mayor for a one year term.

### **Proposal**

That Council resolves to elect a Deputy Mayor for a one year term to deputise for the Mayor when required.

## **CONSULTATION**

Councillors have considered this report prior to this Special (Statutory) Meeting.

## **RESOURCES**

Councillor allowances are currently funded in annual budgets. No additional allowance is paid to a Deputy Mayor beyond the Councillor allowance as per s.73B(4) of the Act.

## **RISKS**

Establishing a Deputy Mayor's role reduces the workload pressures on the Mayor, and aims to mitigate a potential occupational health and safety concern for the Mayor.

## **REFERENCE DOCUMENTS**

Local Government Act 1989, ss.71, 90

Local Law No. 3 2010 – Processes of Municipal Government (Meeting Procedures and Common Seal) – clauses 6 and 7

## **2.4. ELECTION OF DEPUTY MAYOR**

Corporate and Community Services Directorate

### **EXECUTIVE SUMMARY**

The purpose of this report is to facilitate the election of Deputy Mayor, if Council has resolved to elect a Deputy Mayor today.

The election of the Deputy Mayor will be chaired by the newly elected Mayor in accordance with Council's Local Law No. 3, 2010 clauses 6 and 7 and supervised by Sheryl Bruce, Returning Officer from the Victorian Electoral Commission (VEC).

A one year term is recommended to Council, even if a two year term is decided for the Mayor, to allow an increased opportunity for Councillors to nominate for this role as both a development opportunity and to share the associated workload.

### **RECOMMENDATION/S**

That Council proceeds to elect a Deputy Mayor of the South Gippsland Shire Council for the 2017/2018 term.

### **ELECTION OF DEPUTY MAYOR**

**The Mayor, Cr Brunt called for nominations for the election of Deputy Mayor.**

**Cr McEwen nominated himself.**

**The Mayor called for further nominations for the Election of Deputy Mayor.**

**Cr Argento nominated Cr Brown. The nomination was accepted by Cr Brown.**

**The Mayor called for further nominations for Deputy Mayor and declared that the nominations were closed.**

**The Mayor invited Cr McEwen to address Council in support of his candidature. Cr McEwen declined as he has already spoken on the matter earlier.**

**The Mayor invited Cr Brown to address Council in support of his candidature. Cr Brown made comments in support of his candidature.**

**Councillors McEwen, Skinner, Rich and Hill voted in favour of Cr McEwen.**

**Councillors Brown, Argento, Brunt, Kiel and Edwards in favour of Cr Brown.**

**The Mayor stated that the vote indicates that Cr Brown has been voted by a majority, she then confirmed that result with Sheryl Bruce, Returning Officer.**

**The Mayor declared Cr Brown as the newly elected Deputy Mayor of South Gippsland Shire Council for the 2017/18 term and congratulated him.**

**The Mayor invited the Deputy Mayor to address Council.**

**The Deputy Mayor, Cr Brown addressed Council by thanking them for their support, that it is an important year and that he looks forward to the year ahead.**

**The Mayor thanked the Returning Officer, Sheryl Bruce for officiating today.**

**The Mayor invited other Councillors to speak.**

**Cr Kiel addressed Council by congratulating Cr Brunt and Cr Brown.**

**Cr Argento addressed Council by offering support to the new Mayor and Deputy Mayor.**

[Link](#)

## **REPORT**

### **Background**

Council's Local Law No 3. 2010 provides for the election of a Deputy Mayor. This role is to deputise for the Mayor in providing a leadership and formal representational presence at civic, ceremonial and public engagements; and chairs Council Meetings and briefings on occasions when the Mayor is unable to do so.

Council has traditionally elected a Deputy Mayor and for the past four years has elected a Deputy Mayor for a one year term.

Section 89 of the Act requires the election of the Mayor to be held in a meeting that is open to members of the public with the voting method for the election to be undertaken by a show of hands. With the exception of the voting method, the general provisions of Council's Local Law No 3. 2010 regarding the election of Mayor and counting of votes apply. Council will follow the same transparent procedure for the election of the Deputy Mayor and the counting of votes.

The term of Deputy Mayor will commence on 15 November 2017 upon appointment by Council and becomes vacant at 6am on the day of the Special (Statutory) Meeting to be scheduled following the completion of the term in accordance with ss.71 and 72 of the Act and the Council resolution made today for the 'Determination if a Deputy Mayor is to be Elected'.

### **Proposal**

That Council elects a Deputy Mayor for the term adopted today in the 'Determination if a Deputy Mayor is to be Elected' report, using the Election Details for Deputy Mayor attached.

## **CONSULTATION**

Councillors have considered this report prior to this Special (Statutory) Meeting.

## **RESOURCES**

Councillor allowances are currently funded in annual budgets. No additional allowance is paid to a Deputy Mayor beyond the Councillor allowance as per s.73B(4) of the Act.

## **RISKS**

Establishing a Deputy Mayor's role reduces the workload pressures on the Mayor, and aims to mitigate a potential occupational health and safety concern for the Mayor.

## **ATTACHMENTS**

*Attachments are available on Council's website: [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au)*

1. Election Details for Deputy Mayor - Nominations **[2.4.1]**

## **REFERENCE DOCUMENTS**

Local Government Act 1989, ss.71, 89 and 90

Local Law No. 3 2010 – Processes of Municipal Government (Meeting Procedures and Common Seal) – clauses 6 and 7

### **3. MEETING CLOSED**

#### **NEXT MEETING**

The next Ordinary Meeting of Council open to the public will be held on Wednesday, 22 November 2017 commencing at 2pm in the Council Chambers, Leongatha.

**The Meeting Closed at 12.01pm.**

**Confirmed this            th day of 20.**

.....  
**Mayor, Councillor Lorraine Brunt**