

## Petitions

As a guide:

- The Prayer needs to clearly state what the petitioners want Council to do.
- The Prayer must be on the top of every page of the petition.
- The first person listed in the petition will be taken to be the 'petition lead' and this person will be the one that Council contacts to provide information on Council's response to the petition.
- The person submitting the petition needs to ensure that if they are getting a Councillor to present the petition on their behalf that the Councillor is made aware of the subject matter and can speak briefly to it when it is presented to Council. They also need to ensure their contact details are clearly set out.
- Each person signing the petition needs to provide their name, address and signature for their inclusion to be valid.

Please use the following template as the format for your petition. When complete, please:

- a) give it to your local ward councillor(s) for presentation at a Council meeting;  
Or:
- b) deliver it to the South Gippsland Shire Council office, 9 Smith Street Leongatha  
Or:
- c) mail to South Gippsland Shire Council, Private Bag 9, Leongatha 3953  
Or:
- d) email to: [council@southgippsland.vic.gov.au](mailto:council@southgippsland.vic.gov.au)

Topic: \_\_\_\_\_  
\_\_\_\_\_

What do you want the Council to do?\*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lead Petitioner: Name: -----

Email address: -----

Telephone: Home -----

Work -----

Mobile-----

Address: -----

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**\* In framing your prayer please be conscious of what Council is actually able to do. If you are unclear about Council's responsibilities in regard to your issue, please contact your local ward Councillor for clarification.**

Petition Prayer (this must appear at the top of each signature sheet):

\_\_\_\_\_

Lead petitioner \_\_\_\_\_

<b>SIGNATURES</b>		
<b>NAME</b>	<b>ADDRESS</b>	<b>SIGNATURE</b>

(Copy as many times as necessary)