



South Gippsland  
Shire Council

## Building disability inclusive businesses and community organisations

### 2016 Funding application guidelines

Applications for grants of up to \$500 are invited from businesses or community organisations to assist improvements to accessibility for people with a disability. These improvements may be for the benefit of customers, visitors, members or employees.

To be eligible for a grant, a business or community organisation must:

- Be located in the South Gippsland Shire
- Complete an application form detailing their intended actions and project costs
- Work in partnership with the South Gippsland Shire Council Rural Access Project Officer

Applicants will be required to contribute to the proposal either financially or by providing in-kind contributions.

Priority will be given to applications that demonstrate a genuine commitment to improving access and inclusion of people with disability and potential to impact on increasing the number of people with disability accessing their businesses or organisations.

The funding for the grants has been provided by South Gippsland Shire Council – Rural Access in partnership with the Department of Human Services.

### Examples of proposals

- Undertake an Access Appraisal of your business or organisation to identify ways to improve physical access for people with a disability
- Undertake a Communication Access Assessment of your business or organisation to become communication accessible for people with complex communication needs
- Make some alterations to your premises, the way you do business or provide services, to improve access for customers, visitors, members or employees who have a disability
- Deliver disability awareness training to your staff or members
- Provide information to your customers, visitors, members or employees in different formats (eg large print, audio or electronic formats) to provide access for all
- Undertake a process to develop a Disability Action Plan

## Criteria for allocation of grants

All funding applications will be assessed against the following criteria and will be allocated within the available budget until funds are exhausted:

- Application has been discussed with the Rural Access Project Officer prior to completing form
- Business or community organisation located within the South Gippsland Shire
- Genuine commitment to increasing access and inclusion of people with a disability
- Ongoing impact on increasing the number of people with disability as customers, visitors, members or employees
- Successful applicants must expend funds as outlined in their application

Successful applicants will be required to complete their proposal within six months of the funding allocation.

## Application Process

- Discuss your proposal with the Rural Access Project Officer, prior to completing the application form.
- Complete the Application Form and forward in hard copy or email to:

Alisha Gilliland, Rural Access Project Officer  
Community Strengthening  
South Gippsland Shire Council  
Private Bag 4  
Leongatha Vic 3953  
Email: [alisha.gilliland@southgippsland.vic.gov.au](mailto:alisha.gilliland@southgippsland.vic.gov.au)

**Application closing date is June 12 2016.**

## For further information contact:

Alisha Gilliland, Rural Access Project Officer  
South Gippsland Shire Council  
Email: [alisha.gilliland@southgippsland.vic.gov.au](mailto:alisha.gilliland@southgippsland.vic.gov.au)  
Phone: 5662 9376 or 0428 629 276