

# Candidate Information

for South Gippsland Shire Council

## Commitment to Council

### WEEK 1

Strategic  
Briefing Day

### WEEK 2

No Meetings  
(unless otherwise  
advised)

### WEEK 3

Briefing & Public  
Presentation Day

### WEEK 4

Public Presentation  
& Council  
Meeting Day

## Monthly Schedule Availability

- Council Briefing sessions are held on the;
  - 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays of the month from 9.00am to 5.00pm
  - 4<sup>th</sup> Wednesday of the month from 9.00am to 2.00pm
- Council Meetings are held on on the;
  - 4<sup>th</sup> Wednesday of the month at 2.00pm for 3 to 4 hours
- Special Meetings of Council or other Council Meetings may occur outside these specified timeframes

## Public Presentations

- Public Presentations can occur on the;
  - 3<sup>rd</sup> Wednesday of the month at 2.00pm & 7.00pm
  - 4<sup>th</sup> Wednesday of the month at 10.00am

## Council Support

The following is provided by Council in support of the elected Councillor role:

- Allowance and superannuation (range is set by State Government, allocation as agreed by Council & indexed annually)
- Motor vehicle
- Mobile phone/iPad/laptop
- Incidental stationary/fax/photocopying/printing via Council offices
- Reimbursement of travel, public transport, parking costs and Training & Conference fees
- Administration support for the Mayor

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## Council Decisions

209

Council Briefing sessions were presented to Council in the 2015/16 financial year

183

Council Reports were presented to Council for decision in the 2015/16 financial year

## Policies

Councillors are expected to abide by the following policies which are available on Council's website at: [http://www.southgippsland.vic.gov.au/info/20004/your\\_council/97/council\\_policies](http://www.southgippsland.vic.gov.au/info/20004/your_council/97/council_policies)

- Councillor Code of Conduct
- Councillor Access to Council Information Policy
- Councillor Attendance at Functions
- Councillor's Support & Expenditure Policy

## Paperless office

As an environmental sustainability initiative, all Council reports & briefing papers will be provided to Councillors electronically.

## Functions and Community Events

Elected Councillors are requested to attend community events and Australian Citizenship ceremonies throughout their time with Council. These events can occur during the week, evenings and weekends.

## Other Committees

Councillors should expect to be offered the opportunity to be appointed to other committees within Council or the community to support and encourage community participation.