



South Gippsland
Shire Council

Request a Referral for an Infringement Payment Plan

If you've received a fine and can't pay the full amount by the due date, you can request a referral to pay the amount by instalments. Council refers these requests to Fines Victoria – this is called a *Referred Payment Arrangement*.

Once Council has referred your request, an Officer from Fines Victoria will contact you to start the application process. Your application may be assessed based on:

- the outstanding fine amount
- your financial status
- any hardship that you are experiencing
- your income
- your payment history
- if you hold a Centrelink Pensioner Concession Card
- if you hold a Department of Veterans' Affairs Pensioner Concession Card or Gold Card
- if you hold a Centrelink Health Care Card

Once a decision has been made, you'll receive notification in the mail or by email explaining the outcome of your application. If your application is successful, you'll receive information about how to pay your instalments.

Referred Person's Details

First Name:	Middle Name:
Surname:	Date of Birth:
Company Name:	
Company ACN Number:	
Postal Address:	
Home/Work Phone:	Mobile:
Email:	
Driver Licence Number:	Licencing Issue State:

Infringement Details

Infringement Type: (Please tick)	Animal <input type="checkbox"/>	Health <input type="checkbox"/>	Fire <input type="checkbox"/>	Litter <input type="checkbox"/>
	Local Laws <input type="checkbox"/>	Parking <input type="checkbox"/>	Planning <input type="checkbox"/>	Road Management <input type="checkbox"/>
Infringement Number/s:				
Vehicle Registration Number:		State of Registration:		

Referred Person's Declaration

I declare that the information that I have supplied in this form and any attachments to this form, are true and correct to the best of my knowledge;

Signed:	Date:
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Privacy & Collection Statement

Under the provisions of the Information Privacy Act, the information provided is to be used solely for the Council purpose for which it is given or for any approved secondary purpose under that Act. For further information, please refer to our privacy statement on our website.