



South Gippsland
Shire Council

Application for Roadside Trading Permit – 2023/2024

For more information, please contact Council's
Local Laws Department on (03) 5662 9200

Public Liability Insurance to a minimum value of \$20,000,000 is required and a copy of your current certificate MUST be supplied with this application.

Please note that a non-refundable \$1187.50 fee is payable upon application (GST inclusive).

APPLICANT DETAILS:

Full Name:

Postal Address:

.....

Daytime Contact Number(s):

Email Address:

TRADING DETAILS:

What do you intend to sell:

.....

If you intend to sell food products (including drinks), is your business registered under the Food Act (1984) to supply food: Yes ☐ No ☐

If yes, please supply a copy of your Certificate of Registration with this application.

Do you intend to trade from (please tick all that apply):

Vehicle ☐ Caravan ☐ Trailer ☐ Table ☐

Stall ☐ Other ☐ (please specify)

What day(s) and time(s) do you intend to trade (please tick all that apply):

Monday ☐ a.m. top.m.

Tuesday ☐ a.m. top.m.

Wednesday ☐ a.m. top.m.

Thursday ☐ a.m. top.m.

Friday ☐ a.m. top.m.

Saturday ☐ a.m. top.m.

Sunday ☐ a.m. top.m.

LOCATION DETAILS:

Road/Street Name:

Distance and direction to nearest intersection:

.....

Please draw a map below:



Standard conditions of Roadside Trading Permits include, but are not limited to:

1. *Permits are valid for one (1) year and subject to a renewal process;*
2. *All equipment including vehicles/tables etc. must be removed from the site daily;*
3. *Rubbish bins are to be provided by the Permit Holder and all rubbish must be removed from the site daily;*
4. *That the applicant indemnifies the South Gippsland Shire Council in writing against any liability arising from the activities and that a copy of the public liability insurance with a minimum of \$20,000,000 per incident, noting the interests of the South Gippsland Shire Council is supplied prior to permit issue.*
5. *The permit must be in the possession of the applicant at all times during trading.*

Please return application and relevant paperwork to:

South Gippsland Shire Council Local Laws Department
9 Smith Street (Private Bag 4), Leongatha VIC 3953
Tel: 03 5662 9200
Fax: 03 5662 3754

Email: council@southgippsland.vic.gov.au

Website: www.southgippsland.vic.gov.au

Office Use Only:

Receipt No:.....

Amount Paid: \$.....

Date:.....