



South Gippsland
Shire Council

Application to Extend a Septic Tank Permit

Extension to Permit to Install

1. An Extension application is required when a Wastewater Permit to Install has already been issued and is due to/ or has expired.
2. The Extension application will then need to be re-assessed, and if necessary a revised Permit to Install Issued before works can commence.

Current Permit to Install Details: Septic Tank Licence Number ST-_____

Property Address

Street Address *					
Suburb/Town *		State *		Postcode *	
Lot no:		LP/CP		CA/Section	

Is the applicant: Owner Agent or Representative

Title *		Surname *		Given Names *	
---------	--	-----------	--	---------------	--

Address

Street Address *					
Suburb/Town *		State *		Postcode *	

Mobile			Phone		
Email address *					

* Required information

Declaration

The information provided in this application is true and complete to the best of my knowledge. This application forms a legal document and penalties exist for providing false or misleading information.

Signature of person making this application *			
Name of person making this application *		Date *	



South Gippsland
Shire Council

How to lodge

Email: council@southgippsland.vic.gov.au

In Person: 9 Smith Street Leongatha Vic 3953

By post: South Gippsland Shire Council
9 Smith Street, Private Bag 4
Leongatha VIC 3953

How to pay

Payment Options	
Online Payment	www.southgippsland.vic.gov.au Payment Reference: Invoice will be raised once application has been received a Payment Reference will be emailed to applicant to use the Council online payment portal.
Credit Card:	Call Customer Service on (03) 5662 9200 and have your Payment Reference available to quote to the Customer Service staff member.
Cheque:	Payable to "South Gippsland Shire Council", Private Bag 4, Leongatha, Vic 3953.

9 Smith Street (Private Bag 4) Leongatha
Telephone: (03) 5662 9200 Facsimile: (03) 5662 3754
Email: council@southgippsland.vic.gov.au
Website: www.southgippsland.vic.gov.au