



South Gippsland
Shire Council

Application to Register a Swimming Pool/ Spa

Building Act 1993 - Building Regulations 2018

Owner Details: Only the owner of the land can register the swimming pool/spa.

Name:

Your reference number:

Address:

Town: Post Code: Phone number:

Email:

Property Details:

Lot: Plan Number: Volume: Folio:

Registered owner:

Address:

Town: Post Code:

Type of Swimming Pool or Spa:

Permanent Swimming Pool: ☐

Relocatable Swimming Pool: ☐

Permanent Spa: ☐

Relocatable Spa: ☐

Date that the **relocatable** swimming pool/spa was erected:

Date that the **permanent** swimming pool or spa was constructed:

Is there any other building work that has altered or resulted in changes to the barrier since the swimming pool or spa was constructed or erected? ☐ Yes ☐ No

Mandatory field

☐ I hereby declare that the information provided is true and correct. I also understand that any unlawful dishonesty may result in the refusal of this application.

☐ I give South Gippsland Shire Council permission to debit my card of the appropriate application fee, using the information provided.



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Credit Card Payments:

☐ Visa ☐ MasterCard Card No: Expiry Date:
Cardholder name:

Fees:

\$35.20 - Registration fee only.

\$52.10 - Information search fee. You will need this if you do not know the date the pool was constructed. Council can look through historical records/aerial photos to estimate the date it was built.

\$87.30 - Combined registration fee & information search fee.

Checklist:

Please provide the following information:

- ☐ A completed registration form.
- ☐ Copies of any relevant building permit, Certificate of Compliance, and/or any other information or documentation that provides evidence of when the pool or spa was constructed.
- ☐ Copies of any relevant building permit, Certificate of Compliance, and/or any other information or documentation which shows any building work or alterations to the barrier.
- ☐ Payment of the relevant fee.