

SOUTH GIPPSLAND SHIRE COUNCIL

This Park's Alive! Local Coordinator

Expression of Interest



South Gippsland
Shire Council

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Overview

South Gippsland Shire Council is engaging Melbourne-based artist, creative entrepreneur and internationally recognised leader in the field of participative art for children, [Jessica Wilson](#), on a project for South Gippsland Shire called This Park's Alive!.

This Park's Alive! is funded by a VicHealth Growing Healthy Communities Grant, proposing a groundbreaking participative art project for South Gippsland that will engage children from 5-11 years of age in new ways with their own local parks. Jessica will be designing a program of participatory creative workshops, along with local artists, in local parks to reimagine these familiar spaces. The outcomes of these workshops will in turn inform a digital guide for local and visiting children, to be accessed via a QR code to be installed in the parks at the end of the project.

South Gippsland Shire Council are seeking to engage a suitable qualified contractor to help coordinate the logistics and act as community liaison for This Park's Alive!



The contractor will coordinate local elements of the project to ensure participation and delivery of the project milestones.

Key Contract Deliverables:

- Communicating with local primary schools to invite and enlist participation of children.
- Communicating with local community groups to invite and enlist participation of children.
- Communicating with local artists and other stakeholders.
- Working as assistant workshop facilitator with Jessica, including arranging materials and venues for workshops.
- Drawing up schedules, contact lists and other documentation around the project workshops and activities.
- Managing survey distribution and collating results for reporting.
- Coordinating catering for community workshops.
- Development of communications to the community including through socials, publicity and marketing, for review and distribution by Council.
- Acting within the conditions of South Gippsland Shire Council's Service Level Agreement (contract).

Assessment Criteria:

Appointment of the contractor will be assessed on the following:

- Demonstrated experience in managing community art projects.
- Friendly disposition and ease when talking with new people as well as the capacity to make people enthused about participating in the project.

Other:

Must have a current [Working with Children Check](#), a drivers licence and have access to own vehicle.

Contract Price:

\$20,200

TERM OF AGREEMENT

Commencement date – June 2025

Completion date – April 2026

The successful contractor will enter into a Service Level Agreement with Council, which will require ABN, Public Liability Insurances, work cover and superannuation.

Expression of Interest:

To submit an Expression of Interest please head to the link below:

<https://www.jotform.com/build/251448146887873>

Closing Date:

9am on Tuesday 10 June 2025.

For all enquiries, contact Mary Sullivan at **mary.sullivan@southgippsland.vic.gov.au**.



SOUTH GIPPSLAND SHIRE COUNCIL

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