

# Application for Burning on Private Property



Pursuant to Clause 47 of South Gippsland Shire Council's *General Local Law 2024*. This application applies to any property zoned under the South Gippsland Planning Scheme as:

- Residential
- Township
- Low Density Residential
- Commercial 1
- Mixed Use

All applications will be inspected by a Community Safety Officer to ensure safety.

Permits are generally granted for a two-week period, to allow for appropriate weather conditions to undertake burn. If an extension is required, contact Council as early as possible.

## APPLICANT DETAILS

Full name of applicant: \_\_\_\_\_

Residential address: \_\_\_\_\_

Postal address: \_\_\_\_\_

Contact number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address of property for burn (if different to above):  
\_\_\_\_\_

Are you the owner of this property? ☐ Yes ☐ No

If you are not the property owner, signed consent from each property owner as listed on the rates notice must be attached to this application.

☐ Attached

A site plan showing the intended position of the burn, proximity to all dwellings and outbuildings on the property and neighbouring dwellings and outbuildings must be attached to this application.

☐ Attached

Description of material to burn:  
\_\_\_\_\_

Approximate size of fire: \_\_\_\_\_

Estimated duration of burn: \_\_\_\_\_

Have you notified Fire Permits Victoria? ☐ Yes ☐ No <https://firepermits.vic.gov.au/>

Names of all persons over 18 years of age who will be supervising the fire for the duration of the burn:

---

---

## DECLARATION

☐ I confirm that all information I have provided is true and correct.

☐ I confirm I have read clauses 47(2) and 47(3) of South Gippsland Shire Council's General Local Law 2024 and understand all of my requirements.

### South Gippsland Shire Council – General Local Law 2024

#### 47. Restrictions on Burning in the Open Air – Private Property

2. A person or occupier of land who has lit, caused or allowed to a fire in the open air to be lit must ensure that:
  - (a) the fire is not within twenty (20) metres of any neighbouring dwelling.
  - (b) the fire is supervised at all times by an adult who has the capacity and means to extinguish the fire;
  - (c) the person in charge of the fire is not
    - (i) outside the line of sight of the fire; or
    - (ii) more than fifty (50) metres from the perimeter of the fire.
  - (d) sufficient fire protection equipment is available to extinguish the fire, if required;
  - (e) the vegetation to be burnt is dead and dry prior to lighting it;
  - (f) at the site of the fire the wind speed does not exceed 20 kilometres per hour (11 knots); and
  - (g) notification of the burn has been given to the Emergency Services Telecommunications Authority (now Fire Permits Victoria)
3. A person who has lit, caused or allowed to a fire in the open air to be lit, or is in charge of a fire in the open air, must, before leaving the place of the
  - (a) completely extinguish the fire; and
  - (b) ensure that an adult person who has the capacity and means to extinguish the fire remains in charge of the fire at all times.

- ☐ I understand that an inspection will be undertaken by the Community Safety team to ensure the requirements will be met.
- ☐ I understand that, if approved, the applicable fees will need to be paid before the permit is issued.
- ☐ I confirm that I will notify all immediate and affected neighbours 24 hours prior to lighting any approved burns.
- ☐ I understand that any permit may be revoked if non-compliance is identified.
- ☐ I understand that infringements may be issued for failing to obtain a permit, or for non-compliance with a permit or notice to comply.
- ☐ I also acknowledge that the possession of this permit does not absolve me from liability (civil or criminal) for any damage caused by escape of fire from the property for which this permit is issued.

Full name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## PRIVACY COLLECTION STATEMENT

The personal information requested on this form is being collected by Council for the purpose of enforcing Clause 47 of South Gippsland Shire Council's *General Local Law 2024*. The personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose this information if required to do so by law. If this information is not collected, we may be unable to action your application fully.

### Please return the completed form to:

South Gippsland Shire Council  
– Community Safety  
9 Smith Street (Private Bag 4)  
Leongatha, VIC, 3953

**Phone:** 5662 9200

**Fax:** 5662 3754

**Email:** [council@southgippsland.vic.gov.au](mailto:council@southgippsland.vic.gov.au)



**South Gippsland**  
Shire Council