

# Keeping of Animals Application Form

**This application is for the keeping of animals in addition to the number allowed, pursuant to Clause 40 of the South Gippsland Shire Council General Local Law 2024.**

An owner or occupier of private property must not keep, or allow to be kept, any more of each species or group of animals than is stated in the table below.

All applications will be inspected by a Community Safety Officer to ensure the property is appropriate for the keeping of the animal/s being applied for.

Permits are applicable for a 12-month period and are subject to an annual renewal process.

Any complaints about the keeping of animals will be investigated by a Community Safety Officer and may result in the permit being varied or revoked.

All dogs and cats at the property, including those being applied for, must be registered with South Gippsland Shire Council.

All properties where livestock are kept should be covered by a minimum of \$20 million Public Liability Insurance to ensure personal protection in the event of an incident.

Type of Animal	Maximum Number Allowed	
	Residential, Mixed Use, Commercial, Township and Industrial Zones (as defined in the Planning Scheme)	Rural Conservation and Rural Living Zones (as defined in the Planning Scheme)
Dogs	2	2
Cats	2	2
Poultry		
• Hens, ducks, geese and turkeys	12	No limit
• Roosters	0	0
Domestic Birds	50	No limit
Large Birds	2	No limit
Domestic Mice	10	No limit
Guinea Pigs	2	No limit
Domestic Rabbits	2	No limit
Horse / Donkeys	0	No limit
Cattle	0	No limit
Sheep	0	No limit
Goats	0	No limit
Pigs	0	0
Other agricultural animals	0	0

## APPLICANT DETAILS

Full Name of Applicant: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address (if different to above): \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address Where Permit is Being Applied For (if different to above):  
\_\_\_\_\_

Are you the property owner?:            Yes                            No

*If you are not the property owner, signed consent from each owner as listed on the Rates Notice must be attached to this application.*

## ANIMAL DETAILS

Permit:            Domestic                            Livestock

Species: \_\_\_\_\_                            Number being applied for: \_\_\_\_\_

For dogs and cats, please list the Registration Tag Numbers of each animal at the property:

\_\_\_\_\_

For livestock, please state the registered Property Identification Number (PIC) for the property:

\_\_\_\_\_

## PRIVACY STATEMENT AND DECLARATION

I acknowledge that South Gippsland Shire Council's primary purpose of collecting personal information within this Keeping of Animals Application Form will be used to complete my request. Failure to provide correct details may result in Council being unable to process my request. All personal information provided in this form will be managed in accordance with the Privacy and Data Protection Act 2014.

I declare that the information provided in this form is true and completed to the best of my knowledge. This application forms a legal document and penalties exist for providing false or misleading information. I understand that inspections will be undertaken by the Community Safety team prior to the issuing of a permit, as well as periodically during the life of the permit to ensure ongoing compliance. I understand that, if approved, the applicable fees will need to be paid before the permit is issued. I understand that my permit may be revoked if I fail to comply. I also understand that infringements may be issued for failing to obtain a permit, or for non-compliance with a permit or Notice to Comply.

Please sign and date below to state you understand the above.

Applicant Signature: \_\_\_\_\_                            Date: \_\_\_\_\_

Applicant Full Name: \_\_\_\_\_

## HOW TO RETURN YOUR FORM



Via Post to:  
**Community Safety**  
**South Gippsland Shire Council**  
**Private Bag 4**  
**Leongatha VIC 3953**



Via Email: **council@southgippsland.vic.gov.au**



In Person at **9 Smith Street, Leongatha** or **15 Little Commercial Street, Korumburra**

For enquiries or for further information, please call the Community Safety team on 5662 9200 or visit [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au).



*South Gippsland*  
Shire Council