SOUTH GIPPSLAND SHIRE COUNCIL

Application for Footpath Trading Permit



Pursuant to Clauses 28, 29 and 30 of South Gippsland Shire Council's *General Local Law 2024*. Permit holders must also comply with Council's Footpath Trading Code.

Permits are granted for a 12-month period and are subject to an annual review. The renewal process runs in line with the calendar year.

Permits must always be displayed during trade.

Following payment of the application fee, a Community Safety Officer will inspect to ensure compliance with the Code. If your application is successful, you will be invoiced for the permit fee prior to your permit being issued.

Footpath Trading activities will be charged at 'per square metre' to the next nearest whole metre. A-Frame signs, flags and/or banners attached to the building will generally be charged at one square metre, unless collectively they exceed this size.

BUSINESS DETAILS

| Business name: |
|---|
| Street address: |
| Postal address: |
| Name of best contact: |
| Best contact:number: |
| Email address: |
| ABN/ACN: |
| Days/hours of trade: |
| APPLICANT DETAILS |
| Applicant name: |
| Postal address: |
| Best contact number: |
| Email address: |
| Is the business a registered not-for-profit or charity organisation? Yes No |

DESCRIPTION OF TRADING DETAILS

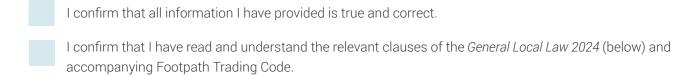
| A-frame (max of two): | | | | |
|---|--|--|--|--|
| Outdoor dining: | | | | |
| Square meterage required: | | | | |
| Display of goods: | | | | |
| Square meterage required: | | | | |
| SITE PLAN | | | | |
| Please show intended location of footpath trading, noting all footpath dimensions, and car parks, intersections, and driveways, and any fixed furniture, trees or any other items of interest. | | | | |
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INSURANCE REQUIREMENTS

A copy of your Certificate of Currency must be attached to this application and include:

- public liability cover with a minimum of \$20,000,000; and
- South Gippsland Shire Council listed as an Interested Party.

DECLARATION



South Gippsland Shire Council - General Local Law 2024

28. Displaying Goods for Sale

- 1. Without a permit, a person must not place or display, or cause or allow another person to place or display, any goods for sale on any road or on or in any municipal place.
- 2. The permit holder under this clause must comply with the Footpath Trading Code.

29. Advertising Signs

- 1. Without a permit, a person must not erect, place or display on any part of a road or on or in any municipal place:
 - (a) an advertising sign; or
 - (b) a sign promoting a candidate or political party associated with a local, state or federal election.

or cause or authorise another person to do so.

30. Use of a Municipal Place for Outdoor Eating Facilities

- 1. Without a permit, a person must not use or allow to be used any road or municipal place for the purposes of an outdoor eating facility.
- 2. The permit holder under this clause must comply with the Footpath Trading Code.

| I understand that inspections will be undertaken by the Community Safety team prior to the issuing of a |
|--|
| permit, as well as periodically during the life of the permit to ensure ongoing compliance. |
| I understand that, if approved, the applicable fees will need to be paid before the permit is issued. |
| I understand that any permit may be revoked if non-compliance is identified. |
| I understand that infringements may be issued for failing to obtain a permit, or for non-compliance with a permit or notice to comply. |
| I understand that any items placed on the footpath without a valid permit may be impounded. |

| Full name: | ame: | |
|------------|-------|--|
| | | |
| Signed: | Date: | |

PRIVACY COLLECTION STATEMENT

The personal information requested on this form is being collected by Council for the purpose of enforcing Clause 28, 29 and 30 of South Gippsland Shire Council's *General Local Law 2024*. The personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose this information if required to do so by law. If this information is not collected, we may be unable to action your application fully.

Please return the completed form to:

South Gippsland Shire Council – Community Safety 9 Smith Street (Private Bag 4) Leongatha, VIC, 3953

Phone: 5662 9200 Fax: 5662 3754 Email: council@southgippsland.vic.gov.au

