

# New Footpath Trading Permit

## What's Changed?



South Gippsland  
Shire Council

### New Permit System: Key Changes

Fee Change: From a flat \$140 fee to \$75 per square metre



\$140 Flat



Fairer system: pay only for space used

Not-for-Profits are now exempt



No permit fee for not-for-profit businesses

New permit cycle aligns with calendar year



Renewals issued beginning of December each year

### How to Apply?

Step 1: Measure your furniture



Arrange furniture and measure around it

Step 2: Complete form and submit insurance



Fill out form



Include public liability

For more information and to download the Footpath Trading Permit Application Form, please scan the QR code or visit:  
[www.southgippsland.vic.gov.au/community-safety](http://www.southgippsland.vic.gov.au/community-safety)



# How to Measure for your Footpath Trading Permit

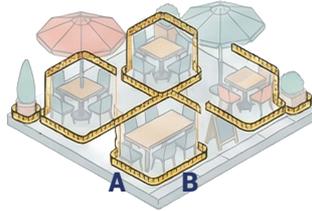
South Gippsland Shire Council has updated its footpath trading permit system to a usage-based fee of \$75 per square metre, creating a fairer system for all. This guide shows you how to measure your space and calculate your new fee.

## 1. Set up your furniture



Arrange your furniture on the footpath as it would be for customers.

## 2. Measure the occupied area



**A x B = m<sup>2</sup>**  
Measure the perimeter of the furniture itself, not the entire outdoor space.

## 3. Calculate the total area



Add the square meterage of each individual furniture item or group together.

## 4. Calculate the permit fee

$$\begin{array}{r} 3.00 \text{ m}^2 \\ \times \$75 \\ \hline \text{Final Fee} \\ \$225 \end{array}$$

Multiply your total by \$75 to get the final fee.

## Footpath trading items include:

- Temporary Café Screens and Wind Barriers
- Flags and Banners
- Umbrellas (measuring the space taken up on the footpath, not airspace)
- Outdoor Heaters
- Planter Boxes
- Tables and chairs

For more information regarding footpath trading items, please read Council's Footpath Trading Code.



## Handy Tip

To get the most out of your Footpath Trading Permit, ensure dining chairs are neatly tucked under the tables. This helps reduce the measured area, giving you more usable space.