

SOUTH GIPPSLAND SHIRE COUNCIL

# Council Meeting Agenda

Wednesday 17 June 2026



Council Chambers, Leongatha  
Commencing at 2:00 PM



*South Gippsland  
Shire Council*

# OUR COUNCIL PLAN VISION STATEMENT

*Our South Gippsland community is connected, resilient and empowered. We value our unique townships, our rural and coastal landscapes, while balancing growth.*

*A prosperous region, we draw strength from: visitor experience, emerging and creative industries, our agricultural sector and natural environment. We lead with purpose, are forward thinking, and deliver consolidated and sustainable services for our community.*

The Council Agenda relates to the following Strategic Objectives of the Council Plan 2025-2029.



Leading with Integrity



Developing a Sustainable Future



Empowering Communities

## SOUTH GIPPSLAND SHIRE COUNCIL

Notice is hereby given that Council Meeting of the  
South Gippsland Shire Council will be held on Wednesday 17 June 2026  
in the Council Chambers, Leongatha, commencing at 2:00pm

### TABLE OF CONTENTS

<b>1. PRELIMINARY MATTERS .....</b>	<b>5</b>
1.1. LIVE-STREAMING COUNCIL MEETING DISCLAIMER .....	5
1.2. WELCOME TO THE COUNCIL MEETING .....	5
1.3. OPENING PRAYER.....	5
1.4. ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS .....	6
1.5. APOLOGIES .....	6
1.6. CONFIRMATION OF MINUTES .....	6
1.7. DECLARATION OF CONFLICTS OF INTEREST FOR COUNCILLORS .....	7
1.8. DECLARATION OF CONFLICTS OF INTEREST FOR STAFF.....	8
<b>2. AGENDA PUBLIC QUESTIONS.....</b>	<b>9</b>
2.1. PETITIONS AND JOINT LETTERS .....	9
2.2. ANSWERS TO PREVIOUS AGENDA PUBLIC QUESTIONS ON NOTICE.....	10
2.3. SUBMITTED AGENDA PUBLIC QUESTIONS.....	11
<b>3. NOTICES OF MOTION AND/OR RESCISSION.....</b>	<b>12</b>
<b>4. URGENT BUSINESS .....</b>	<b>12</b>
<b>5. COUNCIL REPORTS.....</b>	<b>13</b>
5.1. 2026/27 ANNUAL BUDGET; INCLUDING LONG TERM FINANCIAL PLAN (10 YEAR PLAN) AND 2026/27 COUNCIL PLAN ACTIONS .....	13
5.2. ACCESS AND INCLUSION ADVISORY COMMITTEE - ENDORSEMENT OF NEW MEMBERS .....	148
5.3. SCHOOL CROSSING SUPERVISOR PROGRAM REVIEW .....	151
5.4. DEBT MANAGEMENT POLICY (C15) AND HARDSHIP POLICY (C53) ....	155
5.5. INSTRUMENT OF APPOINTMENT - S11A PLANNING AND ENVIRONMENT ACT 1987 - PLANNING SERVICES .....	171
5.6. INSTRUMENT OF DELEGATION - S6 COUNCIL TO MEMBERS OF STAFF - JUNE 2026 - PLANNING AND BUILDING SERVICES STUCTURE IMPLEMENTATION .....	174
5.7. SUMMARY OF STRATEGIC BRIEFINGS - 1 APRIL 2026 - 30 APRIL 2026 .....	425

5.8. DOCUMENTS SEALED, CONTRACTS VARIED, AWARDED OR EXTENDED  
BY CEO - 1 APRIL - 30 APRIL 2026 .....429

**6. COUNCILLOR REPORTS.....433**

6.1. COUNCILLOR REPORTS.....433

6.2. REQUESTS FOR LEAVE OF ABSENCE .....433

6.3. COUNCILLOR UPDATES.....433

**7. CLOSED SESSION .....434**

**8. MEETING CLOSED .....435**



**Allison Jones**  
**Chief Executive Officer**

**Privacy Statement**

Council is required to keep minutes of each Council meeting. The minutes contain details of proceedings which may include personal information about community members disclosed as part of presentations, submissions and questions. The minutes of Council meetings are a public record and can be inspected by members of the public.

## **1. PRELIMINARY MATTERS**

### **1.1. LIVE-STREAMING COUNCIL MEETING DISCLAIMER**

This Council Meeting is being streamed live, recorded and published in accordance with Council's *Live Streaming in Council Meetings Policy*.

Access to the live stream through Council's Internet is an option to view the 'open' component of a Council Meeting. Link to the Live Stream on Council's website: [Live Streaming | Live Streaming | South Gippsland Shire Council](#)

The Chair and/or the CEO have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Today's Meeting is being streamed live as well as recorded and published on Council's website.

Thank you

### **1.2. WELCOME TO THE COUNCIL MEETING**

#### ***Public Questions***

In accordance with Council's *Governance Rules, clause 57.6 the submission of agenda public questions has now closed. Questions must be received by Council, 24 hours prior to the commencement of the Council Meeting. Questions received within 24 hours of the commencement of the Meeting will be considered at the next Council Meeting.*

### **1.3. OPENING PRAYER**

As we gather here from diverse backgrounds and beliefs, may we hold privilege with good care and trust. As we deliberate and discuss, may we be wise in our discernment, fair in our decisions and visionary in our planning. May we be guided by our common goal of a strong and united South Gippsland.

#### **1.4. ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS**

We acknowledge the Bunurong and Gunaikurnai people as the Traditional Custodians of South Gippsland and pay respect to their Elders, past, present, and future, for they hold the memories, traditions, culture, and hopes of Aboriginal and Torres Strait Islander people of Australia.

#### **1.5. APOLOGIES**

#### **1.6. CONFIRMATION OF MINUTES**

##### **RECOMMENDATION**

**That the Minutes of the South Gippsland Shire Council Meeting held on 20 May 2026 in the Council Chambers, Leongatha be confirmed.**

## 1.7. DECLARATION OF CONFLICTS OF INTEREST FOR COUNCILLORS

The *Local Government Act 2020* (the Act), Division 2 sets out the requirements relating to declaring a Conflict of Interest. Disclosure of a conflict of interest in respect of a matter to be considered at a Council Meeting is required under section 130(1)(a) and specifically applies to a relevant person being a Councillor, member of a delegated committee who is not a Councillor and a member of Council staff.

*Council's Governance Rules, Chapter 5 – Clause 2 - Disclosure of a Conflict of Interest at a Council Meeting* sets out the prescribed manner required to disclose a conflict of interest at South Gippsland Shire Council.

*Council's Governance Rules* require a Councillor and/or staff member who has a conflict of interest in a matter being considered at a Council Meeting to announce before the matter is considered and disclose this in a written notice to the Chief Executive Officer. The details included in the disclosure, explain the nature of the conflict of interest, whether it is classified as general or material (s.127 and s.128), the name of the relevant person(s) and their relationship to them.

Failure to comply with disclosures of conflict of interest (s.130) may be subject to penalty points and/or other disciplinary measures depending on the nature of the conflict.

The *Local Government Act 2020* can be accessed from the Victorian Legislation and Parliamentary documents website at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au).

*Council's Governance Rules* can be accessed from [Council's Policies](#) webpage.

**Councillor Gilligan has declared a conflict of interest for a reasonable apprehension of bias or actual bias for confidential Agenda Item 9.1 PERSONAL INFORMATION 2025/26 Community Grants Program - Round 2, due to a personal relationship with one of the grant applicants.**

## 1.8. DECLARATION OF CONFLICTS OF INTEREST FOR STAFF

The *Local Government Act 2020* (the Act), Division 2 sets out the requirements relating to declaring a Conflict of Interest. Disclosure of a conflict of interest in respect of a matter to be considered at a Council Meeting is required under section 130(1)(a) and specifically applies to a relevant person being a Councillor, member of a delegated committee who is not a Councillor and a member of Council staff.

Council's *Governance Rules, Chapter 5, clause 6, 7 and 8* sets the prescribed manner required for staff to disclose a conflict of interest when:

- Preparing Reports for Meetings
- Exercise of Delegated Power
- Exercise of a Statutory Function

Council staff must immediately upon becoming aware of a conflict of interest provide a written notice to the Chief Executive Officer disclosing the conflict of interest, explain the nature of the conflict and how it will be managed. Upon becoming aware and declaring a conflict of interest, a staff member may not exercise a power or perform a function in the matter. All prepared reports will record that staff member(s) have considered a conflict of interest and include if any, the details of a disclosure.

Failure to comply with disclosures of conflict of interest (s.130) may be subject to penalty points and/or other disciplinary measures depending on the nature of the conflict.

The *Local Government Act 2020* can be accessed from the Victorian Legislation and Parliamentary documents website at [www.legislation.vic.gov.au](http://www.legislation.vic.gov.au).

Council's *Governance Rules* can be accessed from [Council's Policies](#) webpage.

**CEO Allison Jones has declared a material conflict of interest for Confidential Agenda Item 9.2 - PERSONAL INFORMATION - Appointment of Independent Chair of CEO Employment and Remuneration Committee, as it relates directly to the Chief Executive Officer role at Council.**

## 2. AGENDA PUBLIC QUESTIONS

### 2.1. PETITIONS AND JOINT LETTERS

Petitions and Joint Letters are written requests that have been signed by a number of community members. According to the *Governance Rules Division 9 - clause 58 – Petitions and Joint Letters*, members of the community may submit a valid petition or joint letter to a Councillor or to Council addressed to the Chief Executive Officer.

The Councillor presenting the petition or joint letter is responsible for ensuring that they are familiar with the contents and purpose of the petition or joint letter and that it does not contain language disrespectful to Council.

The requirements of the lead petitioner are detailed in the *Governance Rules*, available on Council's website.

**Nil**

## **2.2. ANSWERS TO PREVIOUS AGENDA PUBLIC QUESTIONS ON NOTICE**

Answers to previous questions taken on notice at a former Council Meeting, may be included in the Minutes of this Meeting or alternatively responded to as a customer request inline with Council's *Customer Service Charter and Governance Rules*, available on Council's website.

Background material submitted with a question will not be recorded in the Council Meeting minutes.

### 2.3. SUBMITTED AGENDA PUBLIC QUESTIONS

All community member questions for Council Meetings are to be written and submitted 24 hours prior to the commencement of a Council Meeting to allow time for a response to be prepared. Reasonable efforts will be made to answer pre-submitted questions at the Meeting. Any question received after the closing time of 24 hours prior to the commencement of a Council Meeting, will be held over to the next scheduled Council Meeting.

When further time is required to prepare an answer, questions may be taken-on-notice and responses will be included in the minutes of the next Council Meeting or alternatively responded to as a customer request in line with Council's *Customer Service Charter* and *Governance Rules*, available on Council's website.

At the Meeting, the person submitting the question(s) may have the option to read out their question(s) and will be recorded in the minutes. Questions may not be allowed where the question(s) is deemed to be:

- is not relevant to any Council agenda topic
- relates to a matter outside the duties, functions and powers of Council;
- is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
- deals with a subject matter already publicly answered; or is repetitious or vexatious questions from the same *Questioner*;
- is aimed at embarrassing a Councillor or a member of Council staff;
- relates to personnel matters; personal hardship of any resident or ratepayer;
- industrial matters; contractual matters; proposed developments; legal advice; law enforcement matters; or
- relates to confidential information as defined under the Act; or
- relates to matters affecting the security of Council property;
- is illegible, vague, not make sense or not be a question;
- relates to council business information and operational matters not specific to Council meeting agenda topics; and/or
- relates to any other matter which Council considers would prejudice Council or any person

A person may submit up to three (3) questions, this includes a combined total of three (3) questions for related parties or groups. The total word count of all questions submitted is to be 200 words or fewer. Background material submitted with a question will not be read out or recorded in the Council Meeting minutes.

The CEO, in consultation with the Mayor, may decide not to refer a question to a Council Meeting if there is a more appropriate way to respond. Questions and responses may be read out by the Chair or a nominated Councillor or Council staff.

Public question time in the agenda will not exceed 15 minutes in duration, unless extended by a further 15 minutes by a resolution of Council.

### **3. NOTICES OF MOTION AND/OR RESCISSION**

#### **4. URGENT BUSINESS**

Normally no motion should be debated by Councillors unless the matter is already included as an item on the Agenda. However, in some circumstances it is possible to raise urgent motions.

Council's *Governance Rules 2020, clause 23 - Urgent Business*, allows for where a situation has not been provided for under the *Governance Rules*, the Council may determine the matter by resolution. Established practice has provided for urgent motions to be raised at Council provided the matter cannot be dealt with at the next Council Meeting or by Officers under delegation.

It is necessary for the Councillor wishing to raise a matter of urgent business to raise a motion similar to the following:

'That consideration of (the issue) be dealt with as a matter of urgent business and Councillor....be allowed a 'short period' to indicate the reason(s) why the matter should be considered as a matter of urgent business.' If the Chairperson accepts the motion as meeting the urgent business criteria, normal meeting procedures in Council's *Governance Rules 2020, clause 23* will apply.

If the motion to accept the item as a matter of urgent business is passed by Council, the motion relating to the specific issue can then be put and debated in the normal way.

## 5. COUNCIL REPORTS

### 5.1. 2026/27 ANNUAL BUDGET; INCLUDING LONG TERM FINANCIAL PLAN (10 YEAR PLAN) AND 2026/27 COUNCIL PLAN ACTIONS

Directorate:	Strategy and Integrity
Department:	Governance and Integrity

#### Council Plan

*Theme - Leading with Integrity*

*The 2026/27 Annual Budget, including the Financial Plan 2026/27 - 2035/36 and the Year 2 Council Plan Actions, provide the resources to progress the achievement of the Strategic Objectives and Strategies outlined in the 2025 - 2029 Council Plan.*

#### EXECUTIVE SUMMARY

The purpose of this report is to present the final *2026/27 Annual Budget (Attachment [5.1.1])*, including the *Financial Plan 2026/27 – 2035/36 (10 Year Plan)*, and the Year 2 Council Plan Actions (**Attachment [5.1.2]**) (*Plans*) for consideration and determination by Council.

#### RECOMMENDATION

**That Council:**

- 1. Adopts the 2026/27 Annual Budget (Attachment [5.1.1]) including the Financial Plan 2026/27 – 2035/36 and 2026/27 Council Plan Actions (Attachment [5.1.2]) in accordance with the *Local Government Act 1989* and *Local Government Act 2020*;**
- 2. Adopts the 2026/27 Budget Engagement Report (Attachment [5.1.3]); and**
- 3. Thanks community members who participated in the community engagement process to inform the 2026/27 Budget.**

#### REPORT

##### ***Financial Plan and Annual Budget***

The 2026/27 Annual Budget (**Attachment [5.1.1]**); including the Long-Term Financial Plan and 2026/27 Council Plan Actions (**Attachment [5.1.2]**) outlines Council's aspirations for the year ahead (and the following three years) and demonstrates how we intend to serve the community with the services and facilities that Council provides. These documents have been prepared in accordance with s.91, s.94 and s.96 of the *Local Government Act 2020* (the Act).

These documents follow the Better Practice Guidelines and Model Budget issued by Local Government Victoria (LGV) in accordance with the *Local Government (Planning and Reporting) Regulations 2020*.

Councils are required to set targets for the Local Government Performance Reporting Framework (LGPRF). Section 5 of the 2026/27 Annual Budget document (**Attachment [5.1.1]**) includes indicators with a target for the budgeted year and subsequent three financial years.

The documents that are being presented for endorsement in this Council meeting include:

- 2026/27 Annual Budget (**Attachment [5.1.1]**); including the long-term Financial Plan 2026/27 - 2035/36; and
- Council Plan 2025 – 2029; including Year 2 Council Plan Actions (**Attachment [5.1.2]**).
- The final *Plans* have been developed considering feedback obtained through participatory engagement. A second formal community consultation process was held from 16 April 2026 to 3 May 2026 to obtain feedback on the *Draft Plans*.
- A small number of minor adjustments have been made to the final *Plans*. These adjustments have not compromised the intention or integrity of the Budget including the 2026/27 Annual Actions and the Financial Plan.

### **CONSULTATION / COMMUNITY ENGAGEMENT**

The *Local Government Act 2020* requires councils to take an integrated approach to strategic planning and reporting, including deliberative community engagement practices.

Council undertook a six-week community consultation from 16 October to 21 November 2025 to assist in the pre-development of the 2026/27 Annual Budget. It was the first time a pre-budget consultation process had been undertaken and allowed community feedback to help shape the Budget from the very beginning.

A formal community consultation process also took place from 16 April 2026 to 3 May 2026 on the Draft Budget documents. The submissions and findings of these two phases is included in the *2026/27 Budget Engagement Report (Attachment [5.1.3])*.

### **RESOURCES / FINANCIAL VIABILITY**

The Budget and Financial Plan are key strategic documents that outline the direction and resources required to achieve the Council's direction in the Council Plan and the range of services provided. The Financial Plan provides an outlook of Council's financial position for at least the next ten years.

## RISKS

The risk of not adopting these *Plans* by the statutory deadline of 30 June is that Council will suffer reputational damage and be constrained in its ability to raise the necessary funds to carry out its functions and meet its objectives.

## STAFF DISCLOSURE

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

## ATTACHMENTS

*Attachments are available on Council's website at the following [LINK](#).*

1. 2026/27 Annual Budget - 17 June 2026 Council Meeting [5.1.1 - 88 pages]
2. Council Plan - 2025 to 2029 - Year 2 Actions - 17 June 2026 Council Meeting [5.1.2 - 25 pages]
3. 2026/27 Budget Engagement Report - 17 June 2026 Council Meeting [5.1.3 - 18 pages]

## CONFIDENTIAL ATTACHMENTS

The consideration of confidential information in a closed session of Council is in accordance with s.66(2)(a) and s.66(5)(a) and (b) of the *Local Government Act 2020*.

**Confidential Attachment [10.1.1] – PERSONAL INFORMATION - 2026/27 Annual Budget; including Long Term Financial Plan (10 year plan) and 2026/27 Council Plan Actions – Petition** - is designated confidential information pursuant to the *Local Government Act 2020*, s.3(1)(f) - personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

The grounds for designation have been made to protect the privacy of an individual's personal information.

## REFERENCE DOCUMENTS

### Council's Good Governance Framework

Pillar 1. Direction & Leadership

Pillar 8. Monitoring & Performance Review

### Council Policy / Strategy / Plans

*Documents are available on Council's website at the following [LINK](#).*

Annual Budget

Council Plan 2025-2029

Long Term Financial Plan

Community Engagement Policy (C06)

Community Engagement Strategy

**Legislative Provisions**

*Local Government (Governance and Integrity) Regulations 2020*  
*Local Government Act 2020*

**Regional, State and National Plan and Policies**

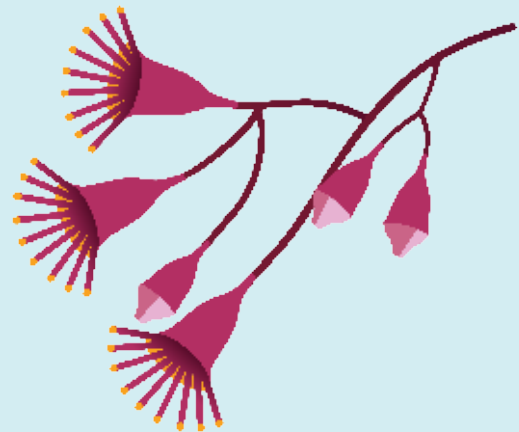
Nil

SOUTH GIPPSLAND SHIRE COUNCIL

# Budget 2026/27



*South Gippsland*  
Shire Council



### *Acknowledgement of Country*

*We acknowledge the Bunurong and Gunaikurnai people as the Traditional Custodians of South Gippsland and pay respect to their Elders, past, present, and future, for they hold the memories, traditions, culture, and hopes of Aboriginal and Torres Strait Islander people of Australia.*

*eucalyptus, (genus Eucalyptus)*

## Purpose of this document

The Budget provides an overview of planned Council activities for the 2026/27 financial year, and forecasts for the following three financial years.



Leongatha Mural

## Contents

Acknowledgement of Country	2
Purpose of this document	3
Message from the Mayor and CEO	4 - 5
Budget Overview	6
Key Dates for the Budget Process	12
Link to the Integrated Planning and Reporting Framework	13
Services aligned to Council Plan themes and objectives	15
Council Plan objections, strategies and actions	20
Service performance outcome Indicators	23
Reconciliation with Operating Result	24
Economic Statements	25
Financial Statements	26
- Statement of Human Resources	31
- Capital Works	46
- Performance Indicators	53
- Schedule of Fees and Charges	60
Appendix 1 - Differential Rates	75
Appendix 2 - Financial 10-Year Financial Plan	80



## Message from the Mayor

**Cr Nathan Hersey (Mayor)**

South Gippsland Shire Council

South Gippsland Shire Council is committed to meaningful engagement with our community – including on our Annual Budget. This engagement helps us to better work to deliver what our community expects.

This year, we headed into the Budget planning process with a solid financial position, which is because of active financial management over the past few years. It is a big task to ensure that we continue to be economically responsible, with a future focus and that we also meet the needs and expectations of our community.

Since we began our Council Budget process, the world has been faced with uncertainty and an economic shift, causing increased costs for goods and services. Council is also impacted by these increased costs in these uncertain times.

Last year, over a six-week period in October and November, Council undertook pre-engagement to help inform the *2026/27 Annual Budget*. This was the first time we adopted this approach—bringing the conversation forward so our community could share ideas and feedback early, and ensuring those views could genuinely shape the Budget as it was developed. We heard clearly from our community, receiving more than 100 requests for actions and projects. This level of engagement was encouraging and reinforced that people want to be part of the decisions shaping their region.

We were also able to identify some savings to begin progressing a number of these priorities. However, since that time, the global environment has shifted significantly. Ongoing conflict in the Middle East has contributed to rising costs, particularly fuel, placing increasing pressure on Council's operating environment and the cost of delivering core services and infrastructure.

In response, this Budget has been developed with a deliberate and disciplined approach. It does not include many new, high-cost initiatives. Instead, it focuses on protecting the services our community relies on while ensuring Council remains financially sustainable.

That said, this is not a Budget that stands still. It includes continued investment in roads - an issue strongly raised during the engagement process - and ongoing support for not-for-profit community groups through our Community Grants Program. We will also deliver a significant capital works and renewal program, alongside key strategic priorities, including:

- the rollout of Food Organics and Garden Organics (FOGO) in line with Victorian Government legislation
- delivery of the Safer Local Roads and Streets Program, improving road safety at seven locations across South Gippsland
- delivery of the first stage of the Region Precincts and Partnerships Program—a \$4.7 million Australian Government - funded initiative, delivered with Wellington Shire Council to guide land use and infrastructure planning and prepare the region for offshore wind investment, particularly around Barry Beach and Port Anthony
- development of a new Economic Development and Visitor Economy Strategy, delivered in-house to achieve cost savings
- complete an aquatic options paper, building on our forward focused Asset Management Strategy
- ongoing advocacy to the Victorian and Australian Governments on our priority projects

Most importantly, we will continue to deliver the day-to-day services our community depends on and deliver them well. There may not be bells and whistles in this Budget, but it is grounded in responsibility, resilience and service.

This Budget ensures we continue delivering for our community while maintaining the financial strength needed to navigate ongoing uncertainty and importantly, this approach also keeps us agile. If conditions improve sooner than expected, Council will be well placed to revisit community feedback and consider progressing projects not included at this time. We are prepared for the challenges ahead. We are ready to adapt where needed and, despite the pressures, remain committed to embracing innovation to support the South Gippsland community.

On behalf of Council, I thank the Chief Executive Officer and Council staff for their professionalism, advice and dedication in supporting Councillors throughout the Budget process. I also acknowledge my fellow Councillors for their constructive input, collaboration and shared commitment to achieving outcomes in the best interests of South Gippsland.

With that, I am pleased to present a responsible and considered Budget—one that protects essential services, progresses important projects, and positions South Gippsland to respond confidently to whatever lies ahead.



## Message from the Chief Executive Officer

**Allison Jones (CEO)**

South Gippsland Shire Council

The *2026/27 Annual Budget* has been developed with a careful and considered approach in response to ongoing global uncertainty, including instability in the Middle East. Despite this, Council remains in a financially sound position.

This Budget has been developed hand in hand with our Councillors and builds on a consistent track record of sound financial management. In the 2025/26 Budget, Council allocated funding to financial reserves to ensure we can respond quickly following major storms or environmental events and Council was able to further strengthen this fund with an additional \$3 million allocation in Quarter Three. While the allocation may appear significant, it reflects a practical need.

Over the past five years, Council has spent close to \$24 million responding to and recovering from extreme weather events, often experiencing delays in reimbursement through Disaster Recovery Funding Arrangements. This reserve is not a luxury, but a necessary measure to support timely response and recovery and it reflects Council's considered and forward-thinking approach.

Long-term financial sustainability remains a central focus of this Budget and Council's forward planning. Significant work is underway to better understand our extensive and ageing asset portfolio, and to determine how it can be appropriately managed with financial sustainability front of mind.

This Budget reflects a disciplined approach to both operating expenditure and capital investment, ensuring Council continues to live within its means while delivering essential services now and into the long-term.

The *2026/27 Annual Budget* aligns with the Council Plan and Long Term Financial Plan, with a continued focus on risk-based capital investment and service continuity. It also considers future resilience, including climate-related risks and the need for adaptive infrastructure planning.

Council remains acutely aware of the cost-of-living pressures facing our community. In preparing this Budget, careful consideration has been given to rates and charges, identifying efficiencies, and pursuing external funding opportunities, while continuing to meet legislative obligations and community expectations. Council will continue to advocate strongly to State and Federal Governments for funding support that reflects the unique challenges faced by rural and regional communities.

This Budget has been prepared in accordance with the *Local Government Act 2020* and associated regulations, ensuring strong governance, transparency and accountability. Key assumptions and risks will be closely monitored throughout the financial year, with Council ready to respond should conditions change. Transparency, accountability and responsible stewardship of public funds remain at the forefront of Council's approach.

While uncertainty remains, this Budget provides a clear and stable framework for the year ahead.

I would like to thank everyone involved in the development of this Budget, including our Councillors, the Executive Leadership Team, and our broader organisation, who have worked together constructively and respectfully throughout the process. Their professionalism, resilience and commitment to delivering for our community under increasing operational pressures is commendable.

## Budget Overview

# 1

The 2026/27 Budget forms an integral part of Council's Integrated Planning and Reporting Framework as it supports the Council Plan and implements strategies from the Community Vision 2040. The Budget outlines how resources will be allocated across initiatives, programs, services, and capital works, as well as financing and debt redemption/servicing. It also provides a comprehensive outline of income derived from rates, grants, contributions, and user fees and fines.

## Operating Result

	Forecast 2025/26 \$000	Budget 2026/27 \$000	Change \$000
Total income	92,203	90,565	(1,638)
Total expense	76,721	79,894	(3,173)
<b>Surplus (deficit) for the year</b>	<b>15,482</b>	<b>10,671</b>	<b>(4,811)</b>
<b>Less non-operating income and expenditure</b>			
Grants capital (non-recurrent)	12,872	3,761	(9,111)
Non-monetary contributions	452	464	12
Capital contributions other sources			
<b>Adjusted underlying surplus (deficit)</b>	<b>2,158</b>	<b>6,446</b>	<b>4,288</b>

The adjusted underlying result is the net surplus or deficit for the year adjusted for non-recurrent capital grants, non-monetary contributions, and capital contributions from other sources. It is a measure of financial sustainability and Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can mask the operating result.

The adjusted underlying result for 2026/27 is a forecast surplus of \$ 6.446 million.

## Management Cash Result

The management cash result is the net surplus or deficit for the year adjusted for non cash items and non-operating cash items. It is a measure of Council's ability to prepare a balanced budget. The forecast management cash result for 2026/27 displays a balanced budget.

	Forecast 2025/26 \$000	Budget 2026/27 \$000	Change \$000
Total Income	92,203	90,565	(1,638)
Total expense	76,721	79,894	(3,173)
<b>Surplus (deficit) for the year</b>	<b>15,482</b>	<b>10,671</b>	<b>(4,811)</b>
<b>Add back (less) non-cash items</b>			
Depreciation	13,557	15,432	1,875
Depreciation – right of use assets	92	85	(7)
Non-monetary contributions	(452)	(464)	(12)
Written down value of assts sold / disposed	729	915	186
<b>Sub total</b>	<b>13,926</b>	<b>15,968</b>	<b>2,042</b>
<b>Net operating surplus</b>	<b>29,408</b>	<b>26,639</b>	<b>(2,769)</b>
<b>Less (add) non-operating cash items</b>			
Capital Works expenditure	24,641	24,260	(381)
Transfers to/(from) reserves	3,899	975	(2,914)
Loan repayments	1,291	1,316	25
Lease repayments	94	88	(6)
<b>Sub total</b>	<b>29,925</b>	<b>26,639</b>	<b>(3,276)</b>
<b>Cash surplus (deficit) for the year</b>	<b>(507)</b>	<b>0</b>	<b>507</b>

## Property Revaluations and the Rate Rise

The following table highlights that overall properties within South Gippsland Shire Council have increased by 0.21 per cent from the 2025/26 valuations, with the most significant movements including a decrease to *Vacant Residential* and *Vacant Commercial* and an increase to *Vacant Industrial*.

Type or class of land	2025/26 \$000	2026/27 \$000	Change \$000	%
Residential	9,554,013	<b>9,613,388</b>	59,375	<b>0.62%</b>
Industrial	356,842	<b>355,242</b>	(1,600)	<b>(0.45%)</b>
Commercial	434,847	<b>433,545</b>	(1,302)	<b>(0.30%)</b>
Farm	6,378,587	<b>6,395,807</b>	17,220	<b>0.27%</b>
Vacant rural	52,018	<b>48,484</b>	(3,534)	<b>(6.79%)</b>
Vacant residential	292,199	<b>256,618</b>	(35,581)	<b>(12.18%)</b>
Vacant commercial	7,285	<b>6,455</b>	(830)	<b>(11.39%)</b>
Vacant industrial	9,115	<b>10,480</b>	1,365	<b>14.98%</b>
<b>Total value of land</b>	17,084,906	<b>17,120,019</b>	35,113	<b>0.21%</b>

Average rates in 2026/27 are budgeted to increase by 2.75%, consistent with the rate cap set by the Victorian Government. The cap applies to Council's total general rates and municipal charges, not to individual properties. Individual rate notices may therefore increase by more or less than 2.75%, reflecting changes in relative property valuations, property classification, and the waste service charge.

The objective of differential rates is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. Council has chosen to define the categories of land to which each differential rate applies by referencing the Australian Valuation Property Classification Code (AVPCC) that is allocated to it in accordance with the Valuation of Land Act 1960. South Gippsland Shire Council's Revenue and Rating Plan provides the medium-term plan for how Council will generate income to deliver on the Council Plan programs and services and capital works commitments over the four-year period.

The following differential rates are included in the 2026/27 Budget:

Type or class of land	Rating Differential 2025/26	Rating Differential 2026/27
General / Residential	100%	100%
Industrial	105%	105%
Commercial	105%	105%
Farm	65%	65%
Vacant rural	70%	70%
Vacant residential	150%	150%
Vacant commercial	200%	200%
Vacant industrial	200%	200%

## Budget Key Points

Key information is provided below comparing 2025/26 Forecast to the 2026/27 Budget:

<p><b>1. Rates and Charges</b></p> <p>Total revenue from rates and charges is projected to be \$56.59 million, which incorporates an average rate increase of 2.75 per cent. The State Government decision to continue to set the rate cap at a level lower than the Consumer Price Index (CPI) is to ease the burden on cost of living pressures faced by rate-payers. This does, however, prove a challenge for Local Governments to deliver services and capital works for our communities as costs are increasing at a rate higher than CPI.</p> <p>Council has not elected to apply to the Essential Services Commission (ESC) for a variation.</p>
<p><b>2. Financial Position</b></p> <p>The financial position is expected to improve with net assets (net worth) to increase by \$10.671 million to \$910.586 million during 2026/27. Working capital is an indicator of Council's ability to meet its financial obligations as and when they fall due (being current assets as a percentage of current liabilities). The four years of the Budget are over 100 per cent, which indicates that Council has more cash and liquid assets than short-term liabilities.</p>
<p><b>3. Operating Result</b></p> <p>The expected operating result for the 2026/27 year is a surplus of \$10.671 million, which is a decrease of \$4.811 million from the 2025/26 forecasted result. This is mainly due to decreased capital grants and increased depreciation.</p>
<p><b>4. Financial Sustainability</b></p> <p>The four-year Budget to 30 June 2030 has been prepared within Council's longer-term Financial Plan, supporting sound decision-making over the medium to long term. The Budget delivers an adjusted underlying surplus across the budget period, demonstrating Council's commitment to maintaining financial sustainability.</p>
<p><b>5. Cash and Investments</b></p> <p>Cash and investments are expected to increase by \$0.761 million during the year to \$29.175 million as at 30 June 2027.</p>
<p><b>6. Capital Works</b></p> <p>The \$24.260 million capital works program is funded by:</p> <ul style="list-style-type: none"> <li>• \$9.021 million in grants and contributions; and</li> <li>• \$15.239 million in cash.</li> </ul> <p>The capital Budget includes \$2.16 million of carry forward projects from 2025/26.</p>

## Budget Influences (internal and external)

This section sets out the key budget influences arising from the internal and external environment within which Council operates.

### Expenses Rising Higher than Revenue

Melbourne's CPI increased by 3.1 per cent in the 12 months between December 2024 to December 2025. South Gippsland Shire Council's main source of revenue is Rates and Charges (62 per cent). The capping of rates income at 2.75 per cent in the 2026/27 financial year is indeed proving challenging for the sector to continue delivering services for the community with costs increasing at a much faster rate than income.

Ongoing geopolitical tensions, including conflict in the Middle East involving Iran and broader global instability, have contributed to volatility in global oil markets. These conflicts disrupt supply routes, increase uncertainty and place upward pressure on crude oil prices, flowing through to higher fuel and energy costs locally. Rising fuel prices are impacting Council through increased costs for waste collection, road maintenance, fleet operations and contracted services, further intensifying cost pressures that are largely outside Council's control.

### Challenges Relating to Infrastructure Programs

Council must recognise persistent delivery risk across the capital works program. The ability of Council to deliver the capital works program at the budgeted cost is an issue being encountered sector wide. International supply chain constraints and fuel related input costs continue to influence pricing, reducing domestic capacity limits and further elevating risk allowances required at tender. This is not a short-term issue to be managed within a single annual budget; it also materially affects Council's ability to plan and stage the longer term, forward looking infrastructure program, including the need for realistic escalation, lead time assumptions and contingency settings across the ten-year horizon.

### Community Engagement

A six-week community consultation process was held from 16 October to 21 November 2025 to inform the 2026/27 Annual Budget. This pre-budget approach allowed community feedback to shape the Budget early, with more than 100 ideas received and carefully considered, and funding initially identified to progress several of the initiatives.

Since then, global conditions have shifted, with conflict in the Middle East contributing to rising costs and increased financial pressures. As a result, some planned funding has been deferred. If conditions improve or not all of the funding is required to respond to financial pressures, Council will revisit the community's suggestions.



Great Southern Rail Trail

**The four years represented within the Budget are 2026/27 through to 2029/30. In preparing the 2026/27 Budget, a number of external influences have been taken into consideration. These are outlined below.**

#### **Capital Grant Funding**

Capital grant opportunities arise continually throughout the year and may vary substantially year-on-year.

#### **Cost Shifting**

This occurs where Local Government provides a service to the community on behalf of the State and/or Federal Government. Over time, the funds received by local government do not increase in line with real cost increases, such as school crossing or planning services, resulting in a further reliance on rate revenue to meet service delivery expectations.

#### **Development Contributions**

The rate of growth and flow of development contributions income depends on land sales and the desire of developers to construct new developments within the municipality.

#### **Financial Assistance Grants**

The largest source of Government funding to Council is through the annual Victorian Local Government Grants Commission allocation. The overall state allocation is determined by the Essential Services Commission.

#### **Superannuation**

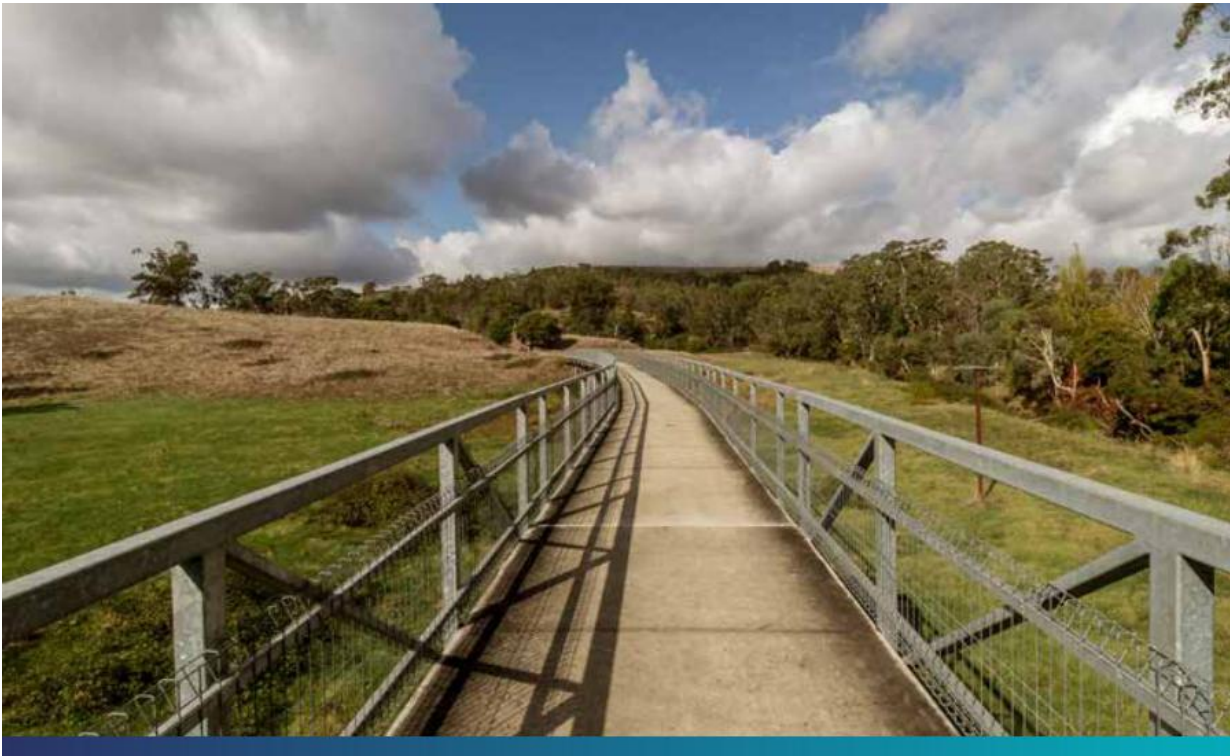
Compulsory employer contributions for superannuation are set to 12 per cent.

#### **Supplementary Rates**

Supplementary rates are additional rates received after the budget is adopted each year, for the part of the year when a property further increases in value (e.g. due to improvements made or change in land class) or new residents become assessable. Importantly, supplementary rates recognise that new residents require services on the day they move into the Shire and Council is committed to providing these. Supplementary rates income is based on historical and forecast data and is set at anticipated levels.

#### **Waste Disposal Costs**

The Environment Protection Agency (EPA) regulation has a sustained impact on Council with regards to compliance with existing and past landfill sites. Waste disposal costs are also impacted by industry changes such as increasing EPA landfill levies and negotiation of contracts e.g. recycling, sorting and acceptance. This budget, as in previous years, complies with the Minister's Good Practice Guidelines Relating to Service Rates and Charges, last updated January 2026.



Koonwarra, Great Southern Rail Trail

## Key dates for the budget process

- A six-week community consultation was undertaken from 16 October to 21 November 2025 to help inform development of the 2026/27 Annual Budget. It was the first time pre-budget consultation had been undertaken and allowed community feedback to help shape the Budget from the very beginning;
- The Draft 2026/27 Annual Budget was submitted to Council for 'in principle' endorsement for further community consultation at the 15 April 2026 Council Meeting;
- The Draft 2026/27 Annual Budget was available for community consultation from 16 April to 3 May 2026; and
- Final 2026/27 Annual Budget – presented for consideration at the 17 June 2026 Council Meeting.

## Link to the Integrated Planning and Reporting Framework

# 2

### 2.1.1 Legislative planning and accountability framework

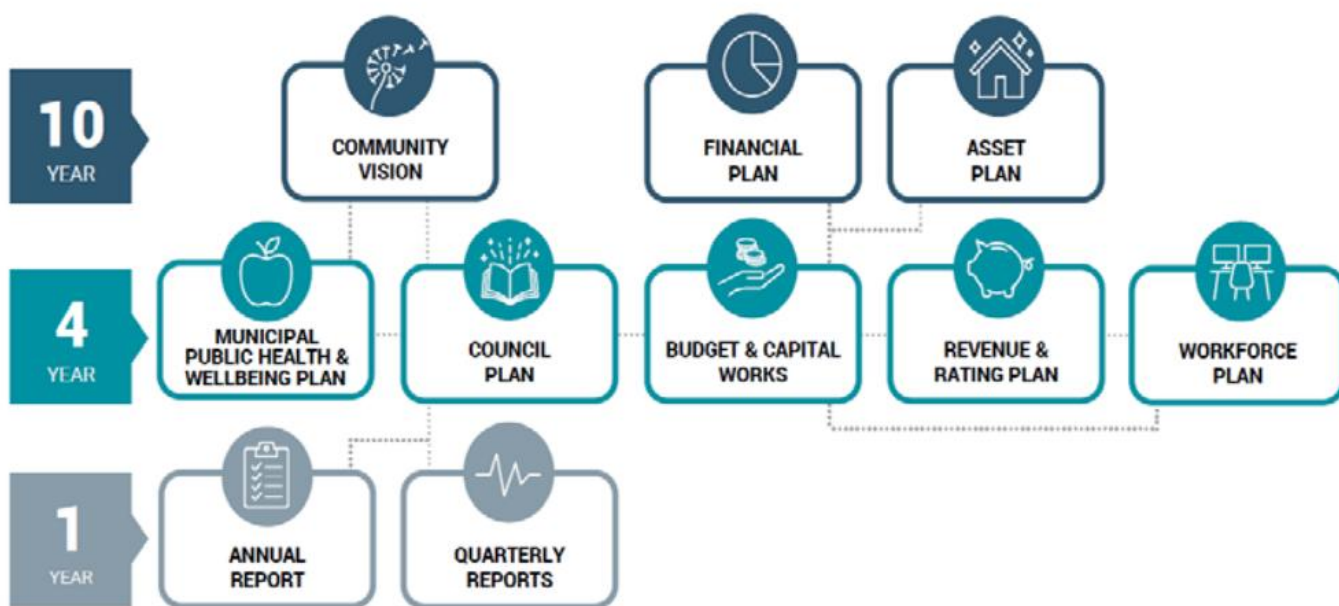
The Integrated Planning and Reporting Framework guides Council in identifying community needs and aspirations over:

- The long-term through the Community Vision and Financial Plan
- The medium-term through the Council Plan, Workforce Plan, and Revenue and Rating Plan; and
- The short-term through the Department Plans and Budget.

Council holds itself accountable through the Organisational and Financial Performance Reports and the Annual Report.

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the Integrated Planning and Reporting Framework that applies to Local Government in Victoria. At each stage of the Framework there are opportunities for community involvement.

Figure 1. Council's Strategic Planning & Reporting Framework



### 2.1.2 Key Planning Considerations

Council has a legal obligation to provide certain services including animal management, local roads, food safety and statutory planning. Council also offers many services that are not legally mandated, but are provided to meet a range of needs and expectations of the community that may otherwise not be available within South Gippsland. Services such as footpaths and trails, sporting facilities, libraries, open space, environment protection, economic support to businesses, children and family support services and community safety, along with many others, have all been introduced over time.

As community needs change, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. Council has completed a number of service reviews, and has made a commitment in the Council Plan to continue this program of reviews; engaging the community and service users in decisions that affect them. This engagement helps Council to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works. The combination of all of these various services and plans informs the content within the budget.



Look

## Services aligned to Council Plan themes and objectives

3

This section provides a description of the services that are funded in the 2026/27 Budget and how these will contribute to achieving the strategic objectives outlined in the *Council Plan 2025 - 2029*. Under these objectives, Council is required by legislation to outline Council’s strategies, actions and service performance outcomes indicators and how Council will measure performance against the Budget.

For transparency and accountability, the progress against these strategies, actions and service performance outcome indicators is also reported in Council’s Annual Report. The following table outlines how Council’s services are interlinked with the Strategic Objectives of the Council Plan.

### COUNCIL PLAN THEMES

- 1: Leading with Integrity
- 2: Developing a Sustainable Future
- 3: Empowering Communities

### CEO Directorate

SERVICE	Alignment with Council Plan Themes and Objectives			Net Cost of Service '000		
	1	2	3	2024/2025 Actual	2025/2026 Forecast	2026/2027 Budget
Office of the CEO	✓	✓	✓	Rev	-	-
				Exp	729	547
				Net Cost	729	547


The Chief Executive Officer builds strong and productive relationships with government and key regional agencies to strengthen the performance of Council. The Chief Executive Officer is accountable for ensuring that Council’s objectives are achieved through the allocation of appropriate resources, the provision of strategic policy, legal advice and the establishment of good governance practices.

- 1: Leading with Integrity      2: Developing a Sustainable Future      3: Empowering Communities




Port Welshpool

## Culture and Capability

SERVICE	Alignment with Council Plan Themes and Objectives			Net Cost of Service '000		
	1	2	3	2024/2025 Actual	2025/2026 Forecast	2026/2027 Budget
<b>Culture and Capability Directorate</b>				Rev	-	-
				Exp	-	168
				Net Cost	-	168

The Culture and Capability Directorate provides services including People & Culture and Digital & Technology.

<b>Digital and Technology</b>				Rev	-	-
				Exp	3,614	3,616
				Net Cost	3,614	3,616

The Digital & Technology team works across all areas of Council to provide cost effective technology and services. It aims to deliver quality service to the community and provide contemporary tools for the organisation to operate efficiently.

<b>People and Culture</b>				Rev	(135)	(180)
				Exp	2,437	2,764
				Net Cost	2,302	2,584

The People & Culture team strive for a safe, healthy and high performing workplace in which our people can grow both personally and professionally. It manages recruitment, workplace relations and industrial relations, gender equity, diversity and inclusion, organisational learning and development, occupational health, safety and wellbeing, human resources and performance management, workers compensation and return to work management and payroll.

**1: Leading with Integrity**

**2: Developing a Sustainable Future**

**3: Empowering Communities**

## Strategy and Integrity

SERVICE	Alignment with Council Plan Themes and Objectives			Net Cost of Service '000		
	1	2	3	2024/2025 Actual	2025/2026 Forecast	2026/2027 Budget
<b>Strategy and Integrity Directorate</b>				Rev	-	-
				Exp	401	444
				Net Cost	401	444

The Strategy and Integrity Directorate provides services including Financial Strategy, Governance & Integrity and Regional Partnerships.

<b>Financial Strategy</b>				Rev	(945)	(1,054)	(977)
				Exp	3,900	3,952	4,569
				Net Cost	3,178	2,898	3,592

The Financial Strategy team delivers financial planning, budget management, legislative compliance, rates and valuations services and internal support to departments, teams and individuals in relation to finance functions. Assurance and Procurement is responsible for contract management, insurance, internal audit, regulatory compliance and tendering. This team is responsible for the coordination and reporting to the Audit and Risk Committee.

<b>Governance and Integrity</b>				Rev	(23)	(38)	(38)
				Exp	1,490	1,552	1,686
				Net Cost	1,467	1,514	1,648

The Governance & Integrity team provides support for Council meetings, briefings and hearings, and is responsible for corporate planning, monitoring and reporting, including development of the Council Plan and Annual Report. It leads policy review and provides reform support including the *Local Government Act*. This team supports the Mayor, Deputy Mayor and Councillors and is also responsible for Freedom of Information and Risk Management.

<b>Regional Partnerships</b>				Rev	(12)	-	-
				Exp	1,404	1,637	1,405
				Net Cost	1,392	1,637	1,405

The Regional Partnerships team leads the development and implementation of key Council strategies and policies related to Economic Development, Communications Engagement and Advocacy. The team connects and engages with key stakeholders across the community, business and government.

**1: Leading with Integrity**

**2: Developing a Sustainable Future**

**3: Empowering Communities**

## Infrastructure Sustainability

SERVICE	Alignment with Council Plan Themes and Objectives			Net Cost of Service '000		
	1	2	3	2024/2025 Actual	2025/2026 Forecast	2026/2027 Budget
<b>Infrastructure Sustainability Directorate</b>				Rev	-	-
				Exp	418	424
				Net Cost	418	424

The Infrastructure Sustainability Directorate provides services including Infrastructure Planning, Infrastructure Delivery, Infrastructure Maintenance and Open Space and Environment.

<b>Infrastructure Planning</b>				Rev	(4,387)	(5,074)	(5,796)
				Exp	12,850	13,623	14,411
				Net Cost	8,463	8,549	8,615

The Infrastructure Planning Department is responsible for the strategic planning, coordination, and lifecycle management of Council's assets to ensure services are delivered efficiently, sustainably, and in line with community needs. The team leads long term infrastructure planning, demand forecasting, and investment prioritisation to support growth, renewal, and resilience across the municipality.

In addition to asset planning and management, the department incorporates waste management, sustainability services, and sport and recreation functions, ensuring an integrated approach to environmental stewardship, service delivery, and community wellbeing.

<b>Infrastructure Delivery</b>				Rev	(307)	(247)	(167)
				Exp	3,976	3,876	3,982
				Net Cost	3,669	3,629	3,815

The Infrastructure Delivery team is responsible for the delivery of Council's capital works programs, including civic, community, and building infrastructure projects, as well as ongoing building maintenance programs. This includes the provision of associated services such as civil design, building maintenance, and the oversight of engineering inputs for developments in accordance with service level requirements for development referrals.

<b>Infrastructure Maintenance</b>				Rev	(2,328)	(2,950)	(302)
				Exp	12,716	11,178	9,750
				Net Cost	10,388	8,228	9,448

The Infrastructure Maintenance team provides a safe and trafficable road network by maintaining Council's roads and associated road infrastructure asset network as per the Asset Management Plan and Road Management Strategy. The network of assets includes unsealed and sealed roads, drainage, storm water, bridges, culverts, footpaths, gabian and rock walls. The department delivers the Fleet and Plant Replacement Program. The rapid response and after hours call out services sits within the department. The Operations Support and Plant and Fleet teams also support the Open Space and Development Department.

<b>Open Space and Environment</b>				Rev	(162)	(223)	(167)
				Exp	6,801	6,536	6,014
				Net Cost	6,639	6,313	5,847

The Open Space and Environment team manages recreational and public areas in the form of open space, natural and foreshore bush reserves, park and gardens. It includes grass mowing, garden maintenance, planting, urban/rural tree maintenance, public amenities, BBQ cleaning, playground replacement, landscape structure maintenance, rural roadside vegetation maintenance, urban fire hazard slashing, Great Southern Rail Trail maintenance and control of roadside weeds to improve biodiversity outcomes.

**1: Leading with Integrity**

**2: Developing a Sustainable Future**

**3: Empowering Communities**

## Empowering Communities

SERVICE	Alignment with Council Plan Themes and Objectives			Net Cost of Service '000		
	1	2	3	2024/2025 Actual	2025/2026 Forecast	2026/2027 Budget
<b>Empowering Communities Directorate</b>		✓	✓	Rev	-	-
				Exp	2,023	2,049
				Net Cost	2,023	2,049

The Empowering Communities Directorate provides services including Community, Customer & Visitor, Planning & Building Services, Community Health & Safety and Library Board liaison.

<b>Community, Customer and Visitor</b>		✓	✓	Rev	(1,214)	(242)
				Exp	4,280	4,714
				Net Cost	3,066	4,472

The Community, Customer & Visitor team delivers a broad range of community facing services that support inclusive, connected, and vibrant communities. The team leads Council's functions in community development, social planning, tourism, events, and arts and culture, working to enhance community wellbeing, participation, and cultural life across the municipality.

Through strategic planning, program delivery, and partnerships with community groups, agencies, and businesses, the team supports diverse community needs, strengthens social cohesion, and promotes participation in civic and cultural activities. The team also plays a key role in shaping the municipality's visitor economy by developing and delivering tourism and events initiatives that attract visitors, support local businesses, and showcase the area's cultural and recreational assets, while ensuring positive outcomes for residents.

<b>Community Health and Safety</b>		✓	✓	Rev	(2,027)	(2,043)
				Exp	3,893	4,098
				Net Cost	1,866	2,055

The Community Health & Safety team delivers essential, efficient, and responsive services that protect and enhance the health, safety, and wellbeing of communities, families, children, and individuals across South Gippsland. The team plays a key role in ensuring safe and healthy environments through regulatory, preventative, and support based services that respond to both community needs and legislative requirements.

The team works proactively with residents, businesses, and partner agencies to promote public health, improve community safety outcomes, and support vulnerable groups. Through education, compliance, early intervention, and collaborative service delivery, the Community Health & Safety team helps build resilient communities and supports Council's commitment to fostering a safe, healthy, and inclusive municipality.

<b>Planning and Building Services</b>		✓		Rev	(1,254)	(1,135)
				Exp	2,525	3,305
				Net Cost	1,271	2,170

The Planning Services team undertake strategic planning to prepare long-term land use planning policies and planning schemes, aligned to Victorian government requirements. The team also includes Strategic Planning which produces land use and development policy for Council and processes amendment and other application under the *Planning and Environment Act* and the *Subdivision Act*, mainly to rezone land.

The Building & Planning Compliance team promote compliance with various Acts and Regulations which exist to ensure that the community are safe when occupying buildings and that the general public adhere to applicable legislative requirements. The team operates in accordance with the *Building Act* and the *Planning and Environment Act*.

1: Leading with Integrity

2: Developing a Sustainable Future

3: Empowering Communities

## Council Plan objectives, strategies and actions 2026/27

# 4

The following are a description of major initiatives identified by Council as priorities to be undertaken this financial year.

### THEME 1: Leading with Integrity

#### Objective: Good Governance and Financial Sustainability

#### Strategies

- 1.1 Implement strategic reviews of Council's asset portfolio to strengthen community connections.
- 1.2 Ensure Council's financial sustainability through prudent management and strategic planning.
- 1.3 Build community confidence through transparent, inclusive and accountable governance practices.
- 1.4 Ensure innovative service delivery in line with community aspirations.
- 1.5 Continue to build trust and listen to our community using multiple communication methods and engagement.
- 1.6 Partner with our community to advocate for our shared interests to the Victorian and Australian governments.
- 1.7 Maintain our assets (roads, buildings, recreation facilities, paths and trails) through responsible financial management.

#### Actions

- Finalise the *Sustainable Building Asset Management (SBAM) Strategy* to establish a clear strategic framework for the consolidation and optimisation of Council's buildings assets and financial sustainability.
- Continue to manage and maintain Council's roads, open space and assets in-line with Council's *Asset Plan*.
- Finalise development of an options paper on the current and future needs of Council's aquatic facilities, informed by community engagement, to guide long-term investment and service provision.
- Finalise a *Financial Sustainability Strategy* to inform the *Long Term Financial Plan*.
- Review Council's *Good Governance Framework*.
- Continue a program of service reviews to ensure the delivery of quality Council services.
- Develop new online platform to achieve cost savings and increase usability.
- Continue to develop and participate in advocacy campaigns, including advocating for early years infrastructure and support Council's annual advocacy priorities.
- Deliver Council's Capital Works Program.

## THEME 2: Developing a Sustainable Future

### Objective: Environment, Growth and Economy

#### Strategies

- 2.1 Provide clarity through our Planning Scheme in areas such as township boundaries, preservation of township identity and heritage, protection of agricultural land and areas for future growth including industrial land.
- 2.2 Support business and industry in events and activities to drive economic growth in local communities and connect key tourism destinations to drive local spend and investment opportunities.
- 2.3 Deliver waste management through collaboration with industry and government partners.
- 2.4 Explore the potential of our path and trails, including the Great Southern Rail Trail to enhance our visitor experience and increase awareness of this our region.
- 2.5 Demonstrate Council's commitment to preserve, protect and enhance the natural environment across South Gippsland.
- 2.6 Develop an integrated land management approach including enhanced weed management on Council roads and explore alternatives to chemical treatments.
- 2.7 Support domestic animal management through community education and promoting collaboration to enhance responsible pet ownership and community safety.
- 2.8 Support community initiatives to protect native wildlife.

#### Actions

- Finalise development of the Heritage Review in select townships.
- Implement the annual action plan of the *South Gippsland Coastal Strategy*.
- Commence development of a new *Economic Development and Visitor Economy Strategy*.
- Deliver Food Organics and Garden Organics (FOGO) service rollout and supporting community education that diverts organic waste from landfill and supports Gippsland's transition to a circular economy.
- Deliver annual actions from the *Great Southern Rail Trail Visitor Experience and Marketing Plan*.
- Support the annual actions of the *Landcare Memorandum of Understanding*.
- Continue strengthening the focus on roadside weed management while collaborating with landowners to maximise impact.
- Deliver annual actions from the *Domestic Animal Management Plan 2026-2029*.
- Commence preparation of a 24-hour cat containment order across South Gippsland Shire as Council's *Domestic Animal Management Plan 2026-2029*.

## THEME 3: Empowering Communities

**Objective: Healthy, Connected and Inclusive**

### Strategies

- 3.1 Build a relationship with Traditional Custodians of South Gippsland to support our common environmental, cultural, social and economic objectives.
- 3.2 Partner, support and encourage volunteerism and celebrate our volunteers ongoing commitment.
- 3.3 Partner with youth and youth focussed organisation providers and industry to facilitate engagement and connection to community.
- 3.4 Sustainably plan and design our open spaces to enable healthy lifestyles.
- 3.5 Improve the customer journey across the organisation.
- 3.6 Empower our communities to build community resilience in response to environmental challenges.
- 3.7 Plan for connected communities through improved transport networks, arterial roads, footpaths and public and community transport options.
- 3.8 Enrich the lives of all community members through community and cultural events, skills development, creative industries, sport, recreation and performance spaces.
- 3.9 Partner, support and encourage relationships with our community; including the development of community plans.

### Actions

- Continue to build relationships with Bunurong and Gunaikurnai people.
- Deliver the Community Grants program to support volunteer organisations.
- Finalise a new *Youth Strategy* in partnership with South Gippsland's young people and sector partners and commence implementation of annual actions.
- Continue development of an *Open Space Asset Management Plan* that will show how assets will be managed and maintained; including play spaces.
- Initiate scoping activity for the development of capacity assessments for Venus Bay and Sandy Point.
- Deliver year one of the Renewable Energy Land and Infrastructure Planning Project for the Regional Precincts and Partnerships Program (RPPP) in partnership with Wellington Shire Council.
- Continue to host the Art Cube program within South Gippsland Shire.
- Continue supporting the development of Community Plans incorporating emergency resilience where applicable.

## Service performance outcome indicators

## 5

Service	Indicator	Performance Measure	Theme /Objective Alignment		
			1	2	3
Governance	Consultation and engagement	Satisfaction with community consultation and engagement. <i>(Community satisfaction rating out of 100 with the consultation and engagement efforts of Council)</i>	✓		
Statutory planning	Service standard	Planning applications decided within required timeframes. <i>(percentage of regular and VicSmart planning application decisions made within legislated timeframes)</i>		✓	
Roads	Condition	Sealed local roads below the intervention level. <i>(percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)</i>	✓		
Libraries	Participation	Library membership. <i>(Percentage of the population that are registered library members)</i>			✓
Waste management	Waste diversion	Kerbside collection waste diverted from landfill. <i>(Percentage of recyclables and green organics collected from kerbside bins that is diverted from landfill)</i>		✓	
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. <i>(Number of visits to aquatic facilities per head of population)</i>			✓
Animal Management	Health and safety	Animal management prosecutions. <i>(Percentage of animal management prosecutions which are successful)</i>		✓	
Food safety	Health and safety	Critical and major non-compliance outcome notifications. <i>(Percentage of critical and major non-compliance outcome notifications that are followed up by Council)</i>		✓	
Maternal and Child Health	Participation	Participation in the MCH service. <i>(Percentage of children enrolled who participate in the MCH service)</i> Participation in the MCH service by Aboriginal children. <i>(Percentage of Aboriginal children enrolled who participate in the MCH service)</i>			✓

## Reconciliation with Operating Result for 2026/27 Budget

6

	Revenue \$'000	Expenditure \$'000	Surplus (Deficit) \$'000
CEO Office	-	563	(563)
Culture and Capability	188	6,893	(6,705)
Strategy and Integrity	1,015	8,104	(7,089)
Infrastructure Sustainability	6,432	34,596	(28,164)
Empowering Communities	3,370	12,290	(8,920)
<b>Total</b>	<b>11,005</b>	<b>62,446</b>	<b>(51,441)</b>
<b>Expenses added in:</b>			
Depreciation			15,432
Finance costs			191
Other non-attributable expenses			1,825
<b>Surplus / (deficit) before funding sources</b>			<b>(68,889)</b>
<b>Funding sources added in:</b>			
Rates and charges			56,585
Victorian Grants Commission financial assistance grants			13,418
Capital income			8,292
Contributions - non-monetary assets			464
Loss on assets disposed			(191)
Other non-attributable revenue			992
<b>Total funding sources</b>			<b>79,560</b>
<b>Operating surplus / (deficit) for the year</b>			<b>10,671</b>

## Economic Assumptions

7

This section presents information regarding the assumptions to the Comprehensive Income Statement for the four years from 2026/27 to 2029/30.

The assumptions comprise the annual escalations / movement for each line item of the Comprehensive Income Statement.

Assumptions	Notes	Actual	Actual	Budget	Projections			Trend	
		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	+/-	
Rate Cap Increase	1	2.75%	3.00%	2.75%	2.00%	2.00%	2.00%	o	
CPI	2	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	o	
User Fees	3	4.90%	3.00%	2.00%	2.50%	2.50%	2.50%	o	
Grants - Recurrent	4	2.50%	2.50%	1.50%	2.50%	2.50%	2.50%	o	
Grants - Non-Recurrent				as per estimates provided on specific projects					
Other Revenue		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	o	
Employee Costs	5	2.40%	2.60%	3.00%	3.00%	3.00%	3.00%	+	
Materials and services		2.50%	0.00%	0.00%	2.50%	2.50%	2.50%	+	
Other expenses		2.50%	0.00%	0.00%	2.50%	2.50%	2.50%	-	

## Notes to Assumptions

## 1. Rate cap

Base rate revenue will increase by 2.75% for the 2026/27 year, based on the State Government rate cap.

## 2. CPI

CPI has been assumed to increase a conservative 2.50% year on year.

## 3. User Fees

Most user fees are budgeted to increase by 2.00% for the 2026/27 year. Details of user fees for 2026/27 can be found in the Schedule of Fees and Charges.

## 4. Grants - Recurrent

Recurrent grants are largely related to untied Financial Assistance grant funding received from the Victorian Local Government Grants Commission (VLGGC).

## 5. Employee Costs

The current Enterprise Agreement expires in June 2026.

# Financial Statements

8

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2026/27 has been supplemented with projections to 2029/30.

Refer to Appendix 2 for additional projections to 2035/36 for the 10-year Financial Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

## Comprehensive Income Statement

For the four years ending 30 June 2030

	NOTES	Forecast	Budget	Projections		
		2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000
<b>Income / Revenue</b>						
Rates and charges	4.1.1	54,420	<b>56,585</b>	57,590	59,086	60,618
Statutory fees and fines	4.1.2	1,150	<b>1,170</b>	1,166	1,185	1,265
User fees	4.1.3	5,604	<b>6,327</b>	6,485	6,647	6,813
Grants - operating	4.1.4	10,132	<b>14,895</b>	15,146	15,514	15,890
Grants - capital	4.1.4	16,687	<b>8,292</b>	7,738	4,869	4,769
Contributions - monetary	4.1.5	1,127	<b>1,116</b>	697	640	667
Contributions - non-monetary	4.1.5	452	<b>464</b>	475	487	499
Net gain (or loss) on disposal of property, infrastructure, plant and equipment		748	<b>(191)</b>	27	(7)	-
Other income	4.1.6	1,883	<b>1,907</b>	1,922	1,987	2,003
<b>Total income / revenue</b>		<b>92,203</b>	<b>90,565</b>	<b>91,246</b>	<b>90,408</b>	<b>92,524</b>
<b>Expenses</b>						
Employee costs	4.1.7	31,028	<b>32,085</b>	33,608	34,590	35,612
Materials and services	4.1.8	28,576	<b>28,816</b>	26,443	27,664	27,726
Depreciation	4.1.9	13,557	<b>15,432</b>	15,815	16,208	16,610
Depreciation - right of use assets	4.1.11	92	<b>85</b>	-	-	-
Borrowing costs		216	<b>190</b>	164	137	109
Finance costs - leases		2	<b>1</b>	-	-	-
Other expenses	4.1.12	3,250	<b>3,285</b>	3,383	3,466	3,553
<b>Total expenses</b>		<b>76,721</b>	<b>79,894</b>	<b>79,413</b>	<b>82,065</b>	<b>83,610</b>
<b>Surplus/(deficit) for the year</b>		<b>15,482</b>	<b>10,671</b>	<b>11,833</b>	<b>8,343</b>	<b>8,914</b>
<b>Total comprehensive result</b>		<b>15,482</b>	<b>10,671</b>	<b>11,833</b>	<b>8,343</b>	<b>8,914</b>

**Balance Sheet**

For the four years ending 30 June 2030

	NOTES	Forecast	Budget	Projections		
		2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		4,431	<b>5,192</b>	5,097	5,144	5,407
Trade and other receivables		7,425	<b>7,749</b>	7,831	8,051	8,263
Other financial assets		23,983	<b>23,983</b>	25,983	29,983	35,983
Inventories		208	<b>208</b>	208	208	208
Prepayments		673	<b>673</b>	673	673	673
<b>Total current assets</b>	4.2.1	<u>36,720</u>	<u><b>37,805</b></u>	<u>39,792</u>	<u>44,059</u>	<u>50,534</u>
<b>Non-current assets</b>						
Property, infrastructure, plant & equipment		894,424	<b>902,801</b>	911,229	914,137	915,276
Right-of-use assets	4.2.4	85	-	-	-	-
Investment property		857	<b>857</b>	857	857	857
<b>Total non-current assets</b>	4.2.1	<u>895,366</u>	<u><b>903,658</b></u>	<u>912,086</u>	<u>914,994</u>	<u>916,133</u>
<b>Total assets</b>		<u>932,086</u>	<u><b>941,463</b></u>	<u>951,878</u>	<u>959,053</u>	<u>966,667</u>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		5,167	<b>5,276</b>	5,201	5,400	5,498
Trust funds and deposits		2,821	<b>2,821</b>	2,821	2,821	2,821
Contract and other liabilities		1,170	<b>1,170</b>	1,170	1,170	1,170
Provisions		7,324	<b>7,324</b>	7,324	7,325	7,324
Interest-bearing liabilities	4.2.3	1,316	<b>1,342</b>	1,369	1,397	1,209
Lease liabilities	4.2.4	87	-	-	-	-
<b>Total current liabilities</b>	4.2.2	<u>17,885</u>	<u><b>17,933</b></u>	<u>17,885</u>	<u>18,113</u>	<u>18,022</u>
<b>Non-current liabilities</b>						
Provisions		6,593	<b>6,593</b>	6,593	6,593	6,593
Interest-bearing liabilities	4.2.3	7,693	<b>6,351</b>	4,981	3,585	2,376
<b>Total non-current liabilities</b>	4.2.2	<u>14,286</u>	<u><b>12,944</b></u>	<u>11,574</u>	<u>10,178</u>	<u>8,969</u>
<b>Total liabilities</b>		<u>32,171</u>	<u><b>30,877</b></u>	<u>29,459</u>	<u>28,291</u>	<u>26,991</u>
<b>Net assets</b>		<u>899,915</u>	<u><b>910,586</b></u>	<u>922,419</u>	<u>930,762</u>	<u>939,676</u>
<b>Equity</b>						
Accumulated surplus		283,491	<b>293,186</b>	304,278	311,998	320,241
Reserves		616,424	<b>617,400</b>	618,141	618,764	619,435
<b>Total equity</b>		<u>899,915</u>	<u><b>910,586</b></u>	<u>922,419</u>	<u>930,762</u>	<u>939,676</u>

**Statement of Changes in Equity**

For the four years ending 30 June 2030

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2026 Forecast</b>					
Balance at beginning of the financial year		884,433	271,898	600,483	12,052
Surplus/(deficit) for the year		15,482	15,482	-	-
Transfers (to)/from other reserves		-	(3,889)	-	3,889
<b>Balance at end of the financial year</b>		<b>899,915</b>	<b>283,491</b>	<b>600,483</b>	<b>15,941</b>
<b>2027 Budget</b>					
Balance at beginning of the financial year		899,915	283,491	600,483	15,941
Surplus/(deficit) for the year		10,671	10,671	-	-
Transfers (to)/from other reserves	4.3.1	-	(975)	-	975
<b>Balance at end of the financial year</b>	4.3.2	<b>910,586</b>	<b>293,187</b>	<b>600,483</b>	<b>16,916</b>
<b>2028</b>					
Balance at beginning of the financial year		910,586	293,187	600,483	16,917
Surplus/(deficit) for the year		11,833	11,833	-	-
Transfers (to)/from other reserves		-	(742)	-	742
<b>Balance at end of the financial year</b>		<b>922,419</b>	<b>304,278</b>	<b>600,483</b>	<b>17,659</b>
<b>2029</b>					
Balance at beginning of the financial year		922,419	304,278	600,483	17,658
Surplus/(deficit) for the year		8,343	8,343	-	-
Transfers (to)/from other reserves		-	(623)	-	623
<b>Balance at end of the financial year</b>		<b>930,762</b>	<b>311,998</b>	<b>600,483</b>	<b>18,281</b>
<b>2030</b>					
Balance at beginning of the financial year		930,762	311,998	600,483	18,281
Surplus/(deficit) for the year		8,914	8,914	-	-
Transfers (to)/from other reserves		-	(672)	-	672
<b>Balance at end of the financial year</b>		<b>939,676</b>	<b>320,240</b>	<b>600,483</b>	<b>18,953</b>

**Statement of Cash Flows**

For the four years ending 30 June 2030

Notes	Forecast	Budget	Projections		
	2025/26	2026/27	2027/28	2028/29	2029/30
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>					
Rates and charges	56,969	<b>56,295</b>	57,486	58,883	60,430
Statutory fees and fines	1,186	<b>1,166</b>	1,167	1,183	1,258
User fees	5,780	<b>6,305</b>	6,473	6,632	6,799
Grants - operating	10,132	<b>14,895</b>	15,146	15,514	15,890
Grants - capital	16,687	<b>8,292</b>	7,738	4,869	4,769
Contributions - monetary	1,127	<b>1,116</b>	697	640	667
Interest received	750	<b>800</b>	800	800	800
Other receipts	1,204	<b>1,099</b>	1,156	1,186	1,199
Employee costs	(30,037)	<b>(32,030)</b>	(33,490)	(34,502)	(35,528)
Materials and services	(27,663)	<b>(28,767)</b>	(26,644)	(27,558)	(27,721)
Other payments	(3,145)	<b>(3,280)</b>	(3,377)	(3,458)	(3,545)
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	<b>32,990</b>	27,152	24,189	25,018
<b>Cash flows from investing activities</b>					
Payments for property, infrastructure, plant and equipment	(24,641)	<b>(24,260)</b>	(24,556)	(19,437)	(18,057)
Proceeds from sale of property, infrastructure, plant and equipment	1,477	<b>724</b>	815	801	808
Payments for investments	(10,661)	-	(2,000)	(4,000)	(6,000)
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	<b>(33,825)</b>	(25,741)	(22,636)	(23,249)
<b>Cash flows from financing activities</b>					
Finance costs	(216)	<b>(190)</b>	(164)	(137)	(109)
Repayment of borrowings	(1,291)	<b>(1,316)</b>	(1,342)	(1,369)	(1,397)
Interest paid - lease liability	(2)	<b>(1)</b>	-	-	-
Repayment of lease liabilities	(94)	<b>(87)</b>	-	-	-
<b>Net cash provided by/(used in) financing activities</b>	4.4.3	<b>(1,603)</b>	(1,506)	(1,506)	(1,506)
Net increase/(decrease) in cash & cash equivalents		(2,438)	761	47	263
Cash and cash equivalents at the beginning of the financial year		6,869	4,431	5,192	5,097
<b>Cash and cash equivalents at the end of the financial year</b>		<b>4,431</b>	5,192	5,144	5,407

**Statement of Capital Works**

For the four years ending 30 June 2030

	NOTES	Forecast	Budget	Projections		
		2025/26	2026/27	2027/28	2028/29	2029/30
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>						
Buildings		2,082	<b>3,003</b>	3,147	3,647	1,184
Heritage buildings		153	<b>25</b>	129	134	140
<b>Total buildings</b>		<u>2,235</u>	<u><b>3,028</b></u>	<u>3,276</u>	<u>3,781</u>	<u>1,324</u>
<b>Total property</b>		<u>2,235</u>	<u><b>3,028</b></u>	<u>3,276</u>	<u>3,781</u>	<u>1,324</u>
<b>Plant and equipment</b>						
Plant, machinery and equipment		3,209	<b>2,892</b>	2,651	2,777	2,739
Computers and telecommunications		760	<b>576</b>	518	484	1,417
<b>Total plant and equipment</b>		<u>3,969</u>	<u><b>3,468</b></u>	<u>3,169</u>	<u>3,261</u>	<u>4,156</u>
<b>Infrastructure</b>						
Roads		13,244	<b>14,126</b>	12,475	11,346	11,533
Bridges		1,254	<b>1,385</b>	3,294	291	188
Footpaths and cycleways		397	<b>228</b>	174	181	188
Drainage		367	<b>155</b>	161	167	174
Recreational, leisure and community facilities		1,509	<b>1,310</b>	190	223	247
Waste management		425	<b>390</b>	1,817	187	248
Parks, open space and streetscapes		527	-	-	-	-
Off street car parks		250	<b>150</b>	-	-	-
Other infrastructure		464	<b>20</b>	-	-	-
<b>Total infrastructure</b>		<u>18,437</u>	<u><b>17,764</b></u>	<u>18,111</u>	<u>12,395</u>	<u>12,577</u>
<b>Total capital works expenditure</b>	4.5.1	<u>24,641</u>	<u><b>24,260</b></u>	<u>24,556</u>	<u>19,437</u>	<u>18,057</u>
<b>Represented by:</b>						
New asset expenditure		214	-	-	-	-
Asset renewal expenditure		22,296	<b>21,662</b>	21,168	19,270	17,725
Asset expansion expenditure		380	-	-	-	-
Asset upgrade expenditure		1,751	<b>2,598</b>	3,388	167	332
<b>Total capital works expenditure</b>	4.5.1	<u>24,641</u>	<u><b>24,260</b></u>	<u>24,556</u>	<u>19,437</u>	<u>18,057</u>
<b>Funding sources represented by:</b>						
Grants		16,687	<b>8,292</b>	7,738	4,869	4,769
Contributions		738	<b>729</b>	353	328	348
Council cash		7,216	<b>15,239</b>	16,465	14,240	12,940
<b>Total capital works expenditure</b>	4.5.1	<u>24,641</u>	<u><b>24,260</b></u>	<u>24,556</u>	<u>19,437</u>	<u>18,057</u>

**Statement of Human Resources**

For the four years ending 30 June 2030

	Forecast	Budget	Projections		
	2025/26	2026/27	2027/28	2028/29	2029/30
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	31,028	<b>32,085</b>	33,608	34,590	35,612
Employee costs - capital	2,166	<b>2,360</b>	2,431	2,376	2,447
<b>Total staff expenditure</b>	<b>33,194</b>	<b>34,445</b>	<b>36,039</b>	<b>36,966</b>	<b>38,059</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	274.6	<b>275.3</b>	275.3	274.3	274.3
<b>Total staff numbers</b>	<b>274.6</b>	<b>275.3</b>	<b>275.3</b>	<b>274.3</b>	<b>274.3</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
	2026/27	Permanent	Casual		Temporary
	\$'000	Full Time	Part time	\$'000	\$'000
Strategy & Integrity	<b>4,728</b>	4,551	177	-	-
Empowering Communities	<b>9,154</b>	6,935	1,675	342	201
CEO Office	<b>515</b>	515	-	-	-
Infrastructure Sustainability	<b>13,514</b>	12,776	540	7	191
Culture & Capability	<b>3,749</b>	3,749	-	-	-
Total permanent staff expenditure	<b>31,660</b>	28,526	2,393	349	392
Other employee related expenditure	<b>425</b>				
Capitalised labour costs	<b>2,360</b>				
<b>Total expenditure</b>	<b>34,445</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
	2026/27	Permanent	Casual		Temporary
		Full Time	Part time		
Strategy & Integrity	<b>33.6</b>	32.0	1.6	-	-
Empowering Communities	<b>71.9</b>	52.6	14.8	2.8	1.7
CEO Office	<b>2.0</b>	2.0	-	-	-
Infrastructure Sustainability	<b>139.9</b>	134.3	5.6	0.1	-
Culture & Capability	<b>28.0</b>	28.0	-	-	-
<b>Total staff</b>	<b>275.3</b>	248.9	21.9	2.8	1.7

**Summary of Planned Human Resources Expenditure  
For the four years ended 30 June 2030**

	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000
<b>CEO Office</b>				
Permanent - Full time	515	539	554	571
Women	515	539	554	571
<b>Total CEO Office</b>	<b>515</b>	<b>539</b>	<b>554</b>	<b>571</b>
<b>Culture &amp; Capability</b>				
Permanent - Full time	3,749	3,920	4,033	4,154
Women	2,090	2,185	2,248	2,316
Men	1,659	1,735	1,785	1,838
<b>Total Culture &amp; Capability</b>	<b>3,749</b>	<b>3,920</b>	<b>4,033</b>	<b>4,154</b>
<b>Strategy &amp; Integrity</b>				
Permanent - Full time	4,551	4,760	4,898	5,046
Women	3,406	3,562	3,665	3,775
Men	1,144	1,197	1,231	1,268
Permanent - Part time	177	185	191	196
Women	177	185	191	196
<b>Total Strategy &amp; Integrity</b>	<b>4,728</b>	<b>4,945</b>	<b>5,089</b>	<b>5,242</b>
<b>Infrastructure Sustainability</b>				
Permanent - Full time	12,776	13,404	13,804	14,211
Women	2,035	2,129	2,190	2,255
Men	9,965	10,460	10,775	11,092
Vacant positions	776	815	839	864
Permanent - Part time	540	567	584	601
Women	160	168	172	178
Men	380	399	412	424
<b>Total Infrastructure Sustainability</b>	<b>13,316</b>	<b>13,970</b>	<b>14,388</b>	<b>14,812</b>
<b>Empowering Communities</b>				
Permanent - Full time	6,935	7,251	7,460	7,682
Women	4,520	4,726	4,862	5,008
Men	2,141	2,239	2,303	2,371
Vacant positions	274	286	294	303
Permanent - Part time	1,675	1,752	1,803	1,857
Women	1,346	1,407	1,448	1,491
Men	240	251	258	266
Vacant positions	90	94	97	100
<b>Total Empowering Communities</b>	<b>8,611</b>	<b>9,003</b>	<b>9,262</b>	<b>9,539</b>
<b>Casuals, temporary and other expenditure</b>	<b>1,166</b>	<b>1,230</b>	<b>1,264</b>	<b>1,293</b>
<b>Capitalised labour costs</b>	<b>2,360</b>	<b>2,431</b>	<b>2,376</b>	<b>2,447</b>
<b>Total staff expenditure</b>	<b>34,445</b>	<b>36,039</b>	<b>36,966</b>	<b>38,059</b>

	2026/27	2027/28	2028/29	2029/30
	FTE	FTE	FTE	FTE
<b>CEO Office</b>				
Permanent - Full time	2.0	2.0	2.0	2.0
Women	2.0	2.0	2.0	2.0
<b>Total CEO Office</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>Culture &amp; Capability</b>				
Permanent - Full time	27.0	27.0	27.0	27.0
Women	15.0	15.0	15.0	15.0
Men	12.0	12.0	12.0	12.0
<b>Total Culture &amp; Capability</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>	<b>27.0</b>
<b>Strategy &amp; Integrity</b>				
Permanent - Full time	32.0	32.0	32.0	32.0
Women	26.0	26.0	26.0	26.0
Men	6.0	6.0	6.0	6.0
Permanent - Part time	1.6	1.6	1.6	1.6
Women	1.6	1.6	1.6	1.6
<b>Total Strategy &amp; Integrity</b>	<b>33.6</b>	<b>33.6</b>	<b>33.6</b>	<b>33.6</b>
<b>Infrastructure Sustainability</b>				
Permanent - Full time	114.5	114.5	114.5	114.5
Women	14.8	14.8	14.8	14.8
Men	91.2	91.2	91.2	91.2
Persons of self-described gender	0.0	0.0	0.0	0.0
Vacant positions	8.5	8.5	8.5	8.5
Permanent - Part time	5.6	5.6	5.6	5.6
Women	1.7	1.7	1.7	1.7
Men	3.9	3.9	3.9	3.9
<b>Total Infrastructure Sustainability</b>	<b>120.1</b>	<b>120.1</b>	<b>120.1</b>	<b>120.1</b>
<b>Empowering Communities</b>				
Permanent - Full time	52.6	52.6	52.6	52.6
Women	35.6	35.6	35.6	35.6
Men	15.0	15.0	15.0	15.0
Vacant positions	2.0	2.0	2.0	2.0
Permanent - Part time	14.8	14.8	14.8	14.8
Women	11.6	11.6	11.6	11.6
Men	2.3	2.3	2.3	2.3
Vacant positions	1.0	1.0	1.0	1.0
<b>Total Empowering Communities</b>	<b>67.4</b>	<b>67.4</b>	<b>67.4</b>	<b>67.4</b>
<b>Casuals and temporary staff</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>
<b>Capitalised labour</b>	<b>17.8</b>	<b>17.8</b>	<b>16.8</b>	<b>16.8</b>
<b>Total staff numbers</b>	<b>275.3</b>	<b>275.3</b>	<b>274.3</b>	<b>274.3</b>

## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements.

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2026/27 the FGRS cap has been set at 2.75%. The cap applies to general rates and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.75% in line with the rate cap. This will raise total rates and charges for 2026/27 to \$56,584,721.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2025/26 Forecast	2026/27 Budget	Change	
	\$'000	\$'000	\$'000	%
General rates*	48,325	49,802	1,477	3.06%
Service rates and charges	5,333	5,925	592	11.10%
Supplementary rates and rate adjustments	159	229	70	44.03%
Interest on rates and charges	285	292	7	2.46%
Cultural and recreational	22	23	1	4.55%
Revenue in lieu of rates	296	314	18	6.08%
<b>Total rates and charges</b>	<b>54,420</b>	<b>56,585</b>	<b>2,165</b>	<b>3.98%</b>

\*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2025/26 cents/\$CIV	2026/27 cents/\$CIV	Change
General rate for rateable residential properties	0.320839	0.330876	3.13%
General rate for rateable industrial properties	0.336881	0.347420	3.13%
General rate for rateable commercial properties	0.336881	0.347420	3.13%
General rate for rateable farm properties	0.208546	0.215069	3.13%
General rate for rateable vacant rural properties	0.224587	0.231613	3.13%
General rate for rateable vacant residential properties	0.481259	0.496314	3.13%
General rate for rateable vacant commercial properties	0.641679	0.661752	3.13%
General rate for rateable vacant industrial properties	0.641679	0.661752	3.13%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
Residential	30,654	<b>31,808</b>	1,154	<b>3.76%</b>
Industrial	1,202	<b>1,234</b>	32	<b>2.66%</b>
Commercial	1,465	<b>1,506</b>	41	<b>2.80%</b>
Farm	13,302	<b>13,755</b>	453	<b>3.41%</b>
Vacant rural	117	<b>112</b>	(5)	<b>(4.27%)</b>
Vacant residential	1,406	<b>1,274</b>	(132)	<b>(9.39%)</b>
Vacant commercial	47	<b>43</b>	(4)	<b>(8.51%)</b>
Vacant industrial	58	<b>69</b>	11	<b>18.97%</b>
<b>Total amount to be raised by general rates</b>	<b>48,251</b>	<b>49,801</b>	<b>1,550</b>	<b>3.21%</b>

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2025/26	2026/27	Change	
	Number	Number	Number	%
Residential	15,010	<b>15,117</b>	107	<b>0.71%</b>
Industrial	371	<b>372</b>	1	<b>0.27%</b>
Commercial	638	<b>641</b>	3	<b>0.47%</b>
Farm	3,230	<b>3,223</b>	(7)	<b>(0.22%)</b>
Vacant rural	182	<b>170</b>	(12)	<b>(6.59%)</b>
Vacant residential	1,010	<b>987</b>	(23)	<b>(2.28%)</b>
Vacant commercial	26	<b>23</b>	(3)	<b>(11.54%)</b>
Vacant industrial	24	<b>25</b>	1	<b>4.17%</b>
<b>Total number of assessments</b>	<b>20,491</b>	<b>20,558</b>	<b>67</b>	<b>0.33%</b>

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
Residential	9,554,013	<b>9,613,388</b>	59,375	<b>0.62%</b>
Industrial	356,842	<b>355,242</b>	(1,600)	<b>(0.45%)</b>
Commercial	434,847	<b>433,545</b>	(1,302)	<b>(0.30%)</b>
Farm	6,378,587	<b>6,395,807</b>	17,220	<b>0.27%</b>
Vacant rural	52,018	<b>48,484</b>	(3,534)	<b>(6.79%)</b>
Vacant residential	292,199	<b>256,618</b>	(35,581)	<b>(12.18%)</b>
Vacant commercial	7,285	<b>6,455</b>	(830)	<b>(11.39%)</b>
Vacant industrial	9,115	<b>10,480</b>	1,365	<b>14.98%</b>
<b>Total value of land</b>	<b>17,084,906</b>	<b>17,120,019</b>	<b>35,113</b>	<b>0.21%</b>

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year and detailed disclosure of the actual service/s rendered for the amount levied

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2025/26	2026/27	\$	%
	\$	\$	\$	%
Waste Services Charge A - Kerbside garbage and recycling collection service charge – Residential (120 litre weekly garbage/240 litre fortnightly recycling).	313.95	-	(313.95)	(100.00%)
Waste Services Charge B - Kerbside recycling only collection service charge - Commercial (2 x 240 litre fortnightly recycling service only).	313.95	-	(313.95)	(100.00%)
Waste Services Charge C - Kerbside garbage and recycling collection service – Commercial premises only (240 litre weekly garbage / 240 litre fortnightly recycling).	442.00	-	(442.00)	(100.00%)
Waste Services Charge D – Kerbside garbage and recycling collection service - Sandy Point (120 litre weekly garbage/240 litre fortnightly recycling, plus 3 additional recycling collections during Summer).	324.30	-	(324.30)	(100.00%)
Waste Services Charge E – Kerbside garbage and recycling collection service - Waratah Bay (120 litre weekly garbage/240 litre fortnightly recycling, plus 3 additional recycling collections during Summer).	371.95	-	(371.95)	(100.00%)
Waste Services Charge G – Kerbside garbage and recycling collection service – Venus Bay (120 litre weekly garbage / 240 litre fortnightly recycling) for 6 months from November to April.	237.25	-	(237.25)	(100.00%)
Waste Services Charge H – Kerbside garbage and recycling collection service – Venus Bay (120 litre weekly garbage / 240 litre fortnightly recycling) for 12 months.	377.00	-	(377.00)	(100.00%)
Waste Services Charge J – Kerbside garbage and recycling collection service – Walkerville (120 litre weekly garbage / 240 litre fortnightly recycling) for 6 months from November to April.	217.55	-	(217.55)	(100.00%)
Waste Services Charge K – Kerbside garbage and recycling collection service Walkerville (120 litre weekly garbage / 240 litre fortnightly recycling) for 12 months.	387.85	-	(387.85)	(100.00%)
Garb Green Waste Bin – Kerbside green waste collection service (240 litre fortnightly) for 12 months	113.85	-	(113.85)	(100.00%)
Kerbside Waste Charge A – 240L weekly FOGO, 240L fortnightly Recycling and 120L fortnightly General Waste collection service	-	428.20	428.20	
Kerbside Waste Charge B – 240L weekly FOGO, 240L fortnightly Recycling and 240L fortnightly General Waste collection service	-	590.20	590.20	
Kerbside Waste Charge C – Additional 240L fortnightly Recycling	-	91.80	91.80	
Kerbside Waste Charge D – Additional 240L weekly FOGO	-	174.40	174.40	
Kerbside Waste Charge E – 240L fortnightly Recycling only (Non Residential premises only)	-	91.80	91.80	
Kerbside Waste Charge F – Additional 240L fortnightly General Waste	-	324.00	324.00	

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2025/26	2026/27	Change	
	\$	\$	\$	%
Waste Services Charge A	3,229,604	-	3,229,604	(100.00%)
Waste Services Charge B	15,698	-	15,698	(100.00%)
Waste Services Charge C	109,174	-	109,174	(100.00%)
Waste Services Charge D	232,523	-	232,523	(100.00%)
Waste Services Charge E	45,378	-	45,378	(100.00%)
Waste Services Charge G	189,088	-	189,088	(100.00%)
Waste Services Charge H	415,077	-	415,077	(100.00%)
Waste Services Charge J	2,176	-	2,176	(100.00%)
Waste Services Charge A	24,435	-	24,435	(100.00%)
Green Waste Bin	1,028,749	-	1,028,749	(100.00%)
Supplementary Waste Services	40,868	41,890	1,022	2.50%
Kerbside Waste Charge A	-	5,523,780	5,523,780	
Kerbside Waste Charge B	-	295,100	295,100	
Kerbside Waste Charge C	-	13,770	13,770	
Kerbside Waste Charge D	-	43,600	43,600	
Kerbside Waste Charge E	-	6,426	6,426	
Kerbside Waste Charge F	-	-	-	
<b>Total</b>	<b>5,332,770</b>	<b>5,924,566</b>	<b>591,796</b>	<b>11.10%</b>

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
General rates	48,325	49,802	1,477	3.06%
Waste service charges	5,333	5,925	592	11.10%
Supplementary valuations	159	229	70	44.03%
Cultural and recreational	22	23	1	4.55%
Revenue in lieu of rates	296	314	18	6.08%
<b>Total Rates and charges</b>	<b>54,135</b>	<b>56,293</b>	<b>2,158</b>	<b>3.99%</b>

4.1.1(j) Fair Go Rates System Compliance

South Gippsland Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2025/26	2026/27
Total Rates	\$ 46,845,275	\$ 48,469,274
Number of rateable properties	20,491	20,558
Base Average Rate	\$ 2,286	\$ 2,358
Maximum Rate Increase (set by the State Government)	3.00%	2.75%
Capped Average Rate	\$ 2,355	\$ 2,423
Maximum General Rates and Municipal Charges Revenue	\$ 48,250,633	\$ 49,802,179
Budgeted General Rates and Municipal Charges Revenue	\$ 48,250,633	\$ 49,802,179
Budgeted Supplementary Rates	\$ 158,896	\$ 229,024
Budgeted Total Rates and Municipal Charges Revenue	\$ 48,409,529	\$ 50,031,203

4.1.1(k) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2026/27: estimated \$229,024 and 2025/26: \$158,896)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(l) Differential rates

Please refer to Appendix 1

4.1.1(m) Properties rated under the *Cultural & Recreational Lands Act 1963*

The properties listed in the table below include properties that are eligible to be rated under the *Cultural and Recreational Lands Act 1963* (CRLA). The Council has considered the service utilised by the lands and the benefit these lands provide to the community by consideration of their cultural or recreational land use, as required under the CRLA and as per the Revenue and Rating Plan and Cultural and Recreational Land Charges Policy.

<b>CULTURAL AND RECREATIONAL LANDS ACT 1963</b>			
<b>Name</b>	<b>Assessment</b>	<b>2025/26 Charge</b>	<b>2026/27 Charge</b>
Leongatha & District Equestrian Club	10445	465.25	479.80
Leongatha Bowls Club Incorporated	10570	1,135.00	1,170.51
Leongatha Lyric Theatre	15615	760.00	783.78
Meeniyah Golf Club	32965	1,645.00	1,696.46
Leongatha Lyric Theatre	51360	577.60	595.67
Mirboo North Bowling Club Inc	62065	866.40	893.50
Korumburra Golf Club	68931	1,508.15	1,555.33
Korumburra Croquet Club Inc	69769	561.55	579.12
Korumburra Bowling Club Inc.	69788	617.70	637.02
Korumburra Italian Social Club Incorporated	70130	802.20	827.30
Loch Memorial Reserve	70797	425.15	438.45
Loch & District Bowling Club Inc	71009	1,091.00	1,125.13
Korumburra Gun Club Inc	71522	545.50	562.57
Korumburra Motor Cycle Club Incorporated	72201	409.10	421.90
Fish Creek Football Netball Club	73966	304.80	314.34
Fish Creek Bowls Club Inc	73967	705.95	728.03
Foster Football Netball Club	75233	722.00	744.59
Foster Bowls Club Incorporated	75359	994.75	1,025.87
Toora Bowls Club Inc	76692	818.25	843.85
Port Welshpool Bowling Club	77094	344.95	355.74
Welshpool Recreation Reserve Inc	77838	409.10	421.90
Mirboo North Golf Club Inc	81620	1,123.10	1,158.23
Leongatha Golf Club Inc	82666	2,406.65	2,481.94
Korumburra Showgrounds	88661	3,128.65	3,226.53
<b>Total</b>		<b>22,367.80</b>	<b>23,067.55</b>

## 4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Rates and Charges	40	40	-	0.00%
Council Business Operations	37	37	-	0.00%
Risk	1	1	-	0.00%
Statutory Planning	500	500	-	0.00%
Strategic Planning	22	22	-	0.00%
Building & Planning Compliance	213	213	-	0.00%
Environmental Health	107	123	16	14.95%
Local Laws	65	130	65	100.00%
Project Delivery	165	104	(61)	(36.97%)
<b>Total statutory fees and fines</b>	<b>1,150</b>	<b>1,170</b>	<b>20</b>	<b>1.74%</b>

Statutory fees and fines relate mainly to fees and fines levied in accordance with legislation and include planning and building applications, some engineering permits, animal registrations and parking infringements. Increases in statutory fees are made in accordance with legislative requirements. Statutory fees and fines are budgeted to increase by 1.74% or \$0.02 million compared to 2025/26 Forecast.

## 4.1.3 User fees

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Procurement and Assurance	2	2	-	0.00%
Coal Creek - Education Programs	19	19	-	0.00%
Statutory Planning	77	71	(6)	(7.79%)
Strategic Planning	1	1	-	0.00%
Building & Planning Compliance	19	21	2	10.53%
Environmental Health	222	220	(2)	(0.90%)
Local Laws	477	473	(4)	(0.84%)
Immunisation	6	10	4	66.67%
Facility Management and Cleaning	27	27	-	0.00%
Project Delivery	27	35	8	29.63%
Operational Support	1	1	-	0.00%
Environmental Services	110	153	43	39.09%
Hard Waste Collection	8	9	1	12.50%
Landfills Operations	4,608	5,285	677	14.69%
<b>Total user fees</b>	<b>5,604</b>	<b>6,327</b>	<b>723</b>	<b>12.90%</b>

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council services. These fees are determined through market forces, with consideration given to cost recovery and community affordability. User fees are projected to increase by 12.90% or \$0.72 million and mainly relates to Landfill Operation fees which have increased by 14.69% as a result of the State Government's increased cost for landfill levies and leachate management costs.

A detailed listing of Council's fees and charges is included in Section 6 - Schedule of Fees and Charges.

## 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast	Budget	Change	
	2025/26	2026/27		
	\$'000	\$'000	\$'000	%
<b>Grants received in respect of the following:</b>				
Summary of grants				
Commonwealth funded grants	12,529	20,122	7,593	60.60%
State funded grants	14,290	3,065	(11,225)	(78.55%)
<b>Total grants received</b>	<b>26,819</b>	<b>23,187</b>	<b>(3,632)</b>	<b>(13.54%)</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Financial Assistance Grants	6,275	13,417	7,142	113.82%
Immunisation	1	1	-	0.00%
<b>Recurrent - State Government</b>				
Coal Creek - Education Programs	8	8	-	0.00%
Environmental Health	15	15	-	0.00%
Children's Crossings	89	80	(9)	(10.11%)
Children and Family Services	79	79	-	0.00%
Immunisation	12	12	-	0.00%
Maternal and Child Health	588	595	7	1.19%
PreSchool Inclusion Program	214	214	-	0.00%
Supported Playgroups	139	139	-	0.00%
<b>Total recurrent grants</b>	<b>7,420</b>	<b>14,560</b>	<b>7,140</b>	<b>96.23%</b>
<b>Non-recurrent - State Government</b>				
Rates and Charges	188	60	(128)	(68.09%)
Arts, Culture & Visitor Economy Coordination	125	-	(125)	(100.00%)
Coal Creek - Events	6	-	(6)	(100.00%)
Social Planning	2	-	(2)	(100.00%)
Municipal Emergency Resourcing Program	60	60	-	0.00%
Road & Safety Investigation - School/Tourist Precinct	7	-	(7)	(100.00%)
Victoria Road Loch				
Boat Ramps	68	71	3	4.41%
Biodiversity	59	59	-	0.00%
Storm Event 28 August 2024 - AGRN 1147 - Emergency Works	1,882	-	(1,882)	(100.00%)
Recreational Lighting	315	85	(230)	(73.02%)
<b>Total non-recurrent grants</b>	<b>2,712</b>	<b>335</b>	<b>(2,377)</b>	<b>(87.65%)</b>
<b>Total operating grants</b>	<b>10,132</b>	<b>14,895</b>	<b>4,763</b>	<b>47.01%</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads to recovery	3,815	4,531	716	18.77%
<b>Total recurrent grants</b>	<b>3,815</b>	<b>4,531</b>	<b>716</b>	<b>18.77%</b>
<b>Non-recurrent - Commonwealth Government</b>				
Roads	2,286	960	(1,326)	(58.01%)
Bridges	152	1,213	1,061	698.03%
<b>Total non-recurrent grants</b>	<b>2,438</b>	<b>2,173</b>	<b>(265)</b>	<b>(10.87%)</b>
<b>Non-recurrent - State Government</b>				
Building	953	-	(953)	(100.00%)
Roads	8,068	-	(8,068)	(100.00%)
Footpaths and cycleways	563	188	(375)	(66.61%)
Other infrastructure	850	1,400	550	64.71%
<b>Total non-recurrent grants</b>	<b>10,434</b>	<b>1,588</b>	<b>(8,846)</b>	<b>(84.78%)</b>
<b>Total capital grants</b>	<b>16,687</b>	<b>8,292</b>	<b>(8,395)</b>	<b>(50.31%)</b>
<b>Total Grants</b>	<b>26,819</b>	<b>23,187</b>	<b>(3,632)</b>	<b>(13.54%)</b>

Operating grants include all operating monies received from state and federal sources for the purpose of funding the delivery of Council's services to residents. Council expects to receive 47.01% or \$4.76 million more in operating grants in 2026/27 compared to the 2025/26 forecast as a result of receiving 50% of the 2025/26 Financial Assistance Grants in advance in 2024/25.

Capital grants include monies received from state and federal sources for the purposes of funding the Capital Works Program. The receipt of this income is project dependant and can vary substantially from year to year. Council expects to receive 46.63% or \$7.60 million less in capital grants in 2026/27 compared to the 2025/26 forecast largely due to grant funding related to natural disasters received in 2025/26.

## 4.1.5 Contributions

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Monetary	1,127	1,116	(11)	(0.98%)
Non-monetary	452	464	12	2.65%
<b>Total contributions</b>	<b>1,579</b>	<b>1,580</b>	<b>1</b>	<b>0.06%</b>

Monetary contributions include monies contributed by developers, sporting clubs or residents towards development of public open space, drainage, roads, recreational facilities and other assets.

Non-monetary contributions represent sub divisional components donated by developers upon completion of sub divisions and include infrastructure assets such as roads, drainage, footpaths and kerb and channel in lieu of cash contributions.

## 4.1.6 Other income

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Interest	750	800	50	6.67%
Sundry	282	271	(11)	(3.90%)
Reimbursements	604	583	(21)	(3.48%)
Rental	247	253	6	2.43%
<b>Total other income</b>	<b>1,883</b>	<b>1,907</b>	<b>24</b>	<b>1.27%</b>

Other income is projected to remain consistent in 2026/27 compared to the 2025/26 forecast.

## 4.1.7 Employee costs

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Wages and salaries	26,914	27,919	1,005	3.73%
WorkCover	706	633	(73)	(10.34%)
Superannuation	3,408	3,533	125	3.67%
<b>Total employee costs</b>	<b>31,028</b>	<b>32,085</b>	<b>1,057</b>	<b>3.41%</b>

Employee costs include all labour related expenditure such as wages and salaries and oncosts such as allowances, leave entitlements, employer superannuation and WorkCover insurance. Employee costs in total are budgeted to increase by 3.08% or \$0.96 million compared to the 2025/26 forecast result.

## 4.1.8 Materials and services

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Contract Payments	11,611	13,056	1,445	12.45%
Materials General	2,718	2,818	100	3.68%
Levies, Licenses & Permits	2,402	2,501	99	4.12%
Maintenance	2,045	2,129	84	4.11%
Insurance Premiums	1,518	1,902	384	25.30%
Software Support & Licenses	1,491	1,492	1	0.07%
Fuel & Oil	2,291	1,799	(492)	(21.48%)
Consultancies	2,106	867	(1,239)	(58.83%)
Utilities	906	917	11	1.21%
Training & Professional Development	487	483	(4)	(0.82%)
Marketing & Advertising	434	356	(78)	(17.97%)
Legal Fees	366	315	(51)	(13.93%)
Subscriptions & Memberships	163	164	1	0.61%
Advocacy	17	17	-	0.00%
Labour Hire	21	-	(21)	(100.00%)
<b>Total materials and services</b>	<b>28,576</b>	<b>28,816</b>	<b>240</b>	<b>0.84%</b>

Materials and services expenditure is budgeted to increase by 0.84% or \$0.24 million compared to the 2025/26 forecast.

## 4.1.9 Depreciation

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Property	2,779	<b>3,294</b>	515	<b>18.53%</b>
Plant & equipment	2,327	<b>2,196</b>	(131)	<b>(5.63%)</b>
Infrastructure	8,451	<b>9,942</b>	1,491	<b>17.64%</b>
<b>Total depreciation</b>	<b>13,557</b>	<b>15,432</b>	<b>1,875</b>	<b>13.83%</b>

Depreciation relates to the usage of Council's property, plant & equipment and infrastructure assets. Depreciation expenditure is budgeted to increase by 13.83% or \$1.88 million compared to the 2025/26 forecast due to reflecting the increase in value of assets.

## 4.1.10 Depreciation - Right of use assets

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Right of use assets	92	<b>85</b>	(7)	<b>(7.61%)</b>
<b>Total depreciation - right of use assets</b>	<b>92</b>	<b>85</b>	<b>(7)</b>	<b>(7.61%)</b>

## 4.1.11 Other expenses

	Forecast	Budget	Change	
	2025/26	2026/27	\$'000	%
	\$'000	\$'000	\$'000	%
Grants, Contributions & Discretionary Funds	2,557	<b>2,584</b>	27	<b>1.06%</b>
Audit	139	<b>139</b>	-	<b>0.00%</b>
Allowances	439	<b>452</b>	13	<b>2.96%</b>
Fees & Charges	115	<b>110</b>	(5)	<b>(4.35%)</b>
<b>Total other expenses</b>	<b>3,250</b>	<b>3,285</b>	<b>35</b>	<b>1.08%</b>

Other expenses include audit fees, contributions, Councillor allowances and community grants. Other expenses are budgeted to increase by 1.05% or \$0.03 million.

## 4.2 Balance Sheet

### 4.2.1 Assets

Cash and cash equivalents includes cash held in bank and the value of investments in term-deposits with short-term maturities (< 90 days). These balances are projected to increase by \$0.76 million during the 2026/27 financial year, refer to the Statement of Cash Flows for more information. Other financial assets represent deposits held with long term maturities (> 90 days) and these are projected to be \$23.98 million as of 30 June 2027.

### 4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. Trust funds and deposits are funds or bank guarantees held by Council on behalf of third parties pending the completion of certain contractual obligations. Unearned income/revenue represents grants received for projects which haven't as yet been recognised as income due to contract milestones not completed at balance date. Provisions include accrued annual leave and long service leave. Interest-bearing liabilities represent the principal amount of borrowings owed at balance date.

### 4.2.3 Borrowings

Council has accessed low-interest subsidised loans that funded a range of major infrastructure projects including the completion of the Mirboo North Pool Refurbishment, Korumburra Community Hub and Korumburra Streetscape. No new loans are budgeted in the 2026/27 year or the projections to 2029/30.

The total amount outstanding as at 30 June 2027 is projected to be \$7.69 million.

The table below shows information on borrowings specifically required by the Regulations.

	Forecast	Budget	Projections		
	2025/26	2026/27	2027/28	2028/29	2029/30
	\$	\$	\$	\$	\$
Amount borrowed as at 30 June of the prior year	10,300	<b>9,009</b>	7,693	6,350	4,982
Amount proposed to be borrowed	-	-	-	-	-
Amount projected to be redeemed	(1,291)	<b>(1,316)</b>	(1,343)	(1,368)	(1,397)
<b>Amount of borrowings as at 30 June</b>	<b>9,009</b>	<b>7,693</b>	<b>6,350</b>	<b>4,982</b>	<b>3,585</b>

### 4.3 Statement of changes in Equity

#### 4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve, which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council has set aside to meet a specific purpose in the future where there is no existing liability.
- Accumulated surplus, which is the value of all net assets accumulated over time, less the asset revaluation and other reserves.

#### 4.3.2 Reserves

Reserves are amounts of money set aside for specific purposes to be incurred in later years.

Reserves are either statutory or discretionary. Statutory reserves are governed by legislation (or other legal requirements) to be used for a specific purpose. Discretionary reserves are funds held by Council, segregated from accumulated surplus, based on Council's discretion.

Council's reserve funds are described in the following table:

Statutory Reserve	Purpose
Public Open Space	Funds to be utilised for the development of land for public purposes, new open space and recreation assets, as well as upgrade or expansion of existing assets. The intention is to spend these funds on assets within the vicinity of the developments from which the funds were received.
Development Contributions	Funds held from the collection of development contribution levy income to be expended on infrastructure projects in line with the requirements of the Developer Contribution Plan.
Discretionary Reserve	Purpose
Caravan Parks	This reserve is created for the development of future funding for caravan park projects.
Corner Inlet Reserve	Reserve for the maintenance of a seawall to protect private lands from flooding.
Venus Bay Surf Lifesaving Club	Reserve to hold funds from a community capital works allocation to allow the club time to attract further funding from other agencies.
Unexpended Grants and Contributions	Funds held from grant monies, to be expended in future financial years, and not recognised in the Balance Sheet as 'Grants in Advance' at the end of each financial year. External restrictions may or may not apply in line with individual funding agreements.
Asset Development Reserve	Funds set aside for contingency planning purposes as well as for contribution to future major projects. Source of funds is to be derived from the year-end cash operating surplus. Up to 50% of available cash surplus / savings may be allocated to the reserve.
Renewable Energy Reserve	Funds held to develop, support and maintain sustainable energy programs. Source of funds may include: Savings from existing renewable energy sources (e.g. EV charging stations). Operating surplus derived from Council funded renewable energy programs.
Carry Forward Projects Reserve	Funds held from unexpended projects at the completion of a financial year. Reserve funds are to be applied to carried forward projects expected to be completed in a future financial year.
General Reserve	This reserve holds contribution funds to address shortfalls resulting from the cost of emergency management works and storm damage rectification and adaptation planning. Source of funds is to be derived from the year-end cash operating surplus.

#### 4.4 Statement of Cash Flows

##### 4.4.1 Net cash flows provided by/used in operating activities

Net cash inflows from operating activities provide a source of cash to fund proposed capital works programs and is budgeted at \$25.89 million in 2026/27. Cash flows from operating activities is anticipated to be \$7.10 million lower than the projected 2025/26 figure due to a decrease in capital grants anticipated, which are volatile in nature and can vary significantly from year to year.

##### 4.4.2 Net cash flows provided by/used in investing activities

Net cash used in investing activities is budgeted at \$23.54 million in 2026/27. Net cash used in investing activities is anticipated to decrease by \$10.29 million in 2026/27 compared to 2025/26 due to a decrease in payments for investments.

##### 4.4.3 Net cash flows provided by/used in financing activities

Council will make principal repayments of \$1.32 million and interest expense repayment is \$0.19 million.

#### 4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2026/27 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

##### 4.5.1 Summary

	Forecast 2025/26	Budget 2026/27	Change	
	\$'000	\$'000	\$'000	%
Property	1,650	3,028	1,378	83.52%
Plant and equipment	3,969	3,467	(502)	(12.64%)
Infrastructure	19,022	17,765	(1,257)	(6.61%)
<b>Total</b>	<b>24,641</b>	<b>24,260</b>	<b>(381)</b>	<b>(1.54%)</b>

	Project Cost \$'000	New \$'000	Asset expenditure types			Summary of Funding Sources			
			Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
Property	3,028	-	2,968	60	-	-	13	3,016	-
Plant and equipment	3,467	-	3,467	-	-	-	-	3,467	-
Infrastructure	17,765	-	15,227	2,538	-	8,292	716	8,757	-
<b>Total</b>	<b>24,260</b>	<b>-</b>	<b>21,663</b>	<b>2,598</b>	<b>-</b>	<b>8,292</b>	<b>729</b>	<b>15,240</b>	<b>-</b>

Capital works for the 2026/27 year of \$24.26 million have been funded by grants of \$8.292 million, contributions of \$0.729 million and Council cash of \$15.24 million.

## 4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	New \$'000	Asset expenditure types			Summary of Funding Sources				
			Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000	
<b>PROPERTY</b>										
<b>Buildings</b>										
82620 - Building Renewal Program - Administrative	60	-	-	60	-	-	-	-	60	-
82630 - Building Renewal Program - Operations/Depot	30	-	30	-	-	-	-	-	30	-
82640 - Building Renewal Program - Early Years - Preschool/Childcare	93	-	93	-	-	-	-	-	93	-
82660 - Building Renewal Program - Community Venue - Hall/Meeting Places	575	-	575	-	-	-	-	-	575	-
82670 - Building Renewal Program - Community Venue - Community Centres	90	-	90	-	-	-	-	-	90	-
82680 - Building Renewal Program - Public Toilets	155	-	155	-	-	-	-	-	155	-
82690 - Building Renewal Program - Aquatic/ Pools	420	-	420	-	-	-	-	-	420	-
82700 - Building Renewal Program - Recreation/Sport	1,480	-	1,480	-	-	-	13	1,468	-	-
<b>Heritage buildings</b>										
82650 - Building Renewal Program - Heritage/History	25	-	25	-	-	-	-	-	25	-
<b>TOTAL PROPERTY</b>	<b>2,928</b>	-	<b>2,868</b>	<b>60</b>	-	-	<b>13</b>	<b>2,916</b>	-	-
<b>PLANT AND EQUIPMENT</b>										
<b>Plant, Machinery and Equipment</b>										
79110 - Fleet - Fleet Purchases	873	-	873	-	-	-	-	-	873	-
79120 - Plant - Plant Purchases	2,019	-	2,019	-	-	-	-	-	2,019	-
<b>Computers and Telecommunications</b>										
80110 - IT Capital - Technology Support	401	-	401	-	-	-	-	-	401	-
83120 - Website Redesign	175	-	175	-	-	-	-	-	175	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>3,467</b>	-	<b>3,467</b>	-	-	-	-	-	<b>3,467</b>	-
<b>INFRASTRUCTURE</b>										
<b>Roads</b>										
71150 - Road Management Plan Construction	200	-	200	-	-	-	-	-	200	-
82110 - Roads - Reseals	2,408	-	2,408	-	-	-	-	-	2,408	-
82120 - Roads - Reseal Preparation	1,303	-	1,303	-	-	-	-	-	1,303	-
82210 - Roads - Sealed Rehabilitation Program	4,461	-	4,461	-	-	-	-	-	4,461	-
82225 - Roads to Recovery Capital	-	-	-	-	-	4,531	-	-	(4,531)	-
82980 - Kerb & Channel - Renewal	256	-	256	-	-	-	-	-	256	-
83500 - Resheets - Capital	2,500	-	2,500	-	-	-	-	-	2,500	-
93350 - Roads - Safe Local Roads Streets Program	1,800	-	1,317	483	-	1,400	-	-	400	-

Capital Works Area	Project Cost \$'000	New \$'000	Asset expenditure types			Summary of Funding Sources				
			Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000	
<b>Bridges</b>										
71170 - Bridge Renewal Program	220	-	220	-	-	-	-	-	220	-
82240 - Guard Rails - Replacement Program	56	-	56	-	-	-	-	-	56	-
85040 - Bridge - Rehabilitation Program	294	-	294	-	-	-	-	-	294	-
85050 - Major Culvert - Renewal Program	15	-	15	-	-	-	-	-	15	-
<b>Footpaths and Cycleways</b>										
88050 - Path Renewal Program	168	-	168	-	-	-	-	-	168	-
93120 - Great Southern Rail Trail - Capital	60	-	60	-	-	-	-	-	60	-
<b>Drainage</b>										
91010 - Drainage - Rehabilitation Program	155	-	-	155	-	-	-	-	155	-
<b>Recreational, Leisure &amp; Community Facilities</b>										
83040 - John Terrill Park, Fish Creek - Septic	560	-	560	-	-	-	-	-	560	-
93060 - Playgrounds - Replacement Program	250	-	250	-	-	-	-	-	250	-
93310 - Other Structures - Port Welshpool Fixed Pontoon Accessibility	500	-	-	500	-	188	-	-	313	-
<b>Waste Management</b>										
83110 - Waste - Access Road Renewal	100	-	100	-	-	-	-	-	100	-
95020 - Waste - Landfills	140	-	-	140	-	-	-	-	140	-
95090 - Waste - Transfer Station Upgrades	90	-	90	-	-	-	-	-	90	-
<b>Parks, Open Space and Streetscapes</b>										
80150 - Statutory Planning - Developer Contribution Capital	-	-	-	-	-	-	-	716	(716)	-
<b>Off Street Car Parks</b>										
98040 - Lighting Renewal Program	150	-	150	-	-	-	-	-	150	-
<b>Other Infrastructure</b>										
83100 - Emergency Services Infrastructure	20	-	20	-	-	-	-	-	20	-
<b>TOTAL INFRASTRUCTURE</b>	<b>15,705</b>	<b>-</b>	<b>14,427</b>	<b>1,278</b>	<b>-</b>	<b>6,118</b>	<b>716</b>	<b>8,871</b>	<b>-</b>	<b>-</b>
<b>TOTAL NEW CAPITAL WORKS</b>	<b>22,101</b>	<b>-</b>	<b>20,763</b>	<b>1,338</b>	<b>-</b>	<b>6,118</b>	<b>729</b>	<b>15,254</b>	<b>-</b>	<b>-</b>

4.5.3 Works carried forward from the 2025/26 year

Capital Works Area	Project Cost \$'000	New \$'000	Asset expenditure types			Summary of Funding Sources			
			Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
<b>PROPERTY</b>									
<b>Buildings</b>									
73600 - Leongatha Precinct Project	100	-	100	-	-	-	-	100	-
<b>TOTAL PROPERTY</b>	<b>100</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Capital Works Area	Project Cost \$'000	New \$'000	Asset expenditure types			Summary of Funding Sources			
			Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
83050 - Roads - Simons Lane, Leongatha - Stage 2 Realignment & Intersection	1,200	-	-	1,200	-	960	-	240	-
<b>Bridges</b>									
71170 - Bridge Renewal Program (expenditure carried forward to 2027/28)	800	-	800	-	-	1,213	-	413	-
<b>Waste Management</b>									
95020 - Waste - Landfills	60	-	-	60	-	-	-	60	-
<b>TOTAL INFRASTRUCTURE</b>	<b>2,060</b>	<b>-</b>	<b>800</b>	<b>1,260</b>	<b>-</b>	<b>2,173</b>	<b>-</b>	<b>114</b>	<b>-</b>
<b>TOTAL CARRIED FORWARD CAPITAL WORKS 2025/26</b>	<b>2,160</b>	<b>-</b>	<b>900</b>	<b>1,260</b>	<b>-</b>	<b>2,173</b>	<b>-</b>	<b>14</b>	<b>-</b>

**Summary of Planned Capital Works Expenditure  
For the years ending 30 June 2028, 2029 & 2030**

2027/28	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Property</b>										
Buildings	3,147	-	3,147	-	-	3,147	-	-	3,147	-
Heritage Buildings	129	-	129	-	-	129	-	-	129	-
<b>Total Buildings</b>	<b>3,276</b>	<b>-</b>	<b>3,276</b>	<b>-</b>	<b>-</b>	<b>3,276</b>	<b>-</b>	<b>-</b>	<b>3,276</b>	<b>-</b>
<b>Total Property</b>	<b>3,276</b>	<b>-</b>	<b>3,276</b>	<b>-</b>	<b>-</b>	<b>3,276</b>	<b>-</b>	<b>-</b>	<b>3,276</b>	<b>-</b>
<b>Plant and Equipment</b>										
Plant, machinery and equipment	2,651	-	2,651	-	-	2,651	-	-	2,651	-
Computers and telecommunications	517	-	517	-	-	517	-	-	517	-
<b>Total Plant and Equipment</b>	<b>3,168</b>	<b>-</b>	<b>3,168</b>	<b>-</b>	<b>-</b>	<b>3,168</b>	<b>-</b>	<b>-</b>	<b>3,168</b>	<b>-</b>
<b>Infrastructure</b>										
Roads	12,476	-	10,976	1,500	-	12,476	1,200	-	11,276	-
Bridges	3,294	-	3,294	-	-	3,294	1,668	-	1,626	-
Footpaths and cycleways	174	-	174	-	-	174	-	-	174	-
Drainage	161	-	-	161	-	161	-	-	161	-
Recreational, leisure and community facilities	190	-	190	-	-	190	-	-	190	-
Waste management	1,817	-	90	1,727	-	1,817	-	-	1,817	-
<b>Total Infrastructure</b>	<b>18,112</b>	<b>-</b>	<b>14,724</b>	<b>3,388</b>	<b>-</b>	<b>18,112</b>	<b>2,868</b>	<b>-</b>	<b>15,244</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>24,556</b>	<b>-</b>	<b>21,168</b>	<b>3,388</b>	<b>-</b>	<b>24,556</b>	<b>2,868</b>	<b>-</b>	<b>21,688</b>	<b>-</b>

2028/29	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Property</b>										
Buildings	3,647	-	3,647	-	-	3,647	-	-	3,647	-
Heritage Buildings	134	-	134	-	-	134	-	-	134	-
<b>Total Buildings</b>	<b>3,782</b>	-	<b>3,782</b>	-	-	<b>3,782</b>	-	-	<b>3,782</b>	-
<b>Total Property</b>	<b>3,782</b>	-	<b>3,782</b>	-	-	<b>3,782</b>	-	-	<b>3,782</b>	-
<b>Plant and Equipment</b>										
Plant, machinery and equipment	2,777	-	2,777	-	-	2,777	-	-	2,777	-
Computers and telecommunications	484	-	484	-	-	484	-	-	484	-
<b>Total Plant and Equipment</b>	<b>3,261</b>	-	<b>3,261</b>	-	-	-	-	-	<b>3,261</b>	-
<b>Infrastructure</b>										
Roads	11,346	-	11,346	-	-	11,346	-	-	11,346	-
Bridges	291	-	291	-	-	291	-	-	291	-
Footpaths and cycleways	181	-	181	-	-	181	-	-	181	-
Drainage	167	-	-	167	-	167	-	-	167	-
Recreational, leisure and community facilities	223	-	223	-	-	223	-	-	223	-
Waste management	187	-	90	97	-	187	-	-	187	-
<b>Total Infrastructure</b>	<b>12,395</b>	-	<b>12,130</b>	<b>264</b>	-	<b>12,395</b>	-	-	<b>12,395</b>	-
<b>Total Capital Works Expenditure</b>	<b>19,437</b>	-	<b>19,173</b>	<b>264</b>	-	<b>19,437</b>	-	-	<b>19,437</b>	-

2029/30	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Property</b>										
Buildings	1,184	-	1,184	-	-	1,184	-	-	1,184	-
Heritage Buildings	140	-	140	-	-	140	-	-	140	-
<b>Total Buildings</b>	<b>1,323</b>	-	<b>1,323</b>	-	-	<b>1,323</b>	-	-	<b>1,323</b>	-
<b>Total Property</b>	<b>1,323</b>	-	<b>1,323</b>	-	-	<b>1,323</b>	-	-	<b>1,323</b>	-
<b>Plant and Equipment</b>										
Plant, machinery and equipment	2,739	-	2,739	-	-	2,739	-	-	2,739	-
Computers and telecommunications	1,417	-	1,417	-	-	1,417	-	-	1,417	-
<b>Total Plant and Equipment</b>	<b>4,156</b>	-	<b>4,156</b>	-	-	<b>4,156</b>	-	-	<b>4,156</b>	-
<b>Infrastructure</b>										
Roads	11,533	-	11,533	-	-	11,533	-	-	11,533	-
Bridges	188	-	188	-	-	188	-	-	188	-
Footpaths and cycleways	188	-	188	-	-	188	-	-	188	-
Drainage	174	-	-	174	-	174	-	-	174	-
Recreational, leisure and community facilities	247	-	247	-	-	247	-	-	247	-
Waste management	248	-	90	158	-	248	-	-	248	-
<b>Total Infrastructure</b>	<b>12,578</b>	-	<b>12,246</b>	<b>332</b>	-	<b>12,578</b>	-	-	<b>12,578</b>	-
<b>Total Capital Works Expenditure</b>	<b>18,057</b>	-	<b>17,725</b>	<b>332</b>	-	<b>18,057</b>	-	-	<b>18,057</b>	-

### 5. Targeted performance indicators (additional Council selected)

The following table highlights Council's current and projected performance across eight targeted performance indicators selected by Council from the range of prescribed performance measures contained in the Local Government (Planning and Reporting) Regulations 2020. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Domain / Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	+/-
<b>Governance</b>									
<b>Governance</b> (Transparency of Council decisions)	<b>Transparency</b> Number of Council resolutions made at meetings of Council closed to the public / Number of Council resolutions made at meetings of Council	1	12.22%	12.22%	15%	15.00%	15.00%	15.00%	o
<b>Responsiveness</b>									
<b>Statutory Planning</b> (time taken to decide planning applications)	<b>Timeliness</b> The median number of days between receipt of a planning application and a decision on the application	2	91	91	110	110	105	100	+
<b>Responsiveness</b>									
<b>Waste Management</b> (kerbside collection bins missed)	<b>Service standard</b> [Number of kerbside garbage and recycling bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	3	1.5	5	5	5	5	5	o
<b>Environment</b>									
<b>Animal Management</b> (animals reclaimed)	<b>Service standard</b> Number of animals reclaimed / Number of animals collected	4	35.78%	35.78%	35.00%	36.00%	36.00%	40.00%	+
<b>Responsiveness</b>									
<b>Food Safety</b> (time taken to action food complaints)	<b>Timeliness</b> Number of days between receipt and first response action for all food complaints / Number of food complaints	5	0	0	3	3	3	3	o
<b>Community</b>									
<b>Aquatic Facilities</b> (utilisation of aquatic facilities)	<b>Utilisation</b> Utilisation of aquatic facilities	6	4.6	4.6	2	2	2	2	o
<b>Community</b>									
<b>Maternal and Child Health (MCH)</b> (participation in 4-week key age and stage visit)	<b>Satisfaction</b> Number of 4-week key age and stage visits / Number of birth notifications received	7	103.18%	103.18%	95.00%	95.00%	95.00%	95.00%	o
<b>Community</b>									
<b>Libraries</b> (library visits per head of population)	<b>Participation</b> Number of library visits / Population	8	3.8	3.8	2	2	2	2	o

Key to Target Trend:

- + increase in Council's overall targets
- o maintaining Council's overall targets
- decrease in Council's overall targets

### 5a. Targeted performance indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives.

The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these measures and targets will be reported in Council's Performance Statement included in the Annual Report.

#### Targeted service performance indicators

Domain / Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	+/-
<b>Governance</b>									
<b>Community engagement</b> (council decisions made and implemented with community input)	<b>Satisfaction with the opportunities offered by Council to be consulted on or engaged in Council decisions</b> Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	9	46	46	46	46	47	48	+
<b>Environment</b>									
<b>Roads</b> (sealed local roads are maintained and renewed to ensure a safe network)	<b>Sealed local roads below the intervention level</b> Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	10	99.95%	99.95%	95.00%	95.00%	95.00%	95.00%	o
<b>Responsiveness</b>									
<b>Statutory planning</b> (Councils decide on planning applications and fulfill their legislative duties in a timely manner)	<b>Planning applications decided within the relevant required time</b> Number of planning application decisions made within the relevant required time / Number of planning application decisions made	11	53.27%	53.27%	50.00%	51.00%	52.00%	54.00%	+
<b>Environment</b>									
<b>Waste management</b> (waste is minimised and sustainability is promoted)	<b>Kerbside collection waste to landfill per serviced property</b> Waste in tonnage collected from kerbside waste collection services sent to landfill / Number of serviced properties	12	0.347 tonne	0.347 tonne	0.347 tonne	0.347 tonne	0.347 tonne	0.347 tonne	o

Key to Target Trend:

+ increase in Council's overall targets

o maintaining Council's overall targets

- decrease in Council's overall targets

**Targeted financial performance indicators**

Domain / Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	+/-
<b>Financial management</b>									
<b>Liquidity</b> (sufficient working capital and cash is available to cover expenses)	<b>Current assets compared to current liabilities</b> Current assets / current liabilities	13	195.92%	205.31%	210.81%	222.49%	243.25%	280.40%	+
<b>Financial forecasting</b>									
<b>Asset renewal and upgrade</b> (renewal and upgrade of assets is planned and delivered)	<b>Asset renewal and upgrade compared to depreciation</b> Asset renewal and upgrade expenses / Asset depreciation	14	241.45%	177.38%	157.21%	155.27%	119.92%	108.71%	-
<b>Financial management</b>									
<b>Rates concentration</b> (revenue is generated from a range of sources)	<b>Rates compared to adjusted underlying revenue</b> Rate revenue / adjusted underlying revenue	15	57.50%	69.64%	66.10%	65.86%	66.02%	66.12%	-
<b>Financial management</b>									
<b>Expenditure and revenue level</b> (resources are used efficiently in the delivery of services)	<b>Expenses per property assessment</b> Total expenses / no. of property assessments	16	\$4,194	\$3,744	\$3,886	\$3,841	\$3,946	\$3,998	-

## 5b. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 2 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Domain / Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	+/-
<b>Financial forecasting</b>									
<b>Indebtedness</b> (level of long term liabilities is appropriate to the size and nature of a Council's activities)	<b>Non-current liabilities compared to own-source revenue</b> Non-current liabilities / own source revenue	17	25.79%	22.39%	19.67%	17.23%	14.77%	12.69%	+
<b>Loans and borrowings</b> (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	<b>Loans and borrowings compared to own-source revenue</b> Interest bearing loans and borrowings / own-source revenue	18	17.07%	14.12%	11.69%	9.45%	7.23%	5.07%	+
	<b>Loans and borrowings repayments compared to own-source revenue</b> Interest and principal repayments on interest bearing loans and borrowings / own-source revenue	19	1.94%	2.36%	2.29%	2.24%	2.19%	2.13%	+
<b>Population</b> (population is a key driver of a Council's ability to fund the delivery of services to the community)	<b>Expenses per head of population</b> Total expenses/ Population	20	\$2,773	\$2,473	\$2,575	\$2,560	\$2,645	\$2,695	o
	<b>Infrastructure per head of population</b> Value of infrastructure / Population	21	\$24,800	\$25,148	\$25,418	\$25,690	\$25,783	\$25,820	o
<b>Revenue and grants</b> (revenue is generated from a range of sources to fund the delivery of services to the community)	<b>Own-source revenue per head of population</b> Own source revenue / Population	22	\$1,945	\$2,057	\$2,121	\$2,166	\$2,221	\$2,279	o
	<b>Recurrent grants per head of population</b> Recurrent grants / Population	23	\$757	\$362	\$615	\$634	\$646	\$658	o
<b>Financial management</b>									
<b>Liquidity</b> (sufficient working capital and cash is available to cover expenses)	<b>Cash compared to current liabilities</b> Cash / current liabilities	24	42.96%	24.77%	28.95%	28.50%	28.40%	30.00%	+
<b>Operating position</b> (an adjusted underlying surplus is generated in the ordinary course of business)	<b>Adjusted underlying surplus (or deficit)</b> Adjusted underlying surplus (deficit) / Adjusted underlying revenue	25	5.85%	1.82%	6.68%	9.19%	8.30%	8.80%	+
<b>Rates effort</b> (rating level is set based on the community's capacity to pay)	<b>Rates compared to property value</b> Rate revenue / CIV of rateable properties in the municipal district	26	0.30%	0.32%	0.33%	0.33%	0.34%	0.35%	o
<b>Expenditure and revenue level</b> (resources are used efficiently in the delivery of services)	<b>Average rate per property assessment</b> General rates and municipal charges / no. of property assessments	27	\$2,282	\$2,358	\$2,423	\$2,472	\$2,522	\$2,573	+
<b>Rates collection</b> (rates and charges are being responsibly collected)	<b>Rates and charges debt</b> Unpaid rates and charges / all rates and charges	28	11.62%	12.10%	12.14%	12.11%	12.14%	12.14%	o

### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

**5c. Additional indicators**

The following table presents additional indicators that are not prescribed indicators in the *Local Government (Planning and Reporting) Regulations 2020*. These indicators are used by the Department of Treasury and Finance to conduct credit assessments of councils under the Treasury Corporation of Victoria (TCV) loans framework. Subject to these financial covenants being satisfied over the prior three years to the budget year, the budget year, and subsequent three projected financial years, a borrowing limit will be determined under the framework.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	+/-
<b><i>TCV loans framework indicators</i></b>									
Interest Cover Ratio	EBITDA : interest expenses	29	164:1	134:1	136:1	167:1	177:1	231:1	+
Interest bearing liabilities to own source revenue	Interest bearing liabilities / own source revenue	30	17.07%	14.12%	11.69%	9.45%	7.23%	5.07%	+

**Notes to measures****5****1. Council decision transparency**

Council continues to prioritise transparency by limiting the number of decisions made in closed Council. The budget target of 15 per cent serves as a guide to ensure that only appropriate and necessary matters are considered in closed sessions. Council is trialling on a case-by-case basis contracts considered in open Council.

**2. Time taken to decide planning applications**

Council has continued to prioritise improvements in the timeliness of statutory planning decisions. Additional resourcing has been allocated to address the backlog of legacy applications, alongside a strong organisational focus on meeting statutory timeframes. These measures have resulted in a reduction in the average time taken to determine planning applications compared to previous years, reflecting improved internal efficiency and more consistent service delivery. The 2026/27 target seeks to build on this positive trend, with current performance indicating Council is well-positioned to further enhance timeliness and maintain a high standard of statutory planning service delivery.

**3. Kerbside collection bins missed**

Fewer kerbside collection bins have been missed compared to previous years, reflecting improved contractor performance. Council anticipates performance will continue to remain below the budget target.

**4. Animals reclaimed**

The number of animals reclaimed from the pound has been steadily decreasing over the past several years due to external pressures families are facing, the increase of surrendered animals, and the increase in the trapping of feral cats.

**5. Time taken to action food complaints**

The 2026/27 target indicator to respond to food complaints within three days has been set as per Council's Food Safety Management Policy.

**6. Utilisation of aquatic facilities**

This indicator assists Council to understand the usage of aquatic facilities and the utilisation by the South Gippsland community.

**7. Participation in 4-week key age and stage visit**

The 95 per cent budget target for this indicator ensures the service maintains high levels to ensure the health and wellbeing of families within South Gippsland Shire.

**8. Library visits per head of population**

This indicator assists Council to understand the usage of library service and the utilisation by the South Gippsland community.

**5a****9. Satisfaction with the opportunities offered by Council to be consulted on or engaged in Council decisions**

Council anticipates this indicator to improve gradually and consistently as it continues to priorities and strengthen community consultation and engagement. In November 2025, Council conducted its first pre-budget launch to gather community feedback ahead of developing the Annual Budget. This approach is designed to ensure community input is heard and considered before key organisational documents are prepared.

**10. Sealed local roads below the intervention level**

Council has established its sealed road intervention targets based on an evaluation of data collected on condition, officer knowledge of the network and topographical/geographical conditions. Performance continues to exceed the budget target, and the target for 2026/27 has been maintained at 95 per cent. Council remains committed to delivering an efficient road maintenance program, including regular road inspections, prioritising repairs and resurfacing based on condition and usage, and ensuring adequate funding to undertake required works.

**11. Planning applications decided within the relevant required time**

Council has achieved a significant improvement in the proportion of planning applications decided within required timeframes over recent years. This has been driven by the allocation of additional resources to address the historical backlog of applications, alongside a sustained focus on statutory performance. Current service levels reflect these gains, with improved consistency in meeting required timeframes and stronger overall performance. The 2026/27 target is set to maintain this level of performance, based on continued year-on-year improvement and Council's ongoing commitment to efficient and timely statutory planning outcomes.

**12. Kerbside collection waste to landfill per serviced property**

Council will introduce a Food Organics and Garden Organics (FOGO) waste collection service from 1 July 2026. This change to kerbside waste collection services for residents in South Gippsland Shire is mandated by the Victorian Government. It will reduce waste to landfill from properties receiving a kerbside collection service. A target figure of 0.347 tonnes of waste to landfill per serviced property has been estimated as a target for the 2026/27 year.

**13. Current assets compared to current liabilities**

This indicator indicates there is sufficient working capital and cash to cover upcoming expenses.

**14. Asset renewal and upgrade compared to depreciation**

Council is projecting to spend more on asset and renewal and upgrade, compared to the depreciation of the related capital assets (a basic indication of the required renewal of capital assets).

**15. Rates compared to adjusted underlying revenue**

Reflects the significant reliance on rates revenue to fund Council's ongoing operations.

**16. Expenses per property assessment**

Reflects that the increase in forecast expenses in future years is greater than the increase in the number of properties, due to being in a large regional shire.

**5b****17. Non-current liabilities compared to own-source revenue**

Indicates long-term liabilities are sufficiently low compared to own-source revenue.

**18. Loans and borrowings compared to own-source revenue**

Indicates loans and borrows are sufficiently low compared to own-source revenue.

**19. Loans and borrowings repayments compared to own-source revenue**

Indicates sufficient ability to make required repayments on loans and borrowings compared to own-source revenue.

**20. Expenses per head of population**

Population not projected to significantly change.

**21. Infrastructure per head of population**

Population not projected to significantly change.

**22. Own-source revenue per head of population**

Population not projected to significantly change.

**23. Recurrent grants per head of population**

Population not projected to significantly change.

**24. Cash compared to current liabilities**

Indicates that Council does not hold on to cash sufficient to pay all current liabilities at one time. Council has sufficient financial assets (term-deposits with maturity greater than 90 days) to ensure all obligations can be met.

**25. Adjusted underlying surplus (or deficit)**

A positive underlying surplus ratio, indicates Council is projecting to be able to fund its ongoing operating budget with its operating surplus.

**26. Rates compared to property value**

Indicates consistent rates charged compared to property values.

**27. Average rate per property assessment**

Reflects the average rates charged per property assessment.

**28. Rates and charges debt**

Indicates the level of rates and charges that are projected to remain unpaid, and the need to monitor unpaid rates and charges.

**5c****29. Interest Cover Ratio**

Indicates Council has sufficient EBITDA to cover annual interest expenses, as required by TCV for the loans held with them.

**30. Interest bearing liabilities to own source**

Indicates Council's interest-bearing liabilities are sufficiently low compared to own-source revenue, as required by TCV for the loans held with them.

## 6. Schedule of Fees and Charges

This appendix presents the fees and charges which will be charged in respect to various goods and services during the financial year 2026/27.

Note that this schedule only includes fees set by Council. There are other fees that are set by statute and charged by Council in addition to this listing. These are statutory fees, and are made in accordance with legislative requirements. These fees are updated as of 1 July 2026 and will be reflected on Council's website.

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
<b>Assets</b>							
Unused Road Opening Application Fee	Per Application	Taxable	\$ 835.55	\$ 852.50	\$ 16.95	2.03%	Non-statutory
<b>Building &amp; Planning Compliance</b>							
Building Permit Document Search / Certificate Fees **Provision of Copies **	Per Application	Taxable	\$ 182.20	\$ 200.90	\$ 18.70	10.26%	Non-statutory
Engineering Advice Pipe and Depth for Storm Water Legal Point of Discharge	Each	Taxable	\$ -	\$ 88.00	\$ 88.00		Non-statutory
Farm Shed Permit Exemptions	Per Application	Taxable	\$ 341.80	\$ 348.70	\$ 6.90	2.02%	Non-statutory
Place of public entertainment occupancy permit	Per Application	Taxable	\$ 795.80	\$ 977.30	\$ 181.50	22.81%	Non-statutory
Report & Consent (Easement)	Each	Taxable	\$ 320.30	\$ 360.00	\$ 39.70	12.39%	Non-statutory
Siting of Prescribed Temporary Structures	Each	Taxable	\$ -	\$ 404.50	\$ 404.50		Non-statutory
<b>Coal Creek</b>							
Venue Hire-General	Each	Taxable	\$ 490.00	\$ 502.30	\$ 12.30	2.51%	Non-statutory
Coal Creek School Package	Each	Taxable	\$ 13.00	\$ 13.00	\$ -	0.00%	Non-statutory
School Group Administration Fee	Each	Taxable	\$ 35.00	\$ 35.00	\$ -	0.00%	Non-statutory
Commerical Venue Hire (ticketed or profitable event under 1000)	Each	Taxable	\$ -	\$ 2,000.00	\$ 2,000.00		Non-statutory
Commerical Venue Hire (ticketed or profitable event over 1000)	Each	Taxable	\$ 3,000.00	\$ 4,000.00	\$ 1,000.00	33.33%	Non-statutory
Guided Tours - Family (2 adults, 3 children)	Each	Taxable	\$ -	\$ 30.00	\$ 30.00		Non-statutory
Guided Tours - Group (min 10 - max 25)	Each	Taxable	\$ -	\$ 100.00	\$ 100.00		Non-statutory
Guided Tours per adult (over 16 years)	Each	Taxable	\$ -	\$ 10.00	\$ 10.00		Non-statutory
Guided Tours per child (5 - 15 years)	Each	Taxable	\$ -	\$ 5.00	\$ 5.00		Non-statutory
Individual Buildings (commerical) per hour during operational hours	Each	Taxable	\$ -	\$ 15.00	\$ 15.00		Non-statutory
Individual Buildings (non-commerical) per hour during operational hours	Each	Taxable	\$ -	\$ 10.00	\$ 10.00		Non-statutory
Non Commerical Venue Hire (over 1000 patrons)	Each	Taxable	\$ -	\$ 1,000.00	\$ 1,000.00		Non-statutory
Non Commerical Venue Hire (under 1000 patrons)	Each	Taxable	\$ 490.00	\$ 500.00	\$ 10.00	2.04%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
Vene Hire Bond (Commercial and Non Commercial) - Overall - refundable	Each	Taxable	\$ -	\$ 1,000.00	\$ 1,000.00		Non-statutory
Wedding Venue Hire (Package)	Each	Taxable	\$ 1,000.00	\$ 1,500.00	\$ 500.00	50.00%	Non-statutory
<b>Design and Service Management</b>							
Asset Protection Permit	Each	Non-Taxable	\$ 300.00	\$ 306.00	\$ 6.00	2.00%	Non-statutory
Road Reserve Activity Permit (Road RAP)	Each	Non-Taxable	\$ 110.00	\$ 112.00	\$ 2.00	1.82%	Non-statutory
<b>Engineering and Projects Management</b>							
Commercial - Hall Bond where liquor is not served (refundable)	Per Booking	Taxable	\$ 250.00	\$ 250.00	\$ -	0.00%	Non-statutory
Commercial - Hall Bond where liquor is served (refundable)	Per Booking	Taxable	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Balcony Lounge Meeting Room (capped at 8 hours per day)	Per Hour	Taxable	\$ 25.00	\$ 25.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Hall Green Room (capped at 8 hours per day)	Per Hour	Taxable	\$ 20.00	\$ 20.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Hall Meeting Room 1 (capped at 8 hours per day)	Per Hour	Taxable	\$ 35.00	\$ 35.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Hall Meeting Room 2 (capped at 8 hours per day)	Per Hour	Taxable	\$ 30.00	\$ 30.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Hall Only Hire (capped at 8 hours per day)	Per Hour	Taxable	\$ 100.00	\$ 100.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Hall Only Hire 7 Days	Per Booking	Taxable	\$ 2,650.00	\$ 2,650.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Hall Whole Complex Hire 7 Days	Per Booking	Taxable	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%	Non-statutory
Commercial - Leongatha Memorial Hall: additional cost for use of kitchen with hall hire (capped at 8 hours per day)	Per Hour	Taxable	\$ 25.00	\$ 25.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Hall Bond where liquor is not served (refundable)	Per Booking	Taxable	\$ 100.00	\$ 100.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Hall Bond where liquor is served (refundable)	Per Booking	Taxable	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Leongatha Memorial Balcony Lounge Meeting Room (capped at 8 hours per day)	Per Hour	Taxable	\$ 10.00	\$ 10.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Leongatha Memorial Hall - additional cost for use of kitchen with hall hire (capped at 8 hours per day)	Per Hour	Taxable	\$ 10.00	\$ 10.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Leongatha Memorial Hall Green Room (capped at 8 hours per day)	Per Hour	Taxable	\$ 8.00	\$ 8.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Leongatha Memorial Hall Meeting Room 1 (capped at 8 hours per day)	Per Hour	Taxable	\$ 15.00	\$ 15.00	\$ -	0.00%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
Rebated Organisations - Leongatha Memorial Hall Meeting Room 2 (capped at 8 hours per day)	Per Hour	Taxable	\$ 10.00	\$ 10.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Leongatha Memorial Hall Whole Complex Hire 7 Days	Per Booking	Taxable	\$ 900.00	\$ 900.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Leongatha Memorial Hall only Hire (capped at 8 hours per day)	Per Hour	Taxable	\$ 40.00	\$ 40.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Leongatha Memorial Hall only Hire 7 Days	Per Booking	Taxable	\$ 600.00	\$ 600.00	\$ -	0.00%	Non-statutory
Commercial - Bond (Refundable) - Korumburra Hub - no alcohol	Per Booking	Taxable	\$ 250.00	\$ 250.00	\$ -	0.00%	Non-statutory
Commercial - Bond (Refundable) - Korumburra Hub - with alcohol	Per Booking	Taxable	\$ 800.00	\$ 800.00	\$ -	0.00%	Non-statutory
Commercial - Korumburra Hub - Class Room 2 (capped at 8 hours per day)	Per Hour	Taxable	\$ 10.00	\$ 10.00	\$ -	0.00%	Non-statutory
Commercial - Korumburra Hub - Class Room 3 (capped at 8 hours per day)	Per Hour	Taxable	\$ 10.00	\$ 10.00	\$ -	0.00%	Non-statutory
Commercial - Korumburra Hub - Kitchen (capped at 8 hours per day)	Per Hour	Taxable	\$ 10.00	\$ 10.00	\$ -	0.00%	Non-statutory
Commercial - Korumburra Hub - Large Multi-Use Room (capped at 8 hours per day)	Per Hour	Taxable	\$ 30.00	\$ 30.00	\$ -	0.00%	Non-statutory
Commercial - Korumburra Hub - Larger Class Room 1 (capped at 8 hours per day)	Per Hour	Taxable	\$ 16.00	\$ 16.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Bond (Refundable) - Korumburra Hub - no alcohol	Per Booking	Taxable	\$ 150.00	\$ 150.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Bond (Refundable) - Korumburra Hub - with alcohol	Per Booking	Taxable	\$ 400.00	\$ 400.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Korumburra Hub - Class Room 2 (capped at 8 hours per day)	Per Hour	Taxable	\$ 5.00	\$ 5.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Korumburra Hub - Class Room 3 (capped at 8 hours per day)	Per Hour	Taxable	\$ 5.00	\$ 5.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Korumburra Hub - Kitchen (capped at 8 hours per day)	Per Hour	Taxable	\$ 5.00	\$ 5.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Korumburra Hub - Large Multi-Use Room (capped at 8 hours per day)	Per Hour	Taxable	\$ 15.00	\$ 15.00	\$ -	0.00%	Non-statutory
Rebated Organisations - Korumburra Hub - Larger Class Room 1 (capped at 8 hours per day)	Per Hour	Taxable	\$ 8.00	\$ 8.00	\$ -	0.00%	Non-statutory
<b>Environmental Health</b>							
Additional Temporary or Mobile Food Premises Fee (associated fixed)	Per Permit	Non-Taxable	\$ 138.00	\$ 141.00	\$ 3.00	2.17%	Non-statutory
Aquatic Facility Registration	Each	Non-Taxable	\$ 250.00	\$ 255.00	\$ 5.00	2.00%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
Class 2 - Sporting Club Registration	Each	Non-Taxable	\$ 353.00	\$ 360.00	\$ 7.00	1.98%	Non-statutory
Class 3 - Sporting Club Registration	Each	Non-Taxable	\$ 224.00	\$ 228.50	\$ 4.50	2.01%	Non-statutory
Initial Fee - Beauty (BEAUTY)	Each	Non-Taxable	\$ 320.00	\$ 326.50	\$ 6.50	2.03%	Non-statutory
Initial Fee - Class 1	Each	Non-Taxable	\$ 1,425.00	\$ 1,454.00	\$ 29.00	2.04%	Non-statutory
Initial Fee - Class 2	Each	Non-Taxable	\$ 1,143.00	\$ 1,166.00	\$ 23.00	2.01%	Non-statutory
Initial Fee - Class 3	Each	Non-Taxable	\$ 664.70	\$ 678.00	\$ 13.30	2.00%	Non-statutory
Initial Fee - Class 3A	Each	Non-Taxable	\$ 336.40	\$ 343.50	\$ 7.10	2.11%	Non-statutory
Initial Fee - Prescribed Accommodation	Each	Non-Taxable	\$ 340.00	\$ 347.00	\$ 7.00	2.06%	Non-statutory
Initial Fee - Skin Penetration (SKIN)	Each	Non-Taxable	\$ 320.00	\$ 326.50	\$ 6.50	2.03%	Non-statutory
Ongoing Registration - Hairdressing	Each	Non-Taxable	\$ 320.00	\$ 326.50	\$ 6.50	2.03%	Non-statutory
Renewal Fee - Beauty (BEAUTY)	Per Permit	Non-Taxable	\$ 242.45	\$ 247.50	\$ 5.05	2.08%	Non-statutory
Renewal Fee - Class 1	Per Permit	Non-Taxable	\$ 880.50	\$ 898.50	\$ 18.00	2.04%	Non-statutory
Renewal Fee - Class 2	Per Permit	Non-Taxable	\$ 705.25	\$ 719.50	\$ 14.25	2.02%	Non-statutory
Renewal Fee - Class 3	Per Permit	Non-Taxable	\$ 448.90	\$ 458.00	\$ 9.10	2.03%	Non-statutory
Renewal Fee - Class 3A	Each	Non-Taxable	\$ 231.00	\$ 236.00	\$ 5.00	2.16%	Non-statutory
Renewal Fee - Prescribed Accommodation	Each	Non-Taxable	\$ 230.00	\$ 235.00	\$ 5.00	2.17%	Non-statutory
Renewal Fee - Skin Penetration (SKIN)	Per Permit	Non-Taxable	\$ 313.20	\$ 319.50	\$ 6.30	2.01%	Non-statutory
Request for Inspection and Report - Food and Health (50% of registration fee)	Per Applicant	Taxable	50% of registration fee	50% of registration fee	\$ -		Non-statutory
Transfer of Registrations (50% of registration fee)	Per Transfer	Non-Taxable	50% of registration fee	50% of registration fee	\$ -		Non-statutory
Request for Assessment of the Waste Water Disposal System for a constructed dwelling or extra initial, construction or Final Inspection	Per Request	Taxable	\$ 250.00	\$ 255.00	\$ 5.00	2.00%	Non-statutory
Request for copies of plans for septic.	Per Copy	Taxable	\$ 95.00	\$ 97.00	\$ 2.00	2.11%	Non-statutory
<b>Environmental Services</b>							
Electric Vehicle Charger per kilowatt hour (kWh)	Each	Taxable	\$ 0.57	\$ 0.74	\$ 0.17	29.82%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
<b>Hard Waste Collections</b>							
Hard Waste Collection - Pensioner	Each	Taxable	\$ 58.00	\$ 59.00	\$ 1.00	1.72%	Non-statutory
Hard Waste Collection - Regular	Each	Taxable	\$ 162.00	\$ 165.00	\$ 3.00	1.85%	Non-statutory
<b>Immunisation</b>							
Diphtheria, Tetanus, Pertussis	Per Dose	Non-Taxable	\$ 55.00	\$ 60.00	\$ 5.00	9.09%	Non-statutory
Flu	Per Dose	Non-Taxable	\$ 28.00	\$ 25.00	\$ (3.00)	(10.71%)	Non-statutory
Hep A Adult	Per Dose	Non-Taxable	\$ 85.00	\$ 90.00	\$ 5.00	5.88%	Non-statutory
Hep A Hep B	Per Dose	Non-Taxable	\$ 88.00	\$ 90.00	\$ 2.00	2.27%	Non-statutory
Hep A Paediatric	Per Dose	Non-Taxable	\$ 60.00	\$ 70.00	\$ 10.00	16.67%	Non-statutory
Hep B Adult	Per Dose	Non-Taxable	\$ 38.00	\$ 40.00	\$ 2.00	5.26%	Non-statutory
Hep B Paediatric	Per Dose	Non-Taxable	\$ 25.00	\$ 35.00	\$ 10.00	40.00%	Non-statutory
HPV	Per Dose	Non-Taxable	\$ 240.00	\$ 250.00	\$ 10.00	4.17%	Non-statutory
MenACWY	Per Dose	Non-Taxable	\$ 95.00	\$ 100.00	\$ 5.00	5.26%	Non-statutory
MenB	Per Dose	Non-Taxable	\$ 145.00	\$ 150.00	\$ 5.00	3.45%	Non-statutory
MMR	Per Dose	Non-Taxable	\$ 65.00	\$ 65.00	\$ -	0.00%	Non-statutory
Monkey Pox	Per Dose	Non-Taxable	\$ 20.00	\$ 20.00	\$ -	0.00%	Non-statutory
Pneumococcal	Per Dose	Non-Taxable	\$ 150.00	\$ 170.00	\$ 20.00	13.33%	Non-statutory
Polio	Per Dose	Non-Taxable	\$ 55.00	\$ 60.00	\$ 5.00	9.09%	Non-statutory
RSV	Per Dose	Non-Taxable	\$ 320.00	\$ 330.00	\$ 10.00	3.13%	Non-statutory
Shingles (Herpes Zoster)	Per Dose	Non-Taxable	\$ 315.00	\$ 325.00	\$ 10.00	3.17%	Non-statutory
Varicella	Per Dose	Non-Taxable	\$ 88.00	\$ 90.00	\$ 2.00	2.27%	Non-statutory
<b>Landfills</b>							
Asbestos	Per Tonne	Taxable	\$ 215.00	\$ 228.00	\$ 13.00	6.05%	Non-statutory
Commercial Waste by weight	Per Tonne	Taxable	\$ 348.00	\$ 400.00	\$ 52.00	14.94%	Non-statutory
Concrete	Per Tonne	Taxable	\$ 99.50	\$ 102.00	\$ 2.50	2.51%	Non-statutory
Prescribed Waste	Per Tonne	Taxable	\$ 421.00	\$ 439.00	\$ 18.00	4.28%	Non-statutory
<b>Local Laws</b>							
Access Records	Per Record	Taxable	\$ 20.00	\$ 21.00	\$ 1.00	5.00%	Non-statutory
Cat trap non-return or damage fee	Each	Taxable	\$ 200.00	\$ 210.00	\$ 10.00	5.00%	Non-statutory
Cl10(1) Damaging or defacing a municipal place (damage, deface, interfere)	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
Cl10(2) Damaging or defacing a municipal place (fence or occupy)	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
CI11(1) Tree protection in a municipal place	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI13(1) Obstructions in a municipal place	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI15(1) Camping in a municipal place	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI16(1) Circuses, carnivals, fairs and events	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI17(1) Street festivals and processions	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI18(1) Commercial filming	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI20(1) Heavy or long vehicle on road	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI24(1) Horse riding where permit required	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI25(1) Alcohol on a road	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI25(2) Alcohol in municipal place at night	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI27(1) Roadside trading in a municipal place	Per Permit	Taxable	\$ 1,282.00	\$ 1,308.00	\$ 26.00	2.03%	Non-statutory
CI27(2) Busking in a municipal place	Per Permit	Taxable	\$ 75.00	\$ 76.00	\$ 1.00	1.33%	Non-statutory
CI28(1) Trading - Display of Goods - Small (3 square metres or less)	Per Permit	Non-Taxable	\$ -	\$ 170.00	\$ 170.00		Non-statutory
CI28(1) Trading - Display of Goods - Medium (3 to 6 square metres)	Per Permit	Non-Taxable	\$ -	\$ 340.00	\$ 340.00		Non-statutory
CI28(1) Trading - Display of Goods - Large (6 to 8 square metres)	Per Permit	Non-Taxable	\$ -	\$ 450.00	\$ 450.00		Non-statutory
CI28(1) Trading - Display of Goods - Over 8 square metres	Per Permit	Non-Taxable	\$ -	\$ 600.00	\$ 600.00		Non-statutory
CI28(1) Trading - Display of Goods (not for profit organisations)	Per Permit	Non-Taxable	\$ -	\$ -	\$ -		Non-statutory
CI29(1) Trading - Advertising sign (not for profit organisation)	Per Sign	Taxable	\$ -	\$ -	\$ -		Non-statutory
CI29(1) Trading - Advertising sign (real estate signage on road or municipal place)	Per Sign	Taxable	\$ 290.00	\$ 295.00	\$ 5.00	1.72%	Non-statutory
CI29(1) Trading Advertising sign	Per Sign	Taxable	\$ 75.00	\$ 75.00	\$ -	0.00%	Non-statutory
CI30(1) Trading - Outdoor Dining - Small (3 square metres or less)	Per Permit	Non-Taxable	\$ -	\$ 170.00	\$ 170.00		Non-statutory
CI30(1) Trading - Outdoor Dining - Medium (3 to 6 square metres)	Per Permit	Non-Taxable	\$ -	\$ 340.00	\$ 340.00		Non-statutory
CI30(1) Trading - Outdoor Dining - Large (6 to 8 square metres)	Per Permit	Non-Taxable	\$ -	\$ 450.00	\$ 450.00		Non-statutory
CI30(1) Trading - Outdoor Dining - Over 8 square metres	Per Permit	Non-Taxable	\$ -	\$ 600.00	\$ 600.00		Non-statutory
CI30(1) Trading - Outdoor Dining (not for profit organisations)	Per Permit	Non-Taxable	\$ -	\$ -	\$ -		Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
CI31(1) Collections (door-to-door)	Per Permit	Taxable	\$ 567.00	\$ 578.00	\$ 11.00	1.94%	Non-statutory
CI31(1) Collections (door-to-door) - (not for profit organisation)	Per Permit	Taxable	\$ -	\$ -	\$ -		Non-statutory
CI31(1) Collections road or municipal place (street stall, raffle, appeal)	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI31(1) Collections road or municipal place (street stall, raffle, appeal) (not for profit organisation)	Per Permit	Taxable	\$ -	\$ -	\$ -		Non-statutory
CI37(1) Heavy or long vehicle on private property	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI38(2) Recreational vehicle on private property	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI39(2) Camping on private property	Per Permit	Taxable	\$ 290.00	\$ 295.00	\$ 5.00	1.72%	Non-statutory
CI40(1) Animal keeping (excess domestic or livestock)	Per Permit	Non-Taxable	\$ 75.00	\$ 76.00	\$ 1.00	1.33%	Non-statutory
CI44(2) Droving of Livestock (where unable to comply with Manual)	Per Permit	Non-Taxable	\$ 290.00	\$ 295.00	\$ 5.00	1.72%	Non-statutory
CI44(2) Grazing of Livestock	Per Permit	Non-Taxable	\$ 290.00	\$ 295.00	\$ 5.00	1.72%	Non-statutory
CI44(3) Installation of Stock Crossing signage	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
CI47(1) Open air burning on private property (where permit is required)	Per Permit	Taxable	\$ 75.00	\$ 76.00	\$ 1.00	1.33%	Non-statutory
CI48(1) Open air burning in municipal place	Per Permit	Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
Compulsory works administration charge	Each	Taxable	\$ 139.00	\$ 142.00	\$ 3.00	2.16%	Non-statutory
Daily Care Livestock	Per Animal Per Day	Taxable	\$ 20.00	\$ 21.00	\$ 1.00	5.00%	Non-statutory
Dog and Cat registration - animal purchased through recognised rehoming organisation (initial registration period)	Per Animal	Non-Taxable	\$ -	\$ -	\$ -		Non-statutory
Dog Registration - Full Fee	Per Animal	Non-Taxable	\$ -	\$ 186.00	\$ 186.00		Non-statutory
Cat Registration - Full Fee	Per Animal	Non-Taxable	\$ -	\$ 228.00	\$ 228.00		Non-statutory
Dog Registration - Reduced Fee (pension rate)	Per Animal	Non-Taxable	\$ -	\$ 31.00	\$ 31.00		Non-statutory
Cat Registration - Reduced Fee (pension rate)	Per Animal	Non-Taxable	\$ -	\$ 38.00	\$ 38.00		Non-statutory
Dog and Cat registration - transfer of current registration from other Victorian municipality	Per Animal	Non-Taxable	\$ -	\$ -	\$ -		Non-statutory
Dog and Cat Registration - Under Foster Care (First year/initial)	Per Animal	Non-Taxable	\$ 9.00	\$ 18.00	\$ 9.00	100.00%	Non-statutory
Dog and Cat Registration - under three months of age	Per Animal	Non-Taxable	\$ -	\$ -	\$ -		Non-statutory
Dog registration - dogs under the age of 12 months	Per Animal	Non-Taxable	\$ 62.00	\$ 62.00	\$ -	0.00%	Non-statutory
Dog registration - dogs under the age of 12 months (pension)	Per Animal	Non-Taxable	\$ 31.00	\$ 31.00	\$ -	0.00%	Non-statutory
Dog registration for restricted breed, dangerous or menacing (RDM)	Per Animal	Non-Taxable	\$ 371.00	\$ 378.00	\$ 7.00	1.89%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
Dog Registration - Full Fee (pension rate)	Per Animal	Non-Taxable	\$ -	\$ 93.00	\$ 93.00		Non-statutory
Cat Registration - Full Fee (pension rate)	Per Animal	Non-Taxable	\$ -	\$ 114.00	\$ 114.00		Non-statutory
Dog Registration - Reduced Fee	Per Animal	Non-Taxable	\$ -	\$ 62.00	\$ 62.00		Non-statutory
Cat Registration - Reduced Fee	Per Animal	Non-Taxable	\$ -	\$ 76.00	\$ 76.00		Non-statutory
Domestic Animal Business registration application (includes first year)	Each	Taxable	\$ 500.00	\$ 510.00	\$ 10.00	2.00%	Non-statutory
Domestic Animal Business registration renewal	Each	Non-Taxable	\$ 361.00	\$ 368.00	\$ 7.00	1.94%	Non-statutory
Foster Carer Registration	Per Animal	Non-Taxable	\$ -	\$ -	\$ -		Non-statutory
General Local Law Permit	Per Permit	Non-Taxable	\$ 145.00	\$ 148.00	\$ 3.00	2.07%	Non-statutory
General Local Law permit application fee	Per Application	Taxable	\$ 35.00	\$ 36.00	\$ 1.00	2.86%	Non-statutory
Impounded item release	Each	Taxable	\$ 170.00	\$ 173.00	\$ 3.00	1.76%	Non-statutory
Impounded vehicle daily storage fee	Per Day	Taxable	\$ 21.00	\$ 22.00	\$ 1.00	4.76%	Non-statutory
Impounded vehicle release (plus towing fee)	Each	Taxable	\$ 270.00	\$ 275.00	\$ 5.00	1.85%	Non-statutory
Impounded vehicle towing fee	Each	Taxable	\$ 250.00	\$ 255.00	\$ 5.00	2.00%	Non-statutory
Livestock (First animal) - Release fee + contractor fee	Each	Taxable	\$ 170.00	\$ 173.00	\$ 3.00	1.76%	Non-statutory
Livestock (Subsequent animals) - Release Fee + Contractor Fee	Each	Taxable	\$ 10.00	\$ 11.00	\$ 1.00	10.00%	Non-statutory
Livestock tagging fee	Per Animal	Taxable	\$ 15.00	\$ 15.00	\$ -	0.00%	Non-statutory
Microchipping of dog or cat	Per Animal	Taxable	\$ 80.00	\$ 80.00	\$ -	0.00%	Non-statutory
Microchipping of dog or cat (pension)	Per Animal	Taxable	\$ 40.00	\$ 40.00	\$ -	0.00%	Non-statutory
Microchipping of dog or cat (reduced rate)	Per Animal	Taxable	\$ 20.00	\$ 20.00	\$ -	0.00%	Non-statutory
Urgent processing fee (within 5 business days) + permit fee	Per Permit	Taxable	\$ 37.00	\$ 38.00	\$ 1.00	2.70%	Non-statutory
Animal Surrender - cat	Each	Taxable	\$ -	\$ 50.00	\$ 50.00		Non-statutory
Animal Surrender - dog	Each	Taxable	\$ -	\$ 100.00	\$ 100.00		Non-statutory
Cat adoption from pound	Each	Taxable	\$ 200.00	\$ 200.00	\$ -	0.00%	Non-statutory
Daily Care Cat	Per Animal	Taxable	\$ 12.00	\$ 12.00	\$ -	0.00%	Non-statutory
Daily Care Dog	Per Animal Per Day	Taxable	\$ 18.00	\$ 18.00	\$ -	0.00%	Non-statutory
Daily Care Small Animal	Per Animal	Taxable	\$ 18.00	\$ 18.00	\$ -	0.00%	Non-statutory
Dog adoption from pound	Each	Taxable	\$ 400.00	\$ 400.00	\$ -	0.00%	Non-statutory
Pound release cats - first offence	Per Animal	Taxable	\$ 58.00	\$ 119.00	\$ 61.00	105.17%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
Pound release cats - subsequent offences	Per Animal	Taxable	\$ 93.00	\$ 189.00	\$ 96.00	103.23%	Non-statutory
Pound release dogs - first offence	Per Animal	Taxable	\$ 116.00	\$ 119.00	\$ 3.00	2.59%	Non-statutory
Pound release dogs - subsequent offences	Per Animal	Taxable	\$ 186.00	\$ 189.00	\$ 3.00	1.61%	Non-statutory
<b>Operational Support</b>							
No Spray Registration - C95 Roadside Weed and Vegetation Spraying Policy	Each	Taxable	\$ 145.00	\$ 145.00	\$ -	0.00%	Non-statutory
<b>Parks and Gardens Operations</b>							
Mossvale Park - Event Wedding Funeral	Each	Taxable	\$ 1,000.00	\$ 1,020.00	\$ 20.00	2.00%	Non-statutory
Mossvale Park Event - Commercial - Electricity	Each	Taxable	\$ 115.00	\$ 117.00	\$ 2.00	1.74%	Non-statutory
Mossvale Park Event - Commercial - Parking Area Behind Sound Shell	Each	Taxable	\$ 231.00	\$ 236.00	\$ 5.00	2.16%	Non-statutory
Mossvale Park Event - Commercial - Sound Shell (fit out of sides)	Each	Taxable	\$ 462.00	\$ 471.00	\$ 9.00	1.95%	Non-statutory
Mossvale Park Event - Commercial (market / event that makes profit)	Each	Taxable	\$ 1,500.00	\$ 1,530.00	\$ 30.00	2.00%	Non-statutory
Mossvale Park Event - Commercial (market / event that makes profit) - Bond	Each	Non-Taxable	\$ 500.00	\$ 510.00	\$ 10.00	2.00%	Non-statutory
Mossvale Park Event - Non Commercial - Electricity	Each	Taxable	\$ 58.00	\$ 59.00	\$ 1.00	1.72%	Non-statutory
Mossvale Park Event - Non Commercial - Parking Area Behind Sound Shell	Each	Taxable	\$ 116.00	\$ 118.00	\$ 2.00	1.72%	Non-statutory
Mossvale Park Event - Non Commercial - Sound Shell (fit out of sides)	Each	Taxable	\$ 231.00	\$ 236.00	\$ 5.00	2.16%	Non-statutory
Mossvale Park Event - Non Commercial (free community event).	Each	Taxable	\$ -	\$ -	\$ -		Non-statutory
<b>Procurement and Risk</b>							
Public Liability Insurance Cover – Community Event Exhibitor / Vendor	Per Item	Non-Taxable	\$ 27.00	\$ 32.00	\$ 5.00	18.52%	Non-statutory
Public Liability Insurance Cover – Venue Hire	Per Item	Non-Taxable	\$ 27.00	\$ 32.00	\$ 5.00	18.52%	Non-statutory
<b>Recreation</b>							
Outdoor Swimming Pool - Adult Entry	Per Entry	Taxable	\$ 6.70	\$ 6.80	\$ 0.10	1.49%	Non-statutory
Outdoor Swimming Pool - Child Entry	Per Entry	Taxable	\$ 5.40	\$ 5.50	\$ 0.10	1.85%	Non-statutory
Outdoor Swimming Pool - Concession Entry	Each	Taxable	\$ 5.40	\$ 5.50	\$ 0.10	1.85%	Non-statutory
Outdoor Swimming Pool - Daily Family Entry	Per Entry	Taxable	\$ 22.00	\$ 22.50	\$ 0.50	2.27%	Non-statutory
Outdoor Swimming Pool - Daily Family Entry Concession	Each	Taxable	\$ 19.00	\$ 19.50	\$ 0.50	2.63%	Non-statutory
Outdoor Swimming Pool - Family Season Ticket	Per Applicant	Taxable	\$ 196.00	\$ 200.00	\$ 4.00	2.04%	Non-statutory
Outdoor Swimming Pool - Family Season Ticket Concession	Each	Taxable	\$ 155.00	\$ 160.00	\$ 5.00	3.23%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
Outdoor Swimming Pool - School Single Entry	Per Entry	Taxable	\$ 5.45	\$ 5.50	\$ 0.05	0.92%	Non-statutory
Outdoor Swimming Pool - Season Ticket Child	Per Entry	Taxable	\$ 87.00	\$ 90.00	\$ 3.00	3.45%	Non-statutory
Outdoor Swimming Pool - Season Ticket Child concession	Each	Taxable	\$ 66.00	\$ 68.00	\$ 2.00	3.03%	Non-statutory
Outdoor Swimming Pool - Single Season Ticket	Per Applicant	Taxable	\$ 108.00	\$ 110.00	\$ 2.00	1.85%	Non-statutory
Outdoor Swimming Pool - Single Season Ticket concession	Each	Taxable	\$ 87.00	\$ 90.00	\$ 3.00	3.45%	Non-statutory
Outdoor Swimming Pool - Spectator	Per Entry	Taxable	\$ 1.00	\$ 1.00	\$ -	0.00%	Non-statutory
SPLASH - Aquatic Education Aquasafe Membership Fortnightly Fee (Family)	Per Applicant	Taxable	\$ 30.20	\$ 30.80	\$ 0.60	1.99%	Non-statutory
SPLASH - Aquatic Adventure Day - Per participant	Per Applicant	Taxable	\$ 10.60	\$ 10.80	\$ 0.20	1.89%	Non-statutory
SPLASH - Aquatic Education Aquasafe Plus Membership Fortnightly Fee	Per Applicant	Taxable	\$ 41.00	\$ 41.90	\$ 0.90	2.20%	Non-statutory
SPLASH - Aquatic Education Aquasafe Plus Membership Fortnightly Fee (Family Membership)	Per Applicant	Taxable	\$ 32.45	\$ 33.00	\$ 0.55	1.69%	Non-statutory
SPLASH - Aquatic Membership Concession Fee	Each	Taxable	\$ 27.00	\$ 27.60	\$ 0.60	2.22%	Non-statutory
SPLASH - Aquatic Membership Fortnightly Fee	Each	Taxable	\$ 33.50	\$ 34.20	\$ 0.70	2.09%	Non-statutory
SPLASH - Aquatics (Casual) Adult Rec Swim	Per Entry	Taxable	\$ 7.70	\$ 7.90	\$ 0.20	2.60%	Non-statutory
SPLASH - Aquatics (Casual) Child Rec Swim	Per Entry	Taxable	\$ 6.30	\$ 6.40	\$ 0.10	1.59%	Non-statutory
SPLASH - Aquatics (Casual) Concession Rec Swim	Per Entry	Taxable	\$ 6.30	\$ 6.50	\$ 0.20	3.17%	Non-statutory
SPLASH - Aquatics (Casual) Family Rec Swim	Per Entry	Taxable	\$ 21.60	\$ 22.00	\$ 0.40	1.85%	Non-statutory
SPLASH - Aquatics (Casual) Family Rec Swim Concession	Each	Taxable	\$ 19.00	\$ 19.50	\$ 0.50	2.63%	Non-statutory
SPLASH - Aquatics (Casual) Spectator	Per Entry	Taxable	\$ 2.00	\$ 2.00	\$ -	0.00%	Non-statutory
SPLASH - Children's Programs Facility Rental - Casual Lane Hire	Per Applicant	Taxable	\$ 39.00	\$ 40.00	\$ 1.00	2.56%	Non-statutory
SPLASH - Full Centre Membership Concession Family Fortnightly Fee	Each	Taxable	\$ 29.20	\$ 29.80	\$ 0.60	2.05%	Non-statutory
SPLASH - Full Centre Membership Concession Fee	Each	Taxable	\$ 39.10	\$ 39.90	\$ 0.80	2.05%	Non-statutory
SPLASH - Full Centre Membership Family Fortnightly Fee	Each	Taxable	\$ 39.10	\$ 40.00	\$ 0.90	2.30%	Non-statutory
SPLASH - Full Centre Membership Fortnightly Fee	Each	Taxable	\$ 48.60	\$ 49.60	\$ 1.00	2.06%	Non-statutory
SPLASH - Group Fitness Aqua Aerobics	Per Applicant	Taxable	\$ 16.20	\$ 16.60	\$ 0.40	2.47%	Non-statutory
SPLASH - Group Fitness Aqua Aerobics (Concession)	Per Applicant	Taxable	\$ 12.35	\$ 12.60	\$ 0.25	2.02%	Non-statutory
SPLASH - Memberships Aquasafe School Holiday Program Participant Fee	Per Applicant	Taxable	\$ 81.00	\$ 82.70	\$ 1.70	2.10%	Non-statutory
SPLASH - Older Adults Programs Aqua Movers	Per Applicant	Taxable	\$ 9.30	\$ 9.50	\$ 0.20	2.15%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
SPLASH - Older Adults Programs Disability Access Program	Per Applicant	Taxable	\$ 9.30	\$ 9.50	\$ 0.20	2.15%	Non-statutory
SPLASH - Older Adults Programs Strength Training Session	Per Applicant	Taxable	\$ 9.30	\$ 9.50	\$ 0.20	2.15%	Non-statutory
SPLASH - Schools - Aquatic Carnival Hire	Per Day	Taxable	\$ 975.00	\$ 995.00	\$ 20.00	2.05%	Non-statutory
SPLASH - Schools - Aquatic Full Pool Hire (Sole Use)	Per Hour	Taxable	\$ 140.00	\$ 143.00	\$ 3.00	2.14%	Non-statutory
SPLASH - Schools - Aquatic Education (School Instructor)	Per Applicant	Taxable	\$ 5.50	\$ 5.60	\$ 0.10	1.82%	Non-statutory
SPLASH - Schools - Aquatic Education (YMCA Teacher)	Per Applicant	Taxable	\$ 10.00	\$ 10.20	\$ 0.20	2.00%	Non-statutory
SPLASH - Stadium Basketball Clinic	Per Entry	Taxable	\$ 18.40	\$ 18.80	\$ 0.40	2.17%	Non-statutory
SPLASH - Stadium Basketball Rental (Casual User)	Per Hour	Taxable	\$ 2.80	\$ 2.90	\$ 0.10	3.57%	Non-statutory
SPLASH - Stadium Basketball Rental (single court)	Per Hour	Taxable	\$ 24.50	\$ 25.00	\$ 0.50	2.04%	Non-statutory
SPLASH - Stadium Birthday Parties	Per Applicant	Taxable	\$ 22.65	\$ 23.00	\$ 0.35	1.55%	Non-statutory
SPLASH - Stadium Indoor Soccer Team Registration (Senior)	Per Entry	Taxable	\$ 77.80	\$ 80.00	\$ 2.20	2.83%	Non-statutory
SPLASH - Stadium Indoor Soccer Team sheet (Senior)	Per Entry	Taxable	\$ 54.00	\$ 55.00	\$ 1.00	1.85%	Non-statutory
SPLASH - Stadium Netball Team Registration Fee (Senior)	Per Entry	Taxable	\$ 77.80	\$ 80.00	\$ 2.20	2.83%	Non-statutory
SPLASH - Stadium Netball Team sheet Fee (Senior)	Per Entry	Taxable	\$ 54.00	\$ 55.00	\$ 1.00	1.85%	Non-statutory
SPLASH - Stadium Netta / Fun Net Clinic	Per Entry	Taxable	\$ 17.90	\$ 18.30	\$ 0.40	2.23%	Non-statutory
SPLASH - Stadium Schools Rental (single court)	Per Hour	Taxable	\$ 51.50	\$ 52.60	\$ 1.10	2.14%	Non-statutory
SPLASH - Stadium Soccer Clinic	Per Entry	Taxable	\$ 18.40	\$ 18.80	\$ 0.40	2.17%	Non-statutory
Toora - Outdoor Swimming Pool - Adult Entry	Per Entry	Taxable	\$ 7.40	\$ 7.50	\$ 0.10	1.35%	Non-statutory
Toora - Outdoor Swimming Pool - Child Entry	Per Entry	Taxable	\$ 6.20	\$ 6.30	\$ 0.10	1.61%	Non-statutory
Toora - Outdoor Swimming Pool - Concession Entry	Per Applicant	Taxable	\$ 6.20	\$ 6.30	\$ 0.10	1.61%	Non-statutory
Toora - Outdoor Swimming Pool - Family Season Ticket	Per Applicant	Taxable	\$ 370.00	\$ 375.00	\$ 5.00	1.35%	Non-statutory
Toora - Outdoor Swimming Pool - Family Season Ticket Concession	Per Applicant	Taxable	\$ 308.00	\$ 310.00	\$ 2.00	0.65%	Non-statutory
Toora - Outdoor Swimming Pool - School Single Entry	Per Entry	Taxable	\$ 5.40	\$ 5.50	\$ 0.10	1.85%	Non-statutory
Toora - Outdoor Swimming Pool - Single Season Ticket Adult	Per Applicant	Taxable	\$ 204.00	\$ 210.00	\$ 6.00	2.94%	Non-statutory
Toora - Outdoor Swimming Pool - Single Season Ticket Child	Per Applicant	Taxable	\$ 149.00	\$ 150.00	\$ 1.00	0.67%	Non-statutory
Toora - Outdoor Swimming Pool - Single Season Ticket Child Concession	Per Applicant	Taxable	\$ 127.00	\$ 129.00	\$ 2.00	1.57%	Non-statutory
Toora - Outdoor Swimming Pool - Single Season Ticket concession	Per Applicant	Taxable	\$ 148.00	\$ 150.00	\$ 2.00	1.35%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
Toora - Outdoor Swimming Pool - Spectator	Per Entry	Taxable	\$ 1.00	\$ 1.00	\$ -	0.00%	Non-statutory
Toora - Outdoor Swimming Pool - Weekly Family Ticket	Per Application	Taxable	\$ 89.50	\$ 91.00	\$ 1.50	1.68%	Non-statutory
Toora Foster - Outdoor Swimming Pool - Family Season Ticket	Each	Taxable	\$ 510.00	\$ 520.00	\$ 10.00	1.96%	Non-statutory
Toora Foster - Outdoor Swimming Pool - Family Season Ticket Concession	Each	Taxable	\$ 417.00	\$ 425.00	\$ 8.00	1.92%	Non-statutory
Toora Foster - Outdoor Swimming Pool - Single Season Ticket Child	Each	Taxable	\$ 212.00	\$ 216.00	\$ 4.00	1.89%	Non-statutory
Toora Foster - Outdoor Swimming Pool - Single Season Ticket Adult	Each	Taxable	\$ 280.75	\$ 286.00	\$ 5.25	1.87%	Non-statutory
Toora Foster - Outdoor Swimming Pool - Single Season Ticket Child Concession	Each	Taxable	\$ 175.00	\$ 179.00	\$ 4.00	2.29%	Non-statutory
Toora Foster - Outdoor Swimming Pool - Single Season Ticket concession	Each	Taxable	\$ 212.00	\$ 216.00	\$ 4.00	1.89%	Non-statutory
<b>Statutory Planning</b>							
Applications or Requests to respond to written Planning Enquiries	Each	Taxable	\$ 205.90	\$ 210.00	\$ 4.10	1.99%	Non-statutory
Notification of an application (cost of each additional letter where more than 10 letters required, no sign, no newspaper)	Each	Taxable	\$ 7.00	\$ 7.20	\$ 0.20	2.86%	Non-statutory
Notification of an application (less than 10 letters - does not include cost of sign or newspaper notice)	Each	Taxable	\$ 151.10	\$ 154.20	\$ 3.10	2.05%	Non-statutory
Notification of an application (per newspaper notice - some applications may require notices in multiple papers)	Each	Taxable	\$ 363.55	\$ 370.90	\$ 7.35	2.02%	Non-statutory
Notification of an application (sign on site)	Each	Taxable	\$ 302.20	\$ 339.40	\$ 37.20	12.31%	Non-statutory
Pre-application Meeting with Planning Officers	Each	Taxable	\$ -	\$ 210.00	\$ 210.00		Non-statutory
Pre-application written advice – where the Minister is the Responsible Authority, 25% of the applicable class fee (inclusive of GST)	Each	Taxable	\$	25% of the applicable class fee (inclusive of GST)	\$ -		Non-statutory
Pre-application meeting (in addition to written advice) – where the Minister is the Responsible Authority, 25% of the applicable class fee (inclusive of GST)	Each	Taxable	\$	25% of the applicable class fee (inclusive of GST)	\$ -		Non-statutory
Re-checking plans if plans for endorsement are not submitted in line with the condition on the permit	Each	Taxable	\$ 121.55	\$ 124.00	\$ 2.45	2.02%	Non-statutory
Request for copies of Planning Permit and Approved Plans	Each	Taxable	\$ 170.00	\$ 175.00	\$ 5.00	2.94%	Non-statutory
Request for copies of Planning Permit Applications on Advertising (per page)	Each	Taxable	\$ 1.15	\$ 1.20	\$ 0.05	4.35%	Non-statutory
Request for copies of Planning Permit or Approved Plans	Each	Taxable	\$ 96.80	\$ 100.00	\$ 3.20	3.31%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee	
			Inc GST	Inc GST	/(Decrease)	/(Decrease)		
			\$	\$	\$	%		
Request for extension of time (first request)	Each	Taxable	\$ 350.00	\$ 357.00	\$ 7.00	2.00%	Non-statutory	
Request for extension of time (second or subsequent request)	Each	Taxable	\$ 600.00	\$ 612.00	\$ 12.00	2.00%	Non-statutory	
Secondary Consent (single dwelling or ancillary to single dwelling) where cost of development increases by 10,001 - 100,000	Each	Taxable	\$ 400.00	\$ 408.00	\$ 8.00	2.00%	Non-statutory	
Title Search Statement Only - Does not include Copies of Plans Transfers, Mortgages, Agreements or Dealing Nos or other Instrument Search	Each	Taxable	\$ 47.45	\$ 48.50	\$ 1.05	2.21%	Non-statutory	
Title Searches	Each	Taxable	\$ 47.45	\$ 48.50	\$ 1.05	2.21%	Non-statutory	
Title Searches - Copy of Plans	Each	Taxable	\$ 15.60	\$ 16.00	\$ 0.40	2.56%	Non-statutory	
Title Searches (cost of each covenant or Section 173 Agreement listed on title)	Each	Taxable	\$ 12.90	\$ 13.50	\$ 0.60	4.65%	Non-statutory	
To register a new Section 173 Agreement with titles office or to remove or amend Section 173 Agreement from title by agreement of all parties	Each	Taxable	\$ 779.05	\$ 795.00	\$ 15.95	2.05%	Non-statutory	
<b>Strategic Planning</b>								
Development Plans and subsequent amendments to development plans	Each	Taxable	\$ 701.60	\$ 715.80	\$ 14.20	2.02%	Non-statutory	
Notification of a Development Plan 0-10 letters	Each	Taxable	\$ 151.10	\$ 154.20	\$ 3.10	2.05%	Non-statutory	
Notification of Development Plan - each additional letter above 10	Each	Taxable	\$ 7.05	\$ 7.20	\$ 0.15	2.13%	Non-statutory	
Notification of Development Plan – sign on site	Each	Taxable	\$ 332.65	\$ 339.40	\$ 6.75	2.03%	Non-statutory	
<b>Transfer Stations</b>								
Car Bodies (Tyres and Gas Bottles removed and drained of fluids)	Per Car	Taxable	\$ -	\$ -	\$ -		Non-statutory	
Car Tyres	Size	Taxable	\$ 12.00	\$ 12.50	\$ 0.50	4.17%	Non-statutory	
Concrete Bricks up to one m3	Per Cubic metre	Taxable	\$ 54.00	\$ 55.00	\$ 1.00	1.85%	Non-statutory	
E-Waste - Bag up to 120L capacity (excluding e-waste items with specific fees)	Each	Taxable	\$ 6.50	\$ 7.00	\$ 0.50	7.69%	Non-statutory	
E-Waste - Fridge, freezer or air conditioner not de-gassed	Each	Taxable	\$ 7.00	\$ 7.00	\$ -	0.00%	Non-statutory	
E-Waste - Fridge, freezer or air conditioner with evidence of de-gassing	Each	Taxable	\$ -	\$ -	\$ -		Non-statutory	
E-Waste - Laptops, Computers, Printers, DVD & VCR Players etc	Each	Taxable	\$ 9.50	\$ 10.00	\$ 0.50	5.26%	Non-statutory	
E-Waste - Large CRT TV (Larger than 40cm)	Each	Taxable	\$ 25.00	\$ 25.50	\$ 0.50	2.00%	Non-statutory	
E-Waste - Large Fluoro Tube (longer than 4 foot)	Each	Taxable	\$ 1.00	\$ 1.00	\$ -	0.00%	Non-statutory	
E-Waste - Large Plasma/LCD TV (Larger than 100cm)	Each	Taxable	\$ 18.00	\$ 18.50	\$ 0.50	2.78%	Non-statutory	

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
E-Waste - Light globe or small fluoro tube (less than 4 foot)	Each	Taxable	\$ 0.50	\$ 0.50	\$ -	0.00%	Non-statutory
E-Waste - Small CRT TV/Computer Monitor (Smaller than 40cm)	Each	Taxable	\$ 18.00	\$ 18.50	\$ 0.50	2.78%	Non-statutory
E-Waste - Small Plasma/LCD TV (Smaller than 100cm)	Each	Taxable	\$ 8.50	\$ 9.00	\$ 0.50	5.88%	Non-statutory
E-Waste - Solar panel (less than 1m in length)	Each	Taxable	\$ 8.50	\$ 9.00	\$ 0.50	5.88%	Non-statutory
E-Waste - Solar panel (over 1m in length)	Each	Taxable	\$ 18.00	\$ 18.50	\$ 0.50	2.78%	Non-statutory
Extra Charge for Tyre on Rim	Size	Taxable	\$ 14.50	\$ 15.00	\$ 0.50	3.45%	Non-statutory
Gas Bottles - 10 to 20kg	Each	Taxable	\$ 18.50	\$ 19.00	\$ 0.50	2.70%	Non-statutory
Gas Bottles - Larger than 20kg	Each	Taxable	\$ 32.00	\$ 32.50	\$ 0.50	1.56%	Non-statutory
Gas Bottles - up to 10kg	Each	Taxable	\$ 9.00	\$ 9.50	\$ 0.50	5.56%	Non-statutory
General Waste - 120 L Bin	Per Bin	Taxable	\$ 11.50	\$ 13.00	\$ 1.50	13.04%	Non-statutory
General Waste - 240L Bin	Per Bin	Taxable	\$ 23.00	\$ 26.00	\$ 3.00	13.04%	Non-statutory
General Waste - Car Boot	Per Car Boot	Taxable	\$ 43.00	\$ 49.50	\$ 6.50	15.12%	Non-statutory
General Waste - Garbage Bag up to 120L	Per Bag	Taxable	\$ 10.00	\$ 11.50	\$ 1.50	15.00%	Non-statutory
General Waste - Large tandem trailer over 8 X 5 (Heaped Load)	Each	Taxable	\$ 380.00	\$ 437.00	\$ 57.00	15.00%	Non-statutory
General Waste - Large tandem trailer over 8 X 5 (Level Load)	Each	Taxable	\$ 190.00	\$ 218.00	\$ 28.00	14.74%	Non-statutory
General Waste - Large tandem trailer over 8 X 5 (With a Cage)	Each	Taxable	\$ 564.00	\$ 649.00	\$ 85.00	15.07%	Non-statutory
General Waste - Other Domestic	Per Cubic metre	Taxable	\$ 86.50	\$ 99.50	\$ 13.00	15.03%	Non-statutory
General Waste - Single axle trailer over 6 x 4 (Heaped Load)	Each	Taxable	\$ 222.00	\$ 255.00	\$ 33.00	14.86%	Non-statutory
General Waste - Single axle trailer over 6 x 4 (Level Load)	Each	Taxable	\$ 110.00	\$ 126.00	\$ 16.00	14.55%	Non-statutory
General Waste - Single axle trailer over 6 x 4 (With a Cage)	Each	Taxable	\$ 334.00	\$ 384.00	\$ 50.00	14.97%	Non-statutory
General Waste - Small tandem trailer up to 8 X 5 (Heaped Load)	Each	Taxable	\$ 256.00	\$ 294.00	\$ 38.00	14.84%	Non-statutory
General Waste - Small tandem trailer up to 8 X 5 (Level Load)	Each	Taxable	\$ 127.00	\$ 146.00	\$ 19.00	14.96%	Non-statutory
General Waste - Small tandem trailer up to 8 X 5 (With a Cage)	Each	Taxable	\$ 380.00	\$ 437.00	\$ 57.00	15.00%	Non-statutory
General Waste - Standard single axle trailer up to 6 x 4 (Heaped Load)	Each	Taxable	\$ 152.00	\$ 175.00	\$ 23.00	15.13%	Non-statutory
General Waste - Standard single axle trailer up to 6 x 4 (Level Load)	Each	Taxable	\$ 86.50	\$ 99.50	\$ 13.00	15.03%	Non-statutory
General Waste - Standard single axle trailer up to 6 x 4 (With a Cage)	Each	Taxable	\$ 230.00	\$ 264.00	\$ 34.00	14.78%	Non-statutory

Description of Fees and Charges	Unit of Measure	GST Status	2025/26 Fee	2026/27 Fee	Fee Increase	Fee Increase	Basis of Fee
			Inc GST	Inc GST	/(Decrease)	/(Decrease)	
			\$	\$	\$	%	
General Waste - Ute - Heaped Load	Per Ute	Taxable	\$ 152.00	\$ 175.00	\$ 23.00	15.13%	Non-statutory
General Waste - Ute - up to one cubic meter	Per Ute	Taxable	\$ 86.50	\$ 99.50	\$ 13.00	15.03%	Non-statutory
Green Waste - 120L Bin	Each	Taxable	\$ 4.50	\$ 4.50	\$ -	0.00%	Non-statutory
Green Waste - 240L Bin	Each	Taxable	\$ 9.00	\$ 9.00	\$ -	0.00%	Non-statutory
Green Waste - 6 x 4 Trailer With Cage	Each	Taxable	\$ 52.00	\$ 53.00	\$ 1.00	1.92%	Non-statutory
Green Waste - Amnesty Period (No Fees Charged) 1st November to 31st December	Each	Taxable	\$ -	\$ -	\$ -		Non-statutory
Green Waste - Car Boot / Station Wagon	Each	Taxable	\$ 9.00	\$ 9.00	\$ -	0.00%	Non-statutory
Green Waste - Large Single Axle Trailer (Heaped Load)	Each	Taxable	\$ 34.50	\$ 35.00	\$ 0.50	1.45%	Non-statutory
Green Waste - Large Single Axle Trailer (Level Load)	Each	Taxable	\$ 19.50	\$ 20.00	\$ 0.50	2.56%	Non-statutory
Green Waste - Large Single Axle Trailer With Cage	Each	Taxable	\$ 70.00	\$ 71.50	\$ 1.50	2.14%	Non-statutory
Green Waste - Standard 6 x 4 Trailer (Heaped Load)	Each	Taxable	\$ 26.50	\$ 27.00	\$ 0.50	1.89%	Non-statutory
Green Waste - Standard 6 x 4 Trailer (Level Load)	Each	Taxable	\$ 14.50	\$ 15.00	\$ 0.50	3.45%	Non-statutory
Green Waste - Tandem Trailer (Heaped Load)	Each	Taxable	\$ 52.00	\$ 53.00	\$ 1.00	1.92%	Non-statutory
Green Waste - Tandem Trailer (Level Load)	Each	Taxable	\$ 29.00	\$ 29.50	\$ 0.50	1.72%	Non-statutory
Green Waste - Tandem Trailer With Cage	Each	Taxable	\$ 105.00	\$ 107.00	\$ 2.00	1.90%	Non-statutory
Green Waste - Ute (Heaped Load)	Each	Taxable	\$ 26.50	\$ 27.00	\$ 0.50	1.89%	Non-statutory
Green Waste - Ute (Level Load)	Each	Taxable	\$ 14.50	\$ 15.00	\$ 0.50	3.45%	Non-statutory
Large Truck Tyre	Size	Taxable	\$ 53.00	\$ 54.00	\$ 1.00	1.89%	Non-statutory
Mattress - Double Bed	Each	Taxable	\$ 31.00	\$ 35.00	\$ 4.00	12.90%	Non-statutory
Mattress - Single Bed	Each	Taxable	\$ 26.00	\$ 35.00	\$ 9.00	34.62%	Non-statutory
Small Truck / Four Wheel Drive Tyres	Size	Taxable	\$ 26.50	\$ 27.00	\$ 0.50	1.89%	Non-statutory
Tractor Tyre (1.8m diameter max)	Size	Taxable	\$ 224.00	\$ 228.00	\$ 4.00	1.79%	Non-statutory

## Appendix 1 - Differential Rates

## 1.1 Differential rates

	Rating Differential	Rating Differential 2026/27
Residential	1.00	1.00
Industrial	1.05	1.05
Commercial	1.05	1.05
Farm	0.65	0.65
Vacant rural	0.70	0.70
Vacant residential	1.50	1.50
Vacant commercial	2.00	2.00
Vacant industrial	2.00	2.00

South Gippsland Shire Council's rating structure comprises of eight differential rates. These rates are structured in accordance with the requirements of Section 161 'Differential Rates' of the Local Government Act 1989, and the Ministerial Guidelines for Differential Rating 2013.

**Rates to be levied**

The estimated total amount of general rates to be raised to each differential category is specified in note 4.4.1(c).

The Rate in the Dollar for each differential rate type is calculated by multiplying the rating differential per the above table by the Rate in the Dollar for the Residential rate type. The Rate in the Dollar for each rate type is specified in Note 4.1.1(b).

The formula for General Rates for a property is calculated by multiplying the Capital Improved Value of each piece of rateable land (categorised by the characteristics described below) by the Rate in the Dollar per the differential rate type.

The objective of the differential rates is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. Council has chosen to define the categories of land to which each differential rate applies by reference to the Australian Valuation Property Classification Code (AVPCC) that is allocated to it in accordance with the *Valuation of Land Act 1960*.

Details of the objectives of each differential rate, the types and classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

## 1.2 Residential Land

- 1.2.1 Residential Land is any land which is not:
- 1.2.1.1 Commercial Land, as described in subparagraph 1.3.1;
  - 1.2.1.2 Industrial Land, as described in subparagraph 1.4.1;
  - 1.2.1.3 Residential Vacant Land, as described in subparagraph 1.5.1;
  - 1.2.1.4 Farm Land, as described in subparagraph 1.6.1;
  - 1.2.1.5 Commercial/Industrial Vacant Land, as described in subparagraph 1.7.1;
- or
- 1.2.1.6 Rural Vacant Land as described in subparagraph 1.8.1;
- 1.2.2 The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the
- 1.2.2.1 construction and maintenance of infrastructure assets;
  - 1.2.2.2 development and provision of health and community services; and
  - 1.2.2.3 provision of general support services.
- 1.2.3 The types and classes of rateable land within this differential rate are those having the relevant characteristics described in subparagraph 1.2.1 above.
- 1.2.4 The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
- 1.2.5 The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.
- 1.2.6 The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in paragraph 1.2.1 above.
- 1.2.7 The land affected by this rate is that which displays the characteristics described in subparagraph 1.2.1 above, and may be located in any zone created by the South Gippsland Planning Scheme.
- 1.2.8 The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2025/26 financial year.
- 1.2.9 Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

## 1.3 Commercial Land

- 1.3.1 Commercial Land is any land which is used predominantly for commercial purposes and to which any of the following AVPCC codes, or AVPCC codes in the following ranges, have been allocated:  
**AVPCC 202-299, 656, 657, 669-672, 674, 675, 684, 687, 688, 690, 696, 711, 715, 803-816, 818-820, 822, 823, 825, 827 and 828.**
- 1.3.2 The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:
- 1.3.2.1 construction and maintenance of infrastructure assets;
  - 1.3.2.2 development and provision of health and community services; and
  - 1.3.2.3 provision of general support services.
- 1.3.3 The types and classes of rateable land within this differential rate are those having the relevant characteristics described in subparagraph 1.3.1 above.
- 1.3.4 The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
- 1.3.5 The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.
- 1.3.6 The use of the land within this differential rate is, in the case of improved land, any use of land giving rise to the allocation of a relevant AVPCC code specified in subparagraph 1.3.1 above.
- 1.3.7 The land affected by this rate is that which is in any zone where commercial development is permitted by the South Gippsland Planning Scheme and which displays the characteristics described in subparagraph 1.3.1 above.
- 1.3.8 The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2025/26 financial year.
- 1.3.9 Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

#### 1.4 Industrial Land

- 1.4.1 Industrial Land is any land which is used predominantly for industrial purposes and to which any of the following AVPCC codes, or AVPCC codes in the following ranges, have been allocated:  
**AVPCC 303-399, 400-481, 483-499, 602-612, 615-623, 626-637, 639-644, 647-649, 659, 661-664, 666, 667, 673, 676-679, 681-683, 685, 689, 691 and 693-699.**
- 1.4.2 The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:
- 1.4.2.1 construction and maintenance of infrastructure assets;
  - 1.4.2.2 development and provision of health and community services; and
  - 1.4.2.3 provision of economic development and general support services.
- 1.4.3 The types and classes of rateable land within this differential rate are those having the relevant characteristics described in subparagraph 1.4.1 above.
- 1.4.4 The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
- 1.4.5 The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.
- 1.4.6 The use of the land within this differential rate is, in the case of improved land, any use of land giving rise to the allocation of a relevant AVPCC code specified in subparagraph 1.4.1 above.
- 1.4.7 The land affected by this rate is that which is in any zone where industrial development is permitted by the South Gippsland Planning Scheme and which displays the characteristics described in subparagraph 1.4.1 above.
- 1.4.8 The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2025/26 financial year.
- 1.4.9 Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

#### 1.5 Vacant Residential Land

- 1.5.1 Vacant Land is any land which is vacant, to the extent that no buildings are erected on it, and to which any of the following AVPCC codes, or AVPCC codes in the following ranges, have been allocated:  
**AVPCC 100-108, 150, 151.**
- 1.5.2 The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:
- 1.5.2.1 promote responsible land management through appropriate maintenance and development of the land;
  - 1.5.2.2 ensure that foregone community and economic development resulting from underutilisation of land is minimised; and
  - 1.5.2.3 ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
    - 1.5.2.3.1 construction and maintenance of infrastructure assets;
    - 1.5.2.3.2 development and provision of health and community services; and
    - 1.5.2.3.3 provision of economic development and general support services.
- 1.5.3 The types and classes of rateable land within this differential rate are those having the relevant characteristics described in subparagraph 1.5.1 above.
- 1.5.4 The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
- 1.5.5 The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.
- 1.5.6 The vacant land affected by this rate is that which is located in any zone under the South Gippsland Planning Scheme (excluding farming or rural activity zones) and which displays the characteristics described under subparagraph 1.5.1 above.
- 1.5.7 Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

**1.6 Farm Land**

- 1.6.1 The farm rate differential is applied to properties genuinely engaged in farming as the primary activity and meets the following criteria:
- 1.6.2 Farm Land is any land on which the business of farming is being carried out, and which:
- 1.6.2.1 has a total area of less than 2 hectares and is –**
- 1.6.2.1.1 used predominantly for farming purposes; AND
- 1.6.2.1.2 forms part of a farm business which straddles the boundary with an adjoining municipality;  
OR
- 1.6.2.1.3 (where the farm business is entirely within the municipality) to which any of the following AVPCC codes, or AVPCC codes in the following range, have been allocated:  
**AVPCC 540-543 or 564**  
OR
- 1.6.2.1.4 used predominantly for farming purposes;  
AND
- 1.6.2.1.5 is operated in combination with other property within Council's municipal district which, when combined, have a total area exceeding 20 hectares, to which AVPCC codes in the following range apply:  
**AVPCC 570-572**  
OR
- 1.6.2.2 has a total area of between 2 and 20 hectares and –**
- 1.6.2.2.1 is used predominantly for farming purposes; AND
- 1.6.2.2.2 if there is a dwelling situated on the land, or a current planning permit for construction of a dwelling on the land, has applied to it an AVPCC code within the following range:  
**AVPCC 540-583;**  
OR
- 1.6.2.2.3 if there is no dwelling situated on the land, and no current planning permit for construction of a dwelling on the land, has applied to it an AVPCC code within the following range:  
**AVPCC 500-583;**  
OR
- 1.6.2.3 has a total area exceeding 20 hectares and –**
- 1.6.2.3.1 is used predominantly for farming purposes; AND
- 1.6.2.3.2 has applied to it an AVPCC code within the following range:  
**AVPCC 500-583.**
- To avoid doubt, 'business' for the purposes of identifying Farm Land, has the same meaning as that given to it by section 2(1) of the Valuation of Land Act 1960 for the same purpose, being a business that: has a significant and substantial commercial purpose or character; and seeks to make a profit on a continuous or repetitive basis from its activities on the land; and is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.
- 1.6.3 The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:
- 1.6.3.1 ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:
- 1.6.3.1.1 construction and maintenance of public infrastructure assets;
- 1.6.3.1.2 development and provision of health, environmental and community services; and
- 1.6.3.1.3 provision of general support services; encourage and support the business of primary production; and retain and, where appropriate, expand the business of primary production.
- 1.6.3.2 The types and classes of rateable land within this differential rate are those having the relevant characteristics described in subparagraph 1.6.2 above.
- 1.6.3.3 The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
- 1.6.3.4 The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.
- 1.6.3.5 The use of the land within this differential rate is any use of land creating the relevant characteristics described in subparagraph 1.6.1 above.
- 1.6.3.6 The land affected by this rate is that which is in any zone where farming is permitted by the South Gippsland Planning Scheme and which displays the characteristics described in subparagraph 1.6.1 above.
- 1.6.3.7 The types of buildings on the land within this differential rate (if any) are all buildings which are present on the land at the date of declaration of rates for the 2025/26 financial year.
- 1.6.3.8 Council has considered this differential rate in the context of the range of revenue instruments and options available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

**1.7 Vacant Commercial / Industrial Land**

- 1.7.1 Vacant Land is any land which is vacant, to the extent that no buildings are erected on it, and to which any of the following AVPCC codes, or AVPCC codes in the following ranges, have been allocated:  
**AVPCC 200, 201, 300, 301, 482, 600, 601, 700-706, 782 or 800-802.**
- 1.7.2 The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:
- 1.7.2.1 promote responsible land management through appropriate maintenance and development of the land;
- 1.7.2.2 ensure that foregone community and economic development resulting from underutilisation of land is minimised; and
- 1.7.2.3 ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
- 1.7.2.3.1 construction and maintenance of infrastructure assets;
- 1.7.2.3.2 development and provision of health and community services; and
- 1.7.2.3.3 provision of economic development and general support services.
- 1.7.3 The types and classes of rateable land within this differential rate are those having the relevant characteristics described in subparagraph 1.5.1 above.
- 1.7.4 The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
- 1.7.5 The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.
- 1.7.6 The vacant land affected by this rate is that which is located in any zone under the South Gippsland Planning Scheme (excluding farming or rural activity zones) and which displays the characteristics described under subparagraph 1.7.1 above.
- 1.7.7 Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

**1.8 Rural Vacant Land**

- 1.8.1 Vacant Land is any land which is vacant, to the extent that no buildings are erected on it, and to which any of the following AVPCC codes, or AVPCC codes in the following ranges, have been allocated:  
**AVPCC 100-108, 150, 151, 200, 201, 300, 301, 482, 600, 601, 700-706, 782 or 800-802.**
- 1.8.2 The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:
- 1.8.2.1 promote responsible land management through appropriate maintenance and development of the land;
- 1.8.2.2 ensure that foregone community and economic development resulting from underutilisation of land is minimised; and
- 1.8.2.3 ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
- 1.8.2.3.1 construction and maintenance of infrastructure assets;
- 1.8.2.3.2 development and provision of health and community services; and
- 1.8.2.3.3 provision of economic development and general support services.
- 1.8.3 The types and classes of rateable land within this differential rate are those having the relevant characteristics described in subparagraph 1.8.1 above.
- 1.8.4 The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
- 1.8.5 The geographic location of the land within this differential rate is rural land wherever located within the municipal district, without reference to ward boundaries.
- 1.8.6 The rural vacant land affected by this rate is that which is located in a farming or rural activity zone under the South Gippsland Planning Scheme and which displays the characteristics described under subparagraph 1.8.1 above.
- 1.8.7 Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

**Appendix 2 - 10-Year Financial Plan**

The *Local Government Act 2020* requires councils to prepare a 10-year Financial Plan in the year following a general election, which was adopted on 18 June 2025.

This appendix presents the following Financial Plan Statements for the 10 years from 2026/27 to 2035/36 to provide an update to the projections from the 10-year Financial Plan.

Comprehensive Income Statement  
Balance Sheet  
Statement of Changes in Equity  
Statement of Cash Flows  
Statement of Capital Works  
Statement of Human Resources

## Comprehensive Income Statement

	Forecast										
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income / Revenue</b>											
Rates and charges	54,420	56,585	57,590	59,086	60,618	62,742	64,805	65,447	67,135	68,866	70,637
Statutory fees and fines	1,150	1,170	1,166	1,185	1,265	1,279	1,285	1,324	1,374	1,407	1,435
User fees	5,604	6,327	6,485	6,647	6,813	6,983	7,157	7,336	7,519	7,707	7,899
Grants - Operating	10,132	14,895	15,146	15,514	15,890	16,276	16,671	17,077	17,493	17,918	18,354
Grants - Capital	16,687	8,292	7,738	4,869	4,769	4,769	4,769	4,769	4,769	4,769	4,769
Contributions - monetary	1,127	1,116	697	640	667	684	603	718	710	361	369
Contributions - non-monetary	452	464	475	487	499	512	525	538	551	565	579
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	748	(191)	27	(7)	-	33	-	-	72	-	-
Other income	1,883	1,907	1,922	1,987	2,003	2,017	2,033	2,047	2,063	2,087	2,106
<b>Total income / revenue</b>	<b>92,203</b>	<b>90,565</b>	<b>91,246</b>	<b>90,408</b>	<b>92,524</b>	<b>95,295</b>	<b>97,848</b>	<b>99,256</b>	<b>101,686</b>	<b>103,680</b>	<b>106,148</b>
<b>Expenses</b>											
Employee costs	31,028	32,085	33,608	34,590	35,612	36,804	37,893	39,001	40,156	41,346	42,575
Materials and services	28,576	28,816	26,443	27,664	27,726	28,489	29,088	30,414	30,465	31,327	31,940
Depreciation	13,557	15,432	15,815	16,208	16,610	17,022	17,445	17,878	18,322	18,778	19,244
Depreciation - right of use assets	92	85	-	-	-	-	-	-	-	-	-
Borrowing costs	216	190	164	137	109	81	54	29	15	4	-
Finance Costs - leases	2	1	-	-	-	-	-	-	-	-	-
Other expenses	3,250	3,285	3,383	3,466	3,553	3,642	3,731	3,825	3,920	4,015	4,117
<b>Total expenses</b>	<b>76,721</b>	<b>79,894</b>	<b>79,413</b>	<b>82,065</b>	<b>83,610</b>	<b>86,038</b>	<b>88,211</b>	<b>91,147</b>	<b>92,878</b>	<b>95,470</b>	<b>97,876</b>
<b>Surplus/(deficit) for the year</b>	<b>15,482</b>	<b>10,671</b>	<b>11,833</b>	<b>8,343</b>	<b>8,914</b>	<b>9,257</b>	<b>9,637</b>	<b>8,109</b>	<b>8,808</b>	<b>8,210</b>	<b>8,272</b>
<b>Total comprehensive result</b>	<b>15,482</b>	<b>10,671</b>	<b>11,833</b>	<b>8,343</b>	<b>8,914</b>	<b>9,257</b>	<b>9,637</b>	<b>8,109</b>	<b>8,808</b>	<b>8,210</b>	<b>8,272</b>

## Balance Sheet

	Forecast										
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Assets</b>											
<b>Current assets</b>											
Cash and cash equivalents	4,431	5,192	5,097	5,144	5,407	5,313	5,858	5,623	6,013	5,905	6,274
Trade and other receivables	7,425	7,749	7,831	8,051	8,263	8,519	8,740	8,912	9,139	9,343	9,555
Other financial assets	23,983	23,983	25,983	29,983	35,983	34,983	37,983	40,983	47,983	53,983	60,983
Inventories	208	208	208	208	208	208	208	208	208	208	208
Prepayments	673	673	673	673	673	673	673	673	673	673	673
<b>Total current assets</b>	<b>36,720</b>	<b>37,805</b>	<b>39,792</b>	<b>44,059</b>	<b>50,534</b>	<b>49,696</b>	<b>53,462</b>	<b>56,399</b>	<b>64,016</b>	<b>70,112</b>	<b>77,693</b>
<b>Non-current assets</b>											
Property, infrastructure, plant & equipment	894,424	902,801	911,229	914,137	915,276	924,330	929,267	933,971	934,930	936,939	937,773
Right-of-use assets	85	-	-	-	-	-	-	-	-	-	-
Investment property	857	857	857	857	857	857	857	857	857	857	857
<b>Total non-current assets</b>	<b>895,366</b>	<b>903,658</b>	<b>912,086</b>	<b>914,994</b>	<b>916,133</b>	<b>925,187</b>	<b>930,124</b>	<b>934,828</b>	<b>935,787</b>	<b>937,796</b>	<b>938,630</b>
<b>Total assets</b>	<b>932,086</b>	<b>941,463</b>	<b>951,878</b>	<b>959,053</b>	<b>966,667</b>	<b>974,883</b>	<b>983,586</b>	<b>991,227</b>	<b>999,803</b>	<b>1,007,908</b>	<b>1,016,323</b>
<b>Liabilities</b>											
<b>Current liabilities</b>											
Trade and other payables	5,167	5,276	5,201	5,401	5,498	5,666	5,796	6,021	6,128	6,303	6,446
Trust funds and deposits	2,821	2,821	2,821	2,821	2,821	2,821	2,821	2,821	2,821	2,821	2,821
Contract and other liabilities	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170	1,170
Provisions	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324	7,324
Interest-bearing liabilities	1,316	1,342	1,369	1,397	1,209	1,064	692	339	281	-	-
Lease liabilities	87	-	-	-	-	-	-	-	-	-	-
<b>Total current liabilities</b>	<b>17,885</b>	<b>17,933</b>	<b>17,885</b>	<b>18,113</b>	<b>18,022</b>	<b>18,045</b>	<b>17,803</b>	<b>17,675</b>	<b>17,724</b>	<b>17,618</b>	<b>17,761</b>
<b>Non-current liabilities</b>											
Provisions	6,593	6,593	6,593	6,593	6,593	6,593	6,593	6,593	6,593	6,593	6,593
Interest-bearing liabilities	7,693	6,351	4,981	3,585	2,376	1,312	620	281	-	-	-
<b>Total non-current liabilities</b>	<b>14,286</b>	<b>12,944</b>	<b>11,574</b>	<b>10,178</b>	<b>8,969</b>	<b>7,905</b>	<b>7,213</b>	<b>6,874</b>	<b>6,593</b>	<b>6,593</b>	<b>6,593</b>
<b>Total liabilities</b>	<b>32,171</b>	<b>30,877</b>	<b>29,459</b>	<b>28,291</b>	<b>26,991</b>	<b>25,950</b>	<b>25,016</b>	<b>24,549</b>	<b>24,317</b>	<b>24,211</b>	<b>24,354</b>
<b>Net assets</b>	<b>899,915</b>	<b>910,586</b>	<b>922,419</b>	<b>930,762</b>	<b>939,676</b>	<b>948,933</b>	<b>958,570</b>	<b>966,678</b>	<b>975,486</b>	<b>983,697</b>	<b>991,969</b>
<b>Equity</b>											
Accumulated surplus	283,491	293,186	304,278	311,998	320,241	328,673	337,571	344,815	352,940	360,817	368,751
Reserves	616,424	617,400	618,141	618,764	619,435	620,260	620,999	621,863	622,546	622,880	623,218
<b>Total equity</b>	<b>899,915</b>	<b>910,586</b>	<b>922,419</b>	<b>930,762</b>	<b>939,676</b>	<b>948,933</b>	<b>958,570</b>	<b>966,678</b>	<b>975,486</b>	<b>983,697</b>	<b>991,969</b>

## Statement of Changes in Equity

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2026 Forecast Actual</b>				
Balance at beginning of the financial year	884,433	271,898	600,483	12,052
Surplus/(deficit) for the year	15,482	15,482	-	-
Transfers (to)/from other reserves	-	(3,889)	-	3,889
<b>Balance at end of the financial year</b>	<b>899,915</b>	<b>283,491</b>	<b>600,483</b>	<b>15,941</b>
<b>2027 Budget</b>				
Balance at beginning of the financial year	899,915	283,491	600,483	15,941
Surplus/(deficit) for the year	10,671	10,671	-	-
Transfers (to)/from other reserves	-	(975)	-	975
<b>Balance at end of the financial year</b>	<b>910,586</b>	<b>293,187</b>	<b>600,483</b>	<b>16,916</b>
<b>2028</b>				
Balance at beginning of the financial year	910,586	293,187	600,483	16,917
Surplus/(deficit) for the year	11,833	11,833	-	-
Transfers (to)/from other reserves	-	(742)	-	742
<b>Balance at end of the financial year</b>	<b>922,419</b>	<b>304,278</b>	<b>600,483</b>	<b>17,659</b>
<b>2029</b>				
Balance at beginning of the financial year	922,419	304,278	600,483	17,658
Surplus/(deficit) for the year	8,343	8,343	-	-
Transfers (to)/from other reserves	-	(623)	-	623
<b>Balance at end of the financial year</b>	<b>930,762</b>	<b>311,998</b>	<b>600,483</b>	<b>18,281</b>
<b>2030</b>				
Balance at beginning of the financial year	930,762	311,998	600,483	18,281
Surplus/(deficit) for the year	8,914	8,914	-	-
Transfers (to)/from other reserves	-	(672)	-	672
<b>Balance at end of the financial year</b>	<b>939,676</b>	<b>320,240</b>	<b>600,483</b>	<b>18,953</b>

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2031</b>				
Balance at beginning of the financial year	939,676	320,241	600,483	18,952
Surplus/(deficit) for the year	9,257	9,257	-	-
Transfers (to)/from other reserves	-	(824)	-	824
<b>Balance at end of the financial year</b>	<b>948,933</b>	<b>328,674</b>	<b>600,483</b>	<b>19,776</b>
<b>2032</b>				
Balance at beginning of the financial year	948,933	328,673	600,483	19,777
Surplus/(deficit) for the year	9,637	9,637	-	-
Transfers (to)/from other reserves	-	(739)	-	739
<b>Balance at end of the financial year</b>	<b>958,570</b>	<b>337,571</b>	<b>600,483</b>	<b>20,516</b>
<b>2033</b>				
Balance at beginning of the financial year	958,570	337,570	600,483	20,516
Surplus/(deficit) for the year	8,109	8,109	-	-
Transfers (to)/from other reserves	-	(863)	-	863
<b>Balance at end of the financial year</b>	<b>966,679</b>	<b>344,816</b>	<b>600,483</b>	<b>21,379</b>
<b>2034</b>				
Balance at beginning of the financial year	966,678	344,816	600,483	21,380
Surplus/(deficit) for the year	8,808	8,808	-	-
Transfers (to)/from other reserves	-	(684)	-	684
<b>Balance at end of the financial year</b>	<b>975,486</b>	<b>352,940</b>	<b>600,483</b>	<b>22,064</b>
<b>2035</b>				
Balance at beginning of the financial year	975,486	352,940	600,483	22,063
Surplus/(deficit) for the year	8,210	8,210	-	-
Transfers (to)/from other reserves	-	(333)	-	333
<b>Balance at end of the financial year</b>	<b>983,696</b>	<b>360,817</b>	<b>600,483</b>	<b>22,396</b>
<b>2036</b>				
Balance at beginning of the financial year	983,697	360,817	600,483	22,397
Surplus/(deficit) for the year	8,272	8,272	-	-
Transfers (to)/from other reserves	-	(338)	-	338
<b>Balance at end of the financial year</b>	<b>991,969</b>	<b>368,751</b>	<b>600,483</b>	<b>22,735</b>

## Statement of Cash Flows

	Forecast										
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>											
Rates and charges	56,969	56,295	57,486	58,883	60,430	62,503	64,592	65,305	66,927	68,654	70,443
Statutory fees and fines	1,186	1,166	1,167	1,183	1,258	1,278	1,285	1,321	1,370	1,404	1,433
User fees	5,780	6,305	6,473	6,632	6,799	6,969	7,144	7,320	7,504	7,692	7,885
Grants - operating	10,132	14,895	15,146	15,514	15,890	16,276	16,671	17,077	17,493	17,918	18,354
Grants - capital	16,687	8,292	7,738	4,869	4,769	4,769	4,769	4,769	4,769	4,769	4,769
Contributions - monetary	1,127	1,116	697	640	667	684	603	718	710	361	369
Interest received	750	800	800	800	800	800	800	800	800	800	800
Other receipts	1,204	1,099	1,156	1,186	1,199	1,214	1,239	1,236	1,262	1,314	1,304
Employee costs	(30,037)	(32,030)	(33,490)	(34,502)	(35,528)	(36,706)	(37,812)	(38,901)	(40,061)	(41,248)	(42,484)
Materials and services	(27,663)	(28,767)	(26,644)	(27,558)	(27,721)	(28,426)	(29,045)	(30,298)	(30,461)	(31,256)	(31,897)
Other payments	(3,145)	(3,280)	(3,377)	(3,458)	(3,545)	(3,634)	(3,726)	(3,817)	(3,911)	(4,009)	(4,109)
<b>Net cash provided by/(used in) operating activities</b>	<b>32,990</b>	<b>25,891</b>	<b>27,152</b>	<b>24,189</b>	<b>25,018</b>	<b>25,727</b>	<b>26,520</b>	<b>25,530</b>	<b>26,402</b>	<b>26,399</b>	<b>26,867</b>
<b>Cash flows from investing activities</b>											
Payments for property, infrastructure, plant and equipment	(24,641)	(24,260)	(24,556)	(19,437)	(18,057)	(26,392)	(22,706)	(22,914)	(19,622)	(21,136)	(20,435)
Proceeds from sale of property, infrastructure, plant and equipment	1,477	724	815	801	808	861	849	870	964	914	937
Payments for investments	(10,661)	-	(2,000)	(4,000)	(6,000)	-	(3,000)	(3,000)	(7,000)	(6,000)	(7,000)
<b>Net cash provided by/ (used in) investing activities</b>	<b>(33,825)</b>	<b>(23,536)</b>	<b>(25,741)</b>	<b>(22,636)</b>	<b>(23,249)</b>	<b>(24,531)</b>	<b>(24,857)</b>	<b>(25,044)</b>	<b>(25,658)</b>	<b>(26,222)</b>	<b>(26,498)</b>
<b>Cash flows from financing activities</b>											
Finance costs	(216)	(190)	(164)	(137)	(109)	(81)	(54)	(29)	(15)	(4)	-
Repayment of borrowings	(1,291)	(1,316)	(1,342)	(1,369)	(1,397)	(1,209)	(1,064)	(692)	(339)	(281)	-
Interest paid - lease liability	(2)	(1)	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities	(94)	(87)	-	-	-	-	-	-	-	-	-
<b>Net cash provided by/(used in) financing activities</b>	<b>(1,603)</b>	<b>(1,594)</b>	<b>(1,506)</b>	<b>(1,506)</b>	<b>(1,506)</b>	<b>(1,290)</b>	<b>(1,118)</b>	<b>(721)</b>	<b>(354)</b>	<b>(285)</b>	<b>-</b>
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>	<b>(2,438)</b>	<b>761</b>	<b>(95)</b>	<b>47</b>	<b>263</b>	<b>(94)</b>	<b>545</b>	<b>(235)</b>	<b>390</b>	<b>(108)</b>	<b>369</b>
Cash and cash equivalents at the beginning of the financial year	6,869	4,431	5,192	5,097	5,144	5,407	5,313	5,858	5,623	6,013	5,905
<b>Cash and cash equivalents at the end of the financial year</b>	<b>4,431</b>	<b>5,192</b>	<b>5,097</b>	<b>5,144</b>	<b>5,407</b>	<b>5,313</b>	<b>5,858</b>	<b>5,623</b>	<b>6,013</b>	<b>5,905</b>	<b>6,274</b>

## Statement of Capital Works

	Forecast										
	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000	2031/32 \$'000	2032/33 \$'000	2033/34 \$'000	2034/35 \$'000	2035/36 \$'000
<b>Property</b>											
Buildings	2,082	3,003	3,147	3,647	1,184	5,578	2,937	4,930	854	1,925	601
Heritage buildings	153	25	129	134	140	145	151	157	-	-	-
<b>Total buildings</b>	<b>2,235</b>	<b>3,028</b>	<b>3,276</b>	<b>3,781</b>	<b>1,324</b>	<b>5,723</b>	<b>3,088</b>	<b>5,087</b>	<b>854</b>	<b>1,925</b>	<b>601</b>
<b>Total property</b>	<b>2,235</b>	<b>3,028</b>	<b>3,276</b>	<b>3,781</b>	<b>1,324</b>	<b>5,723</b>	<b>3,088</b>	<b>5,087</b>	<b>854</b>	<b>1,925</b>	<b>601</b>
<b>Plant and equipment</b>											
Plant, machinery and equipment	3,209	2,892	2,651	2,777	2,739	2,970	2,878	2,950	3,199	3,099	3,176
Computers and telecommunications	760	576	517	484	1,417	875	897	919	942	965	965
<b>Total plant and equipment</b>	<b>3,969</b>	<b>3,468</b>	<b>3,168</b>	<b>3,261</b>	<b>4,156</b>	<b>3,845</b>	<b>3,775</b>	<b>3,869</b>	<b>4,141</b>	<b>4,064</b>	<b>4,141</b>
<b>Infrastructure</b>											
Roads	13,244	14,126	12,476	11,346	11,532	12,299	12,832	12,813	13,270	13,745	14,245
Bridges	1,254	1,385	3,294	291	188	252	556	577	599	622	645
Footpaths and cycleways	397	228	174	181	188	850	798	210	218	226	235
Drainage	367	155	161	167	174	786	1,384	194	202	209	217
Recreational, leisure and community facilities	1,509	1,310	190	223	247	357	79	74	248	255	261
Waste management	425	390	1,817	187	248	2,280	194	90	90	90	90
Parks, open space and streetscapes	527	-	-	-	-	-	-	-	-	-	-
Off street car parks	250	150	-	-	-	-	-	-	-	-	-
Other infrastructure	464	20	-	-	-	-	-	-	-	-	-
<b>Total infrastructure</b>	<b>18,437</b>	<b>17,764</b>	<b>18,112</b>	<b>12,395</b>	<b>12,577</b>	<b>16,824</b>	<b>15,843</b>	<b>13,958</b>	<b>14,627</b>	<b>15,147</b>	<b>15,693</b>
<b>Total capital works expenditure</b>	<b>24,641</b>	<b>24,260</b>	<b>24,556</b>	<b>19,437</b>	<b>18,057</b>	<b>26,392</b>	<b>22,706</b>	<b>22,914</b>	<b>19,622</b>	<b>21,136</b>	<b>20,435</b>
<b>Represented by:</b>											
New asset expenditure	214	-	-	-	-	-	-	-	-	-	-
Asset renewal expenditure	22,296	21,662	21,168	19,270	17,725	22,374	20,263	22,720	19,420	20,927	20,218
Asset expansion expenditure	380	-	-	-	-	1,296	1,934	-	-	-	-
Asset upgrade expenditure	1,751	2,598	3,388	167	332	2,722	509	194	202	209	217
<b>Total capital works expenditure</b>	<b>24,641</b>	<b>24,260</b>	<b>24,556</b>	<b>19,437</b>	<b>18,057</b>	<b>26,392</b>	<b>22,706</b>	<b>22,914</b>	<b>19,622</b>	<b>21,136</b>	<b>20,435</b>
<b>Funding sources represented by:</b>											
Grants	16,687	8,292	7,738	4,869	4,769	4,769	4,769	4,769	4,769	4,769	4,769
Contributions	738	729	353	328	348	357	268	375	358	-	-
Council cash	7,216	15,239	16,465	14,240	12,940	21,266	17,669	17,770	14,495	16,367	15,666
<b>Total capital works expenditure</b>	<b>24,641</b>	<b>24,260</b>	<b>24,556</b>	<b>19,437</b>	<b>18,057</b>	<b>26,392</b>	<b>22,706</b>	<b>22,914</b>	<b>19,622</b>	<b>21,136</b>	<b>20,435</b>

Statement of Human Resources

Staff expenditure	Forecast											
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
<b>Staff expenditure</b>												
Employee costs - operating	31,028	32,085	33,608	34,590	35,612	36,804	37,893	39,001	40,156	41,346	42,575	
Employee costs - capital	2,166	2,360	2,431	2,376	2,447	2,522	2,598	2,675	2,755	2,837	2,921	
<b>Total staff expenditure</b>	<b>33,194</b>	<b>34,445</b>	<b>36,039</b>	<b>36,966</b>	<b>38,059</b>	<b>39,326</b>	<b>40,491</b>	<b>41,676</b>	<b>42,911</b>	<b>44,183</b>	<b>45,496</b>	

Staff numbers	Forecast										
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>											
Employees	274.6	275.3	275.3	274.3	274.3	275.3	275.3	275.3	275.3	275.3	275.3
<b>Total staff numbers</b>	<b>274.6</b>	<b>275.3</b>	<b>275.3</b>	<b>274.3</b>	<b>274.3</b>	<b>275.3</b>	<b>275.3</b>	<b>275.3</b>	<b>275.3</b>	<b>275.3</b>	<b>275.3</b>

SOUTH GIPPSLAND SHIRE COUNCIL

9 Smith Street (Private Bag 4) Leongatha VIC 3953  
Phone: 5662 9200 Fax: 5662 3754  
Email: [council@southgippsland.vic.gov.au](mailto:council@southgippsland.vic.gov.au)  
Website: [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au)  
Facebook: [www.facebook.com/southgippslandshirecouncil](http://www.facebook.com/southgippslandshirecouncil)



SOUTH GIPPSLAND SHIRE COUNCIL

# Council Plan 2025 - 2029



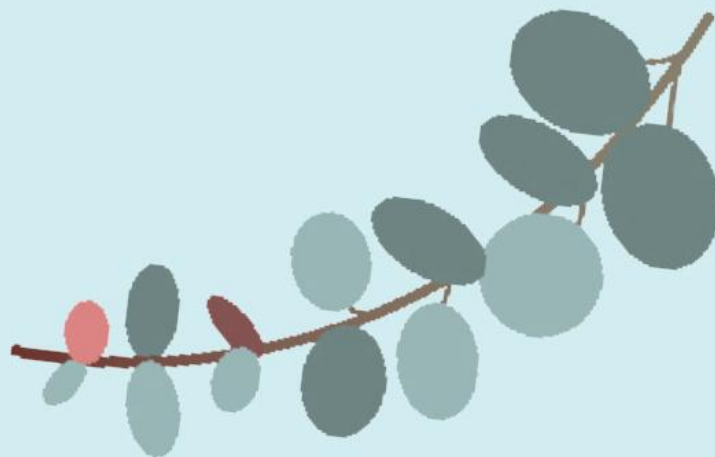
*South Gippsland*  
Shire Council

## Thank you

Council would like to acknowledge and thank the South Gippsland community who provided substantial feedback that helped to drive development of this plan.

### *Acknowledgment of Country*

*We acknowledge the Bunurong and Gunaikurnai people as the Traditional Custodians of South Gippsland and pay respect to their Elders, past, present, and future, for they hold the memories, traditions, culture, and hopes of Aboriginal and Torres Strait Islander people of Australia.*



*eucalyptus, (genus Eucalyptus)*

## Purpose of this document

This Plan is a key strategic document that aligns with Council's Community Vision.

It sets out how Council will work towards achieving the priorities outlined in the Vision during its four-year term, where its efforts will be focussed and how outcomes and success will be measured.



Foster

## Contents

Acknowledgement of Country	2
Purpose of this document	3
Introduction	4
Council Plan Vision	5
Our region	6 - 7
South Gippsland Shire Council Councillors	8 - 9
About this Plan	11
How to read this document	12
2040 Community Vision	13
How do the Vision and Plan connect?	14
<hr/>	
Council Plan Strategic Objectives	15
1. Leading with Integrity	16 - 17
2. Developing a Sustainable Future	18 - 19
3. Empowering Communities	20 -21
<hr/>	
Council Plan Year 1 Annual Actions	23
Council Plan Year 2 Annual Actions	24

## Introduction

South Gippsland is a place to love and protect—a varied and spectacular region with unique towns, villages, and hamlets, all supported by passionate communities. We are producers and land managers: practical, entrepreneurial, and creative people who deeply value our environment and way of life.

The purpose of this Council Plan 2025 - 29 is to identify the priorities we aim to achieve and the methods by which we will accomplish them. Central to this Plan is our commitment to supporting community-led solutions. We will work collaboratively and respectfully with our communities to deliver this Plan together.

Priority actions, funded through the Budget, will be developed each year to advance the Plan. We will report on our progress throughout the duration of this Plan and will continuously review our actions to ensure that our efforts remain focused and effective.



Retail, Loch

## Council Plan Vision Statement

*"Our South Gippsland community is connected, resilient and empowered.  
We value our unique townships, our rural and coastal landscapes, while balancing growth.  
A prosperous region, we draw strength from: visitor experience, emerging and  
creative industries, our agricultural sector and natural environment.  
We lead with purpose, are forward thinking, and deliver consolidated and sustainable services  
for our community."*

*South Gippsland Shire Councillors 2025-29*

## Our region

*South Gippsland encompasses 3,308 square kilometres including extensive coastal areas and the spectacular Wilsons Promontory National Park.*

South Gippsland Shire Council is located in coastal south-eastern Victoria, approximately 100 kilometres south-east of Melbourne. It is comprised of three wards: Tarwin Valley, Strzelecki and Coastal Promontory.

The original inhabitants of the South Gippsland area were the Bunurong and Gunaikurnai people.

Much of the rural area is used for forestry and agriculture; with dairy, beef, sheep and horticulture being the main agricultural pursuits. Fishing, viticulture and tourism are also important industries that contribute economic diversity to the region.





Rugged Coastline, South Gippsland

### Quick Facts - South Gippsland



30,823 residents live in South Gippsland.



12,234 people work in South Gippsland.



35,869 forecast population by 2036 in South Gippsland.



Population density of 9.22 people per square kilometre.



Almost half, or 49.2 per cent of the population is aged 50 or over.



824 kilometres of sealed roads.



1,275 kilometres of unsealed roads.

### Main Attractions

- Wilsons Promontory National Park
- Port Welshpool Long Jetty
- Cape Liptrap Coastal Park
- Strzelecki Ranges
- Coal Creek Community Park and Museum
- Great Southern Rail Trail
- Grand Ridge Rail Trail
- Nyora Speedway
- Sporting Events
- Agnes Falls
- Events and Festivals
- Art Galleries
- Villages and Towns
- Specialist wineries, gin distilleries and breweries.



## South Gippsland Shire Council 2025 - 2029

The current Council was elected in November 2024 on a four-year term. The Council is made up of nine councillors, including the Mayor and Deputy Mayor. South Gippsland Shire Council is divided into three geographic wards. Each ward is represented by three Councillors.

Local councils are responsible for supporting their local community through the delivery of services including waste management, community safety, planning, environmental health, maternal and child health, infrastructure maintenance, planning and delivery, economic development, recreation facilities and more.

Elected by the South Gippsland community, strong engagement is critical for ongoing success.

**Coastal Promontory Ward**



Cr Steve Finlay  
0497 264 241  
cr.steve.finlay@  
southgippsland.vic.gov.au



Cr Sarah Gilligan  
0484 921 547  
cr.sarah.gilligan@  
southgippsland.vic.gov.au



Cr Scott Rae  
0484 929 738  
cr.scott.rae@  
southgippsland.vic.gov.au

**Strzelecki Ward**



Cr Bron Beach  
0472 575 366  
cr.bron.beach@  
southgippsland.vic.gov.au



Cr Nathan Hersey  
0458 974 564  
cr.nathan.hersey@  
southgippsland.vic.gov.au



Cr John Kennedy  
0488 265 692  
cr.john.kennedy@  
southgippsland.vic.gov.au

**Tarwin Valley Ward**



Cr John Schelling  
0418 595 346  
cr.john.schelling@  
southgippsland.vic.gov.au

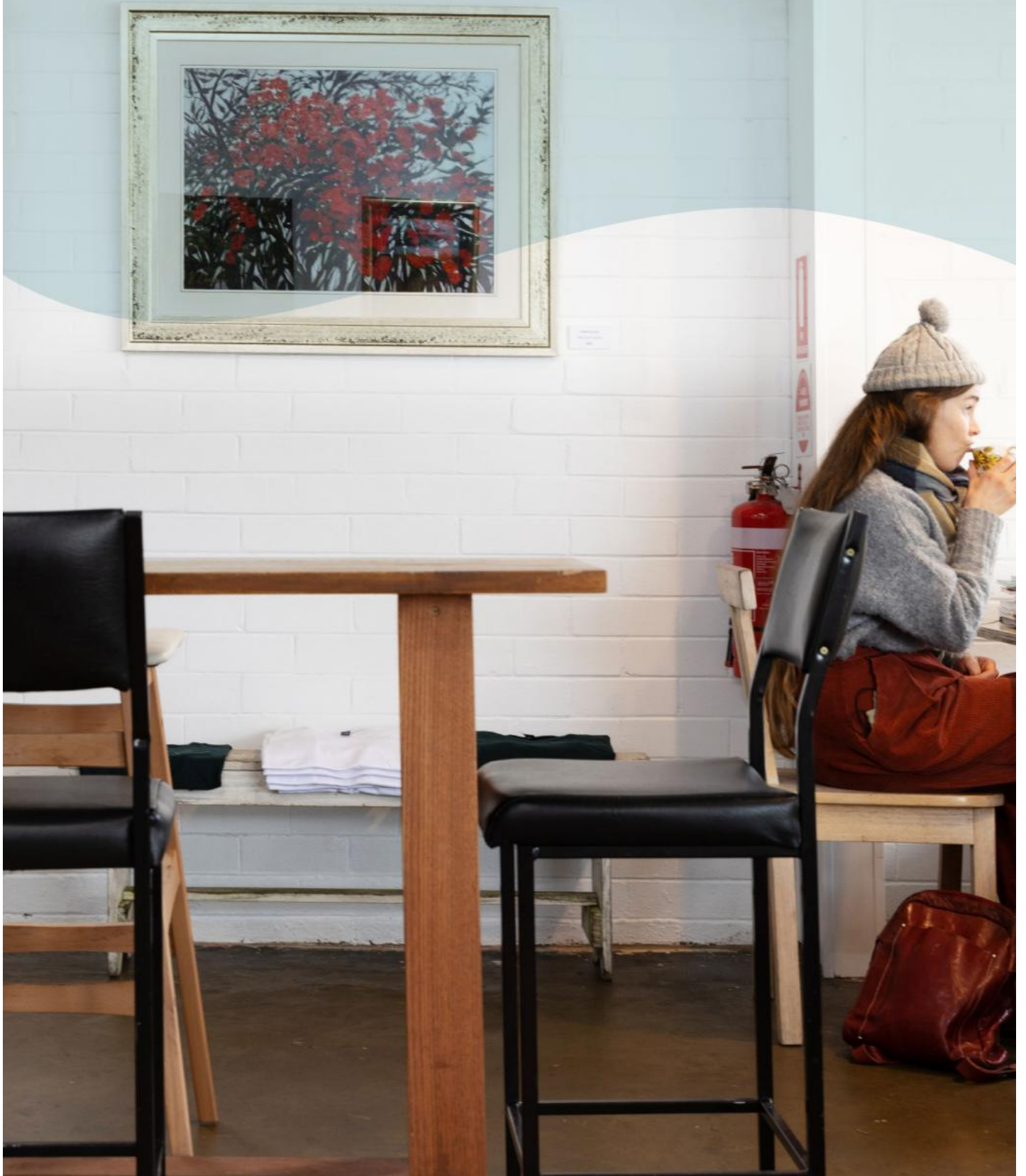


Cr Brad Snell  
0455 070 113  
cr.brad.snell@  
southgippsland.vic.gov.au



Cr Clare Williams  
0484 918 850  
cr.clare.williams@  
southgippsland.vic.gov.au

# COUNCIL PLAN 2025 - 2029

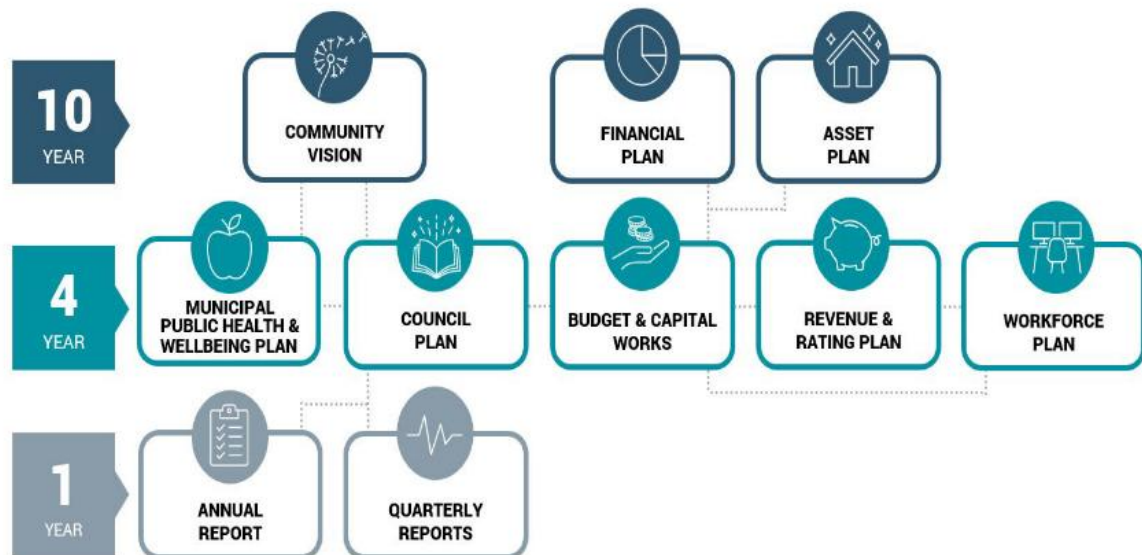


## About this Plan

The Integrated Planning and Reporting Framework guides Council in identifying community needs and aspirations over:

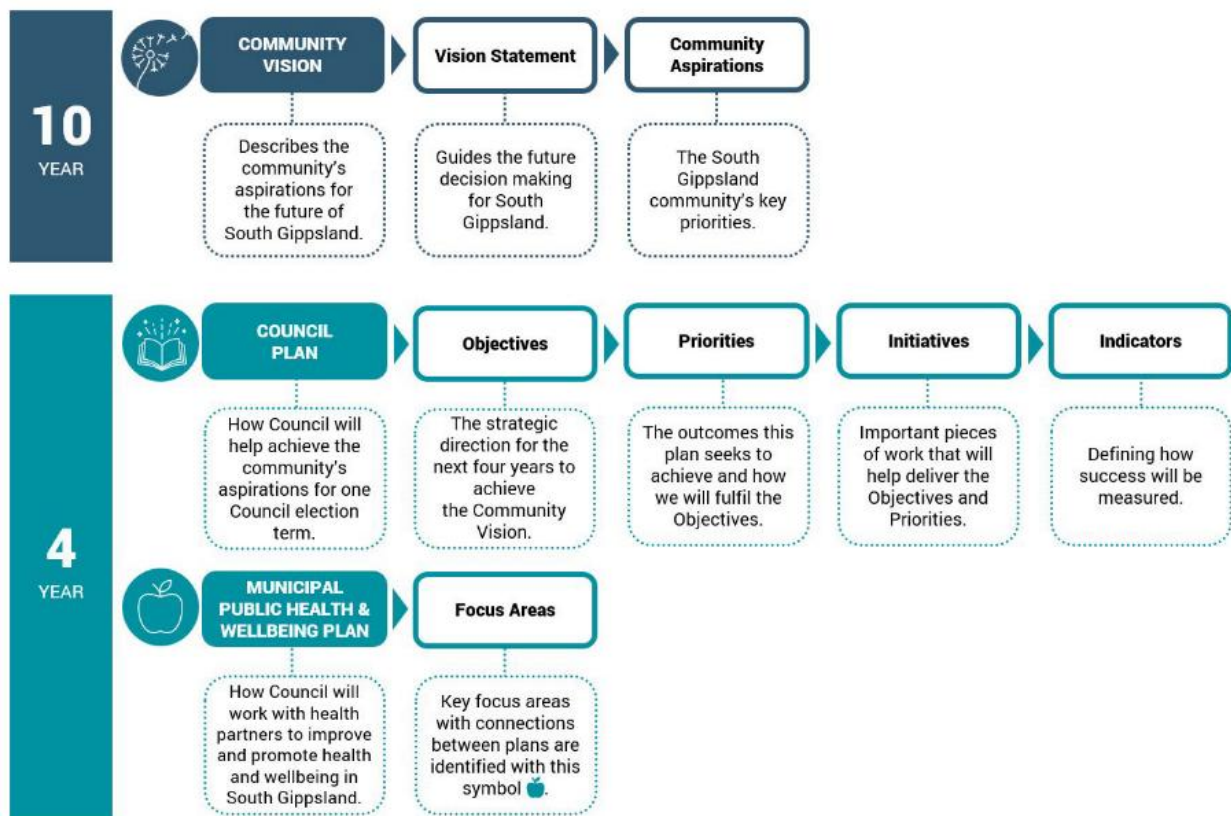
- The long-term through the Community Vision and Financial Plan
- The medium-term through the Council Plan, Workforce Plan, and Revenue and Rating Plan; and
- The short-term through the Department Plans and Budget.

Council holds itself accountable through the Organisational and Financial Performance Reports and the Annual Report.



## How to read this document

The Council Plan is linked to the Community Vision 2040 and the Municipal Public Health and Wellbeing 2025 - 2029 Plan. The diagram below describes how these documents integrate.



## Community Vision

The Shaping South Gippsland Community Vision 2040 was developed in collaboration with the community and sets out the goals, opportunities and aspirations for the future of the Shire. The Vision belongs to Council and the people of South Gippsland and sets out a Vision Statement and five Vision Priorities. These were developed by the Vision Community Panel in 2021/22 and represent what our community members most value.

### Vision Priorities

Following extensive engagement, five priorities were developed by the Vision Community Panel to represent what our community members most value about our community.

## Community Vision Statement

“South Gippsland: celebrating our First Peoples, diverse populations, culture, heritage, environment, agriculture and industries. We support and empower positive change through education and action.

We sustainably adapt to protect and enhance our unique natural environment, towns and villages through community-led planning and initiatives.

We’re an inclusive community, a place where people come to visit and want to stay.”



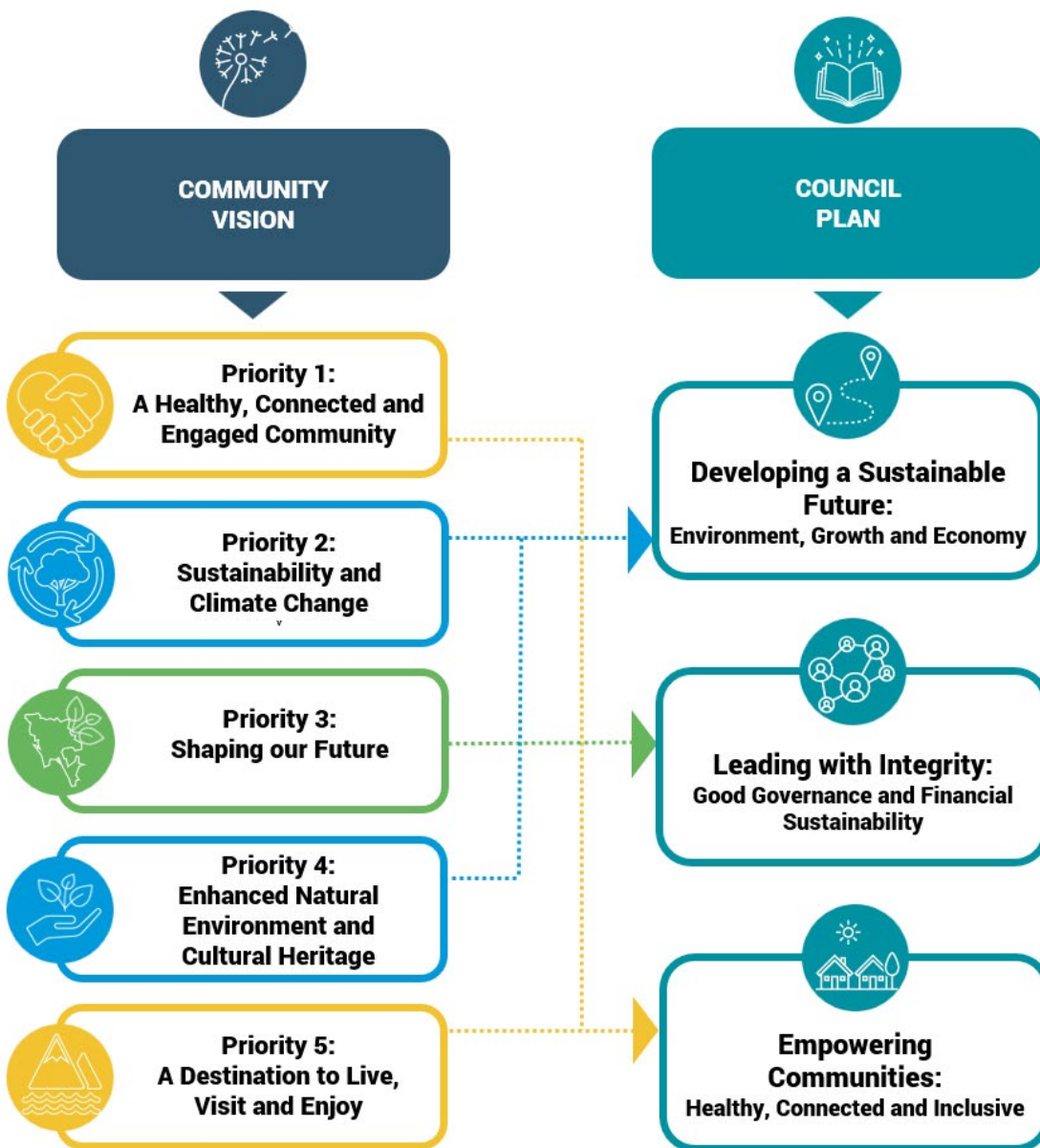
Dioikes Hill, Mirboo North

## How do the Vision and Plan connect?

The Council Plan contains three themes and connected objectives that will direct Council activity and assist in meeting the aspirations outlined in the Community Vision 2040 priorities.

These themes are:

- Leading with Integrity
- Developing a Sustainable Future
- Empowering Communities



## Council's Strategic Objectives

The *Council Plan 2025-2029* is structured around three key themes that guide Council's activities and ensure alignment with the priorities set out in the *Community Vision 2040*. These themes are:

### Leading with Integrity

This theme focuses on fostering transparency, accountability, and ethical leadership within Council. It aims to build trust within the community through clear, responsible decision-making and the upholding of high standards in governance. Key initiatives under this theme may include encouraging engagement, strengthening public accountability, and ensuring ethical practices in all aspects of Council operations.

### Developing a Sustainable Future

A commitment to long-term sustainability is at the heart of this theme, which focuses on preserving resources, protecting and enhancing our environment, and promoting responsible economic and social development.

The goal is to ensure a balanced approach to growth that supports our economy, environmental stewardship, innovation, and resilience in the face of future challenges. Initiatives could include attracting new investment, advancing renewable energy solutions, and fostering sustainable planning.

### Empowering Communities

This theme emphasises strengthening local communities by providing the tools, resources, and support needed for individuals and groups to thrive. It focuses on fostering inclusion, enhancing access to services, and encouraging active community participation. The aim is to empower residents to take part in decision-making processes and create positive change within their neighbourhoods. Key actions may involve promoting volunteerism, and investing in local programs and services that support well-being and equity.



Meeniyah, South Gippsland

# Leading with Integrity

Good Governance and Financial Sustainability

Our community told us they want:

- Strong advocacy for South Gippsland, particularly around:
  - road and traffic improvements
  - roadside weed control
  - recreation improvements
  - playgrounds and open space area
  - support for volunteers.
- Careful financial management.
- Equitable consideration for towns across South Gippsland.

## Leading with Integrity

Objective: Good Governance and Financial Sustainability

STRATEGIES: What we will do	
1.1	Implementing strategic reviews of Council's asset portfolio to strengthen community connections.
1.2	Ensure Council's financial sustainability through prudent management and strategic planning.
1.3	Build community confidence through transparent, inclusive and accountable governance practices.
1.4	Ensure innovative service delivery in line with community aspirations.
1.5	Continue to build trust and listen to our community using multiple communication methods and engagement.
1.6	Partner with our community to advocate for our shared interests to the Victorian and Australian governments.
1.7	Maintain our assets (roads, buildings, recreation facilities, paths and trails) through responsible financial management.
PERFORMANCE INDICATORS: What will success look like?	
<ul style="list-style-type: none"> <li>• Deliver at least 75 percent of Council's Capital Works Program.</li> <li>• Strong level of community satisfaction with our consultation and engagement.</li> <li>• Strong level of satisfaction with our lobbying on behalf of the community.</li> <li>• Positive trends in the Victorian Auditor General's ratings of Council's financial sustainability.</li> <li>• Maintain high levels of employee engagement at Council.</li> </ul>	
RELEVANT STRATEGIES / PLANS	
<ul style="list-style-type: none"> <li>• Revenue and Rating Plan 2025 - 2029</li> <li>• Community Engagement Strategy 2020 - 2024</li> <li>• Long Term Financial Plan - 2024/25 - 2033/34</li> <li>• Workforce Management Strategy 2022 - 2026</li> <li>• Gender Equality Action Plan 2022 - 2026</li> </ul>	

# Developing a Sustainable Future

Environment, Growth and Economy

## Our Community told us they want:

- *Reduced waste across the Shire including introduction of a Food and Organic Waste Service and support with waste services.*
- *Attention given to animals, including animal welfare, off leash areas and enforcement. There was also support for conservation of native wildlife, the establishment of wildlife corridors and habitat protection.*
- *Protection for South Gippsland township heritage and identity.*
- *Support for local businesses including:*
  - *making it easier for businesses to do business*
  - *Support for economic growth in smaller townships*
  - *A partner approach for business compliance*
  - *Support for business attraction.*
- *Consideration of the environment, including:*
  - *Eradication of invasive weeds*
  - *Improved biodiversity*
  - *Climate and coastal protection*
  - *Coastal adaptation and disaster mitigation planning.*
- *Playground and park improvements.*
- *Protection of agriculture.*

## Developing a Sustainable Future

Objective: Environment, Growth and Economy

STRATEGIES: What we will do	
2.1	Provide clarity through our Planning Scheme in areas such as township boundaries, preservation of township identity and heritage, protection of agricultural land and identify areas for future growth including industrial land.
2.2	Support business and industry in events and activities to drive economic growth in local communities and connect key tourism destinations to drive local spend and investment opportunities.
2.3	Deliver waste management through collaboration with industry and government partners.
2.4	Explore the potential of our path and trails, including the Great Southern Rail Trail, to enhance our visitor experience and increase awareness of this our region.
2.5	Demonstrate Council's commitment to preserve, protect and enhance the natural environment across South Gippsland.
2.6	Develop an integrated land management approach including enhanced weed management on Council roads and explore alternatives to chemical treatments.
2.7	Support domestic animal management through community education and promoting collaboration to enhance responsible pet ownership and community safety.
2.8	Support community initiatives to protect native wildlife.
What will success look like?	
<ul style="list-style-type: none"> <li>• Increased waste diversion from landfill (LGPRF).</li> <li>• Maintained high levels of community satisfaction with Waste Services.</li> <li>• Business support events hosted regularly and well supported.</li> <li>• Increased interaction with local businesses.</li> <li>• Increased visitation to the Great Southern Rail Trail website and social media.</li> <li>• Increased visitation to the Visit South Gippsland website.</li> </ul>	
RELEVANT STRATEGIES / PLANS	
<ul style="list-style-type: none"> <li>• South Gippsland Planning Scheme</li> <li>• Economic Development Strategy 2021 - 2031</li> <li>• Visitor Economy Strategy 2021 - 2031</li> <li>• Great Southern Rail Trail Visitor Experience and Marketing Plan 2022 - 2031</li> <li>• Domestic Animal Management Plan</li> <li>• South Gippsland Coastal Strategy</li> </ul>	

# Empowering Communities

Healthy, Connected and Inclusive

Our community told us they want:

- *More support and recognition for volunteers. Some respondents suggested that support could be delivered via insurance or maintenance grants assistance.*
- *A new performing art space for South Gippsland. Many respondents requesting a Leongatha location and refurbishment of Memorial Hall.*

## Empowering Communities:

Objective: Healthy, Connected and Inclusive

STRATEGIES: What we will do	
3.1	Build a relationship with Traditional Custodians of South Gippsland to support our common environmental, cultural, social and economic objectives.
3.2	Partner, support and encourage volunteerism and celebrate our volunteers ongoing commitment.
3.3	Partner with youth and youth focussed organisation providers and industry to facilitate engagement and connection to community.
3.4	Sustainably plan and design our open spaces to enable healthy lifestyles.
3.5	Empower our communities to build community resilience in response to environmental challenges.
3.6	Plan for connected communities through improved transport networks, arterial roads, footpaths and public and community transport options.
3.7	Enrich the lives of all community members through community and cultural events, skills development, creative industries, sport, recreation and performance spaces.
3.8	Partner, support and encourage relationships with our community; including the development of community plans.
What will success look like?	
<ul style="list-style-type: none"> <li>• Strong level of community satisfaction.</li> <li>• Strong result for decisions made in the interest of the community.</li> <li>• Youth activities held regularly and well supported (including community events, and meetings attended).</li> <li>• Strong levels of community organisations and groups supported through the delivery of the Community Grants Program.</li> <li>• Live4Life Program well supported.</li> </ul>	
RELEVANT STRATEGIES / PLANS	
<ul style="list-style-type: none"> <li>• Youth Strategy 2019 - 2023</li> <li>• Children and Families Plan 2024 - 2028</li> <li>• Arts and Creative Industries Strategy 2022 - 2026</li> <li>• Coal Creek and Museum Strategic Plan 2024 - 2034</li> <li>• Municipal Public Health and Wellbeing Plan 2025 - 2029</li> </ul>	

# ACTIONS 2025 - 2027



## 2025/26 Year One Actions

### Theme: Leading with Integrity

Objective: Good Governance and Financial Sustainability

#### 2025/26 ACTIONS: How we will do it

- Commence development of a *Sustainable Building Asset Management Strategy*.
- Undertake a review of non-Council Assets.
- Develop the 2026/27 Annual Budget.
- Provide strategic support to the Audit and Risk Committee.
- Implement the 2025/26 actions from the *Digital and Technology Roadmap*.
- Develop a program of service reviews to ensure the delivery of quality Council services.
- Review Council's *Community Engagement Policy* and *Community Engagement Strategy*.
- Continue to develop and participate in advocacy campaigns and support Council's annual advocacy priorities.
- Manage Council's road and asset maintenance in-line with Council's *Asset Plan*.
- Deliver Council's Capital Works program.

### Theme: Developing a Sustainable Future

Objective: Environment, Growth and Economy

#### 2025/26 ACTIONS: How we will do it

- Commence Heritage Review in select townships.
- Initiate a review of Council's Planning Scheme.
- Commence background reports to support the implementation of a Development Contributions Scheme for South Gippsland's growth areas.
- Implement the annual action plan of the *South Gippsland Coastal Strategy*.
- Commence review of the *Economic Development* and *Visitor Economy Strategies* and deliver initiatives in accordance with the action plan.
- Provide community education in the lead-up to introducing a *Food Organics Garden Organics* waste service.
- Deliver actions from the *Great Southern Rail Trail Visitor Experience and Marketing Plan*.
- Support the annual actions of the *Landcare Memorandum of Understanding*.
- Increase the focus on the management of roadside weeds and partner with landowners to maximise impact.
- Commence a review of the *Paths and Trails Strategy* list and Footpath Programs list.
- Commence development of the *Domestic Animal Management Plan*.

### Theme: Empowering Communities

Objective: Healthy, Connected and Inclusive

#### 2025/26 ACTIONS: How we will do it

- Continue to build relationships with Bunurong and Gunaikurnai people.
- Deliver the Community Grants program to support volunteer organisations, including a one-off stream for 2025/26 that focuses on building community resilience.
- Deliver the Live4Life program 2025/26, which provides mental health education and suicide prevention for young people in rural communities.
- Commence development of the *Youth Strategy 2025 - 2029*.
- Commence development of an Open Space Asset Management Plan that will show how assets will be managed and maintained; including play spaces.
- Continue supporting the development of Community Plans incorporating emergency resilience where applicable.
- Review the amenity, accessibility, safety and connectivity of Council's supporting infrastructure at public transport bus stops.
- Implementation annual actions from the *Arts and Creative Industries Strategy*.
- Implement annual actions from the *Coal Creek Community Park and Museum Strategic Plan*.

## 2026/27 Year Two Actions

### Theme: Leading with Integrity

Objective: Good Governance and Financial Sustainability

#### 2026/27 ACTIONS: How we will do it

- Finalise the *Sustainable Building Asset Management Strategy* (SBAMS) to establish a clear strategic framework for the consolidation and optimisation of Council's buildings assets and financial sustainability.
- Continue to manage and maintain Council's roads, open space and assets in-line with Council's *Asset Plan*.
- Finalise development of an options paper on the current and future needs of Council's aquatic facilities, informed by community engagement, to guide long-term investment and service provision.
- Finalise a *Financial Sustainability Strategy* to inform the *Long Term Financial Plan*.
- Review Council's Good Governance Framework.
- Continue a program of service reviews to ensure the delivery of quality Council services.
- Develop new online platform to achieve cost savings and increase usability.
- Continue to develop and participate in advocacy campaigns, including advocating for early years infrastructure and support Council's annual advocacy priorities.
- Deliver Council's Capital Works Program.

### Theme: Developing a Sustainable Future

Objective: Environment, Growth and Economy

#### 2026/27 ACTIONS: How we will do it

- Finalise development of the Heritage Review in select townships.
- Implement the annual action plan of the *South Gippsland Coastal Strategy*.
- Commence development of a new *Economic Development and Visitor Economy Strategy*.
- Deliver Food Organics and Garden Organics (FOGO) service rollout and supporting community education that diverts organic waste from landfill and supports Gippsland's transition to a circular economy.
- Deliver annual actions from the *Great Southern Rail Trail Visitor Experience and Marketing Plan*.
- Support the annual actions of the *Landcare Memorandum of Understanding*.
- Continue strengthening the focus on roadside weed management while collaborating with landowners to maximise impact.
- Deliver annual actions from the *Domestic Animal Management Plan 2026-2029*.
- Commence preparation of a 24-hour cat containment order across South Gippsland Shire as Council's *Domestic Animal Management Plan 2026-2029*.

### Theme: Empowering Communities

Objective: Healthy, Connected and Inclusive

#### 2026/27 ACTIONS: How we will do it

- Continue to build relationships with Bunurong and Gunaikurnai people.
- Deliver the Community Grants program to support volunteer organisations.
- Finalise a new *Youth Strategy* in partnership with South Gippsland's young people and sector partners and commence implementation of annual actions.
- Continue development of an *Open Space Asset Management Plan* that will show how assets will be managed and maintained; including play spaces.
- Initiate scoping activity for the development of capacity assessments for Venus Bay and Sandy Point.
- Deliver year one of the Renewable Energy Land and Infrastructure Planning Project for the Regional Precincts and Partnerships Program (RPPP) in partnership with Wellington Shire Council.
- Continue to host the Art Cube program within South Gippsland Shire.
- Continue supporting the development of Community Plans incorporating emergency resilience where applicable.

SOUTH GIPPSLAND SHIRE COUNCIL

9 Smith Street (Private Bag 4) Leongatha VIC 3953  
Phone: 5662 9200 Fax: 5662 3754  
Email: [council@southgippsland.vic.gov.au](mailto:council@southgippsland.vic.gov.au)  
Website: [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au)  
Facebook: [www.facebook.com/southgippslandshirecouncil](https://www.facebook.com/southgippslandshirecouncil)



SOUTH GIPPSLAND SHIRE COUNCIL

# 2026/27 Budget Engagement Report



## INTRODUCTION:

### Thank You

South Gippsland Shire Council would like to sincerely thank everyone who took the time to provide feedback during the development of the 2026/27 Budget, whether through the pre-Budget engagement process undertaken in October and November 2025, or the Draft Budget engagement period held from 16 April to 3 May 2026.

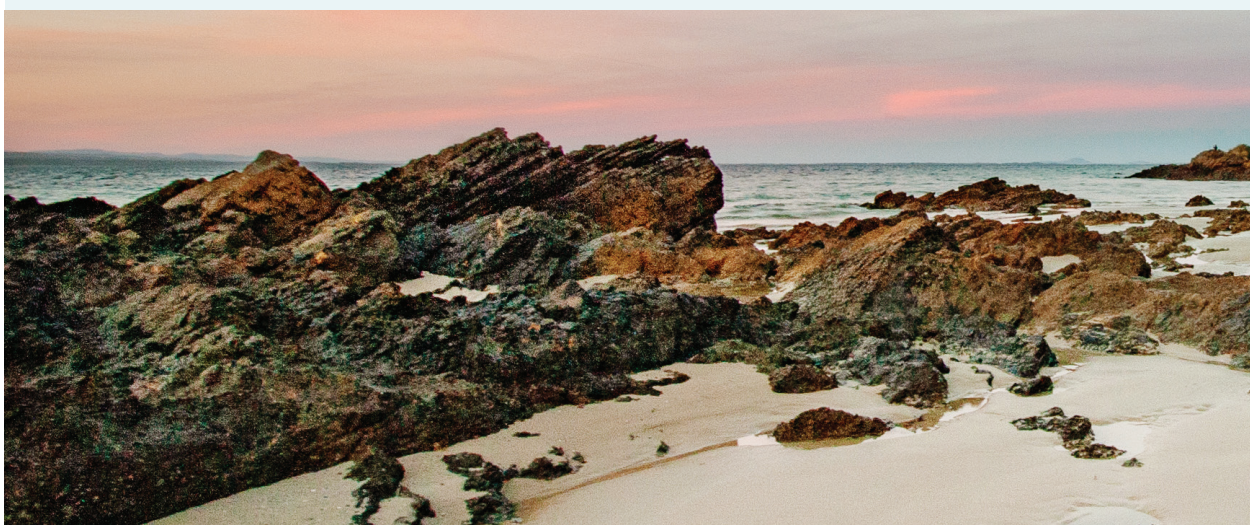
The purpose of this Engagement Report is to provide an overview of the feedback received during both engagement periods, outline the key themes raised by the community, and demonstrate how this input has informed Council's decision-making.

Your feedback has helped shape the Budget process and is genuinely appreciated. Community input plays an important role in helping Council understand local priorities and make informed decisions about where resources are best directed.

Due to challenging financial conditions and increasing cost pressures, Council's 2026/27 Budget prioritises maintaining core services, essential infrastructure and prudent financial management. In many cases, this has meant scaling back new initiatives and non-essential projects to focus on the services and assets the community relies on every day

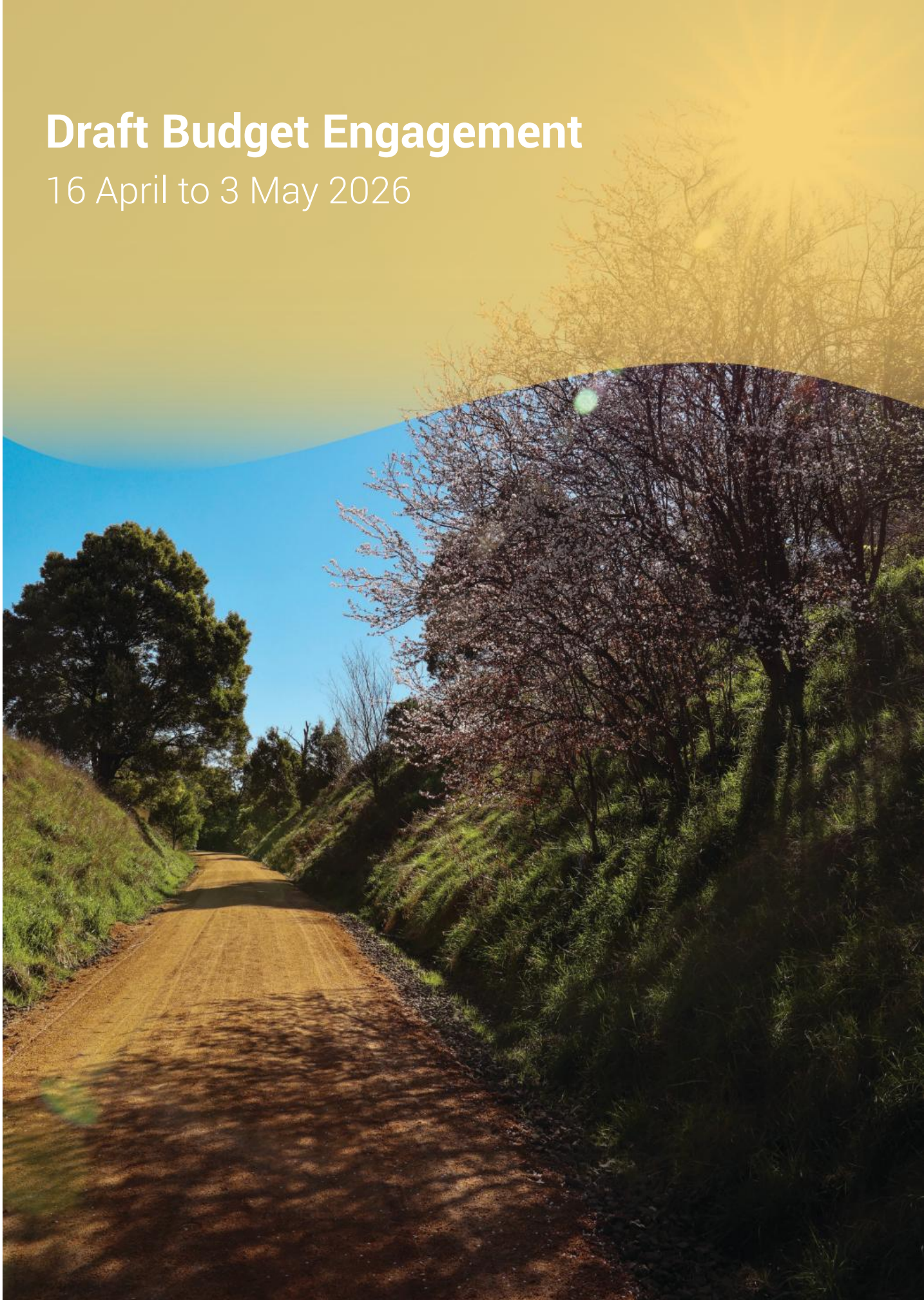
**Despite these challenges, the 2026/27 Budget continues to deliver a substantial body of work, including:**

- Delivery of a significant but financially manageable \$24.4 million capital works program, including road improvements on Bridge Street, Korumburra and Canterbury Road, Venus Bay.
- Rollout of Food Organics and Garden Organics (FOGO) in line with Victorian Government legislation.
- Delivery of the Safer Local Roads and Streets Program, improving road safety at seven locations across South Gippsland.
- Commencement of the first stage of the Regional Precincts and Partnerships Program (RPPP) – a \$4.7 million Australian Government-funded initiative, delivered in partnership with Wellington Shire Council to guide land use and infrastructure planning and prepare the region for offshore wind investment.
- Development of a new Economic Development and Visitor Economy Strategy, delivered in-house to provide cost savings.
- Ongoing advocacy to the Victorian and Australian Governments on Council's key regional priorities.
- Continuation of important strategic work, including the *Sustainable Building Asset Management Strategy* and *Aquatic Strategy*.



# Draft Budget Engagement

16 April to 3 May 2026



## Leading with Integrity

Good Governance and Financial Sustainability

<b>COMMUNITY Requests</b>	
	<b>Council Response</b>
<p>Council should NOT be charging the maximum rate that the state government allows them to. I understand that Council may be struggling with the increasing cost of services, but so too are residents. Council should be looking at removing services that are not essential. For example, arts projects are not essential but receive a huge amount of funding from Council. Council should also provide funding to the Yanakie Progress Association who own the Yanakie Automatic Weather Station to assist with the maintenance and operation of the station to provide accurate and reliable weather data for fire planning, farmers, painters, and visitors/tourists.</p>	<p>Protecting the long-term sustainability of essential services requires responsible financial management. A rates reduction or freeze would significantly impact Council's ability to maintain infrastructure and deliver the services residents rely on.</p> <p>Council continually reviews the services it provides and looks for efficiencies wherever possible. It should also be noted that the majority of arts projects delivered by Council are funded by other levels of government, or by the community, rather than directly by Council.</p> <p>Council is working with the Yanakie Progress Association to identify a suitable weather station solution. This has included securing funding for a dedicated weather website.</p>
<p>It is my expressed will that there is no rate increase, and instead the Council make some cuts internally and trim some services. This will fall in line with most households who have to do the same. Annual increases are not sustainable for rate payers and most are suffering with limited pay increases and escalating cost of living crisis.</p>	<p>Council appreciates that many households are looking closely at their budgets, and Council is no different. While the 2026/27 Budget initially included a number of new initiatives, it was carefully reviewed and adjusted in response to global uncertainty, including events in the Middle East, to adopt a more restrained and financially responsible approach.</p>
<p>The Strzelecki Ward Citizens Assembly is requesting Council consider a one-year rate freeze, improve transparency around long-term financial planning and reserves, and strengthen community engagement through longer consultation periods, open budget workshops, and more collaborative consultation processes. The submission also calls on Council to demonstrate greater recognition of community cost-of-living pressures when making budget decisions.</p>	<p>Council has also committed to undertaking three service reviews in 2026/27 to help identify efficiencies and ensure value for money for the community.</p> <p>At the same time, Council is responsible for maintaining a large and ageing asset portfolio that requires ongoing investment. Even a one-year rates freeze would have a significant impact on Council's long-term financial sustainability and its ability to maintain essential infrastructure and community assets relied upon by residents every day.</p>
<p><a href="#">Full Submission</a></p> <p>Petition for a zero rate rise for South Gippsland.</p>	<p>In developing the 2026/27 Budget, Council introduced an early pre-Budget engagement process for the first time, running from 16 October to 21 November 2025. Undertaking engagement at the beginning of the process ensured community feedback could be considered from the outset and help shape Budget priorities and planned initiatives.</p> <p>A second engagement period, held from 21 April to 3 May 2026, gave the community an opportunity to review and provide feedback on the Draft Budget, which had been informed by feedback received during the earlier engagement process.</p>

## Developing a Sustainable Future

Environment, Growth and Economy

COMMUNITY Requests	
	Council Response
<p>The price increase to 74c/kWh for EV charging is far too high. This is a huge increase from 57c/kWh and with more people buying EVs as a way to combat fuel price rises, you should be encouraging the transition to electric vehicles, or at least not disincentivising it. Bass Coast Shire Council are proposing to freeze their fee at 64c/kWh. I would like to see a price increase of 5% to 60c/kWh rather than the 30% increase proposed.</p>	<p>To determine pricing for Council's EV charging facilities benchmarking was undertaken and market conditions were considered. Council's rate is in line with the amount charged by some private providers in the region. This is important for adherence to <i>National Competition Policy</i>.</p>
<p>Council's decision to match (or nearly match) private EV charging rates could have unintended consequences, specifically in relation to the Korumburra charger.</p> <p>Specifically:</p> <ol style="list-style-type: none"> <li>1. EV users can see the rate for charging via apps, and will typically go to the cheapest charger.</li> <li>2. Now that we are the same (or close to) the other charger in town (Evie), people will go to the more convenient one on the Highway which will see a significant drop-off in charger usage.</li> </ol> <p>Fear that if there is a drop-off that Council will end up pulling out its charger as it isn't being used.</p>	
<p>I believe tourism capacity assessments for Venus Bay and Sandy Point are vital</p>	<p>South Gippsland Shire Council has allocated \$20,000 to undertake a scoping project for Tourism Capacity Assessments in Venus Bay and Sandy Point. This work will help establish the project scope and objectives.</p>
<p>Strongly support Council investigating infrastructure needs of Venus Bay arising from extreme amount of visitors through the summer months. VB cannot sustain this sort of tourism.</p>	

## Empowering Communities

Healthy, Connected and Inclusive

### COMMUNITY Requests

	Council Response
<p>The Fish Creek Football Netball Club is most concerned that \$300,000 funding for the public toilet component of its rebuild project may be withdrawn. Without this funding our \$4M-plus project will likely be unable to proceed, jeopardising not only \$2M in external Government funding, but the very future of a successful grassroots club that has the complete support of its entire community. Attached are letters of support from multiple community organisations.</p> <p><b>Full Submission</b></p> <p>The Loch Memorial Reserve Committee is concerned about Council's intention to stop cleaning and restocking the Loch Memorial Reserve toilets and BBQ area from 1 July 2026. They note that usage of the facilities has increased significantly since the opening of the Great Southern Rail Trail, which they say Council initiated and promoted, leading to greater demand on volunteer resources.</p> <p>The Committee says Council previously agreed to provide cleaning support due to increased visitor numbers, but they now have only three volunteers undertaking physical work and are unable to take on additional cleaning responsibilities. They are asking Council to reconsider the decision and continue cleaning the facilities, warning that without support they may have no option but to close them.</p> <p>The Leongatha Recreation Reserve Committee of Management has expressed concern regarding the proposed cessation of cleaning and maintenance for the toilet facility near the skate park. The Committee noted the facility, constructed by the former Woorayl Shire Council more than 50 years ago, has historically been cleaned by Council and is used extensively by reserve users and travellers passing through the area.</p> <p>Following discussion at a recent Committee meeting, it was resolved that due to the facility's age, ongoing vandalism and Council's decision, the toilet may need to be closed and demolished, subject to Council approval. The Committee's preferred outcome is for the current service to continue, with a replacement facility constructed on the site in the future.</p>	<p>Council has committed \$560,000 in the 2026/27 Budget to deliver a wastewater system at the John Terrill Park site. This represents a significant investment in a Budget that has otherwise been carefully curtailed in response to global uncertainty and world events.</p> <p>The Terrill Park wastewater project complements a suite of recent investments in Fish Creek, including Council's \$2.2 million streetscape renewal project, which was fully funded by Council, as well as tennis court resurfacing at John Terrill Park which will be completed in the coming months.</p> <p>As part of the 2026/27 Budget and Council's ongoing efforts to identify efficiency measures, it was determined to cease cleaning a number of non-Council owned toilets located on non-Council owned land across South Gippsland, with responsibility to return to the asset owner from 1 July 2026.</p> <p>Upon consideration of these budget submissions, Council agreed to continue cleaning the toilets at Loch Memorial Reserve, Leongatha Recreation Reserve and the Korumburra Showgrounds and to cease cleaning at the following locations:</p> <ul style="list-style-type: none"> <li>• Venus Bay Beach No.1 (Parks Vic)</li> <li>• Venus Bay Beach No.5 (Parks Vic)</li> <li>• Shallow Inlet (DEECA)</li> </ul>

# Empowering Communities

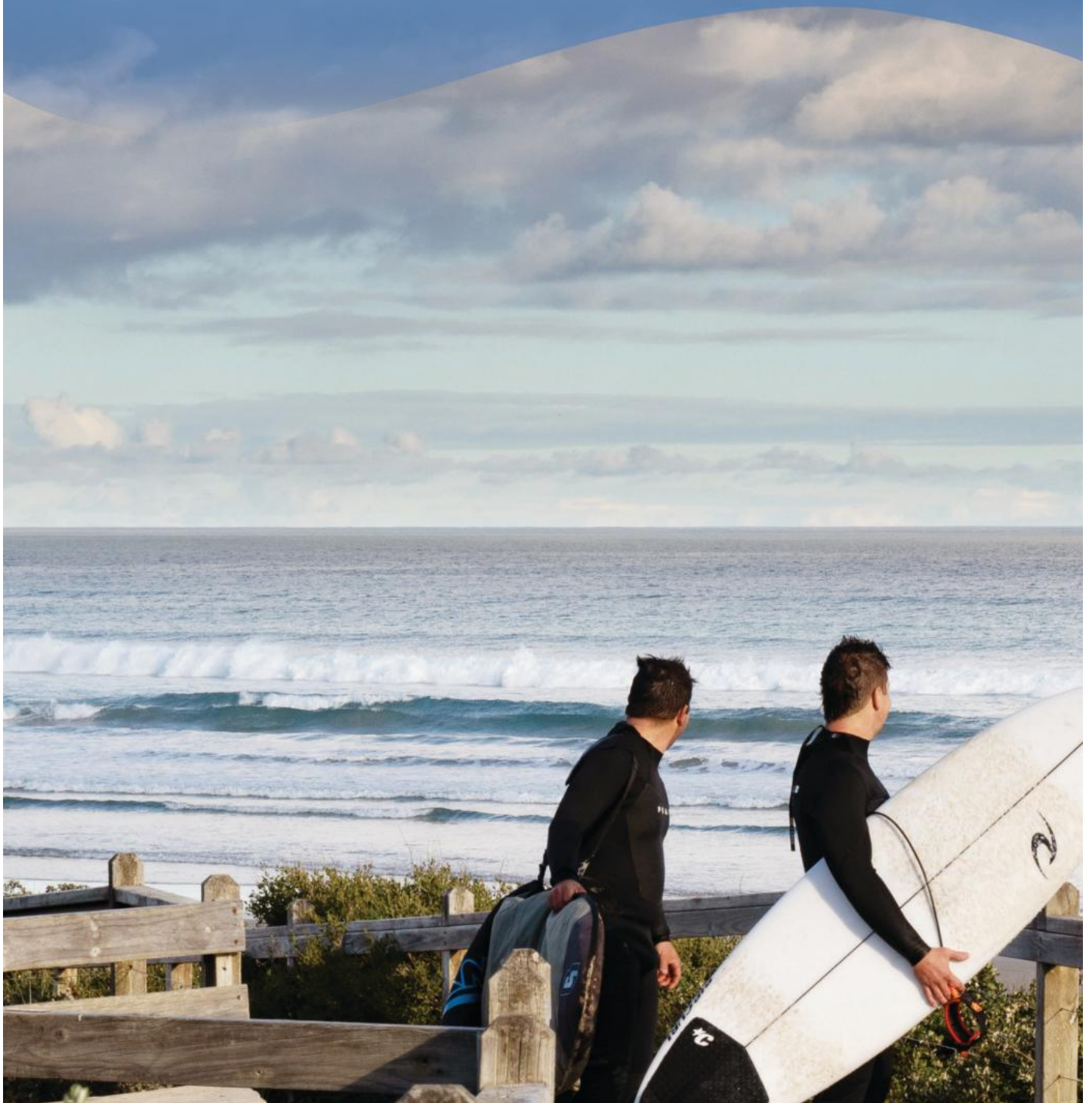
Healthy, Connected and Inclusive

## COMMUNITY Requests

	Council Response
<p>Leongatha Knights Football Club (LKFC) have a long- standing relationship with Mary Mackillop Regional Catholic College (MMCRC) in Leongatha. LKFC utilise MMCRC sporting oval as its home venue with clubrooms, training facility under lights, and for home fixtures featuring in the Football Victoria Gippsland League (FVGL). LKFC are seeking an annual contribution from the SGSC of \$10,000.00 which would be co-contributed by LKFC to the value of \$5000.00, a total of \$15,000.00 providing near 50% of the annual maintenance program for the ovals.</p> <p><a href="#">Full Submission</a></p>	<p>Council considered this budget request; however, the site is not a Council-owned asset. While Council has supported the club through previous improvement projects, it is unable to commit ongoing funding for the maintenance of this facility.</p>

# Pre-Budget Engagement

16 October to 21 November 2025



## Leading with Integrity

Good Governance and Financial Sustainability

<b>COMMUNITY Requests</b>	
	Council Response
Farm rates returned to 70%, vacant rural land to 100% why do they get such a discount? It is a choice to build in those areas.	Council considered rating differentials at length before deciding to continue with the current arrangement, which recognises the important role agriculture plays in the South Gippsland economy.
A significant decrease in the catering budget because I do not believe this is an essential service and it only serves select members of the community.	Local government catering arrangements must comply with Australian Taxation Office (ATO) tax laws and guidelines relating to entertainment and sustenance. Council's catering budget and practices are managed in accordance with these requirements.  Changes to Council's onsite meeting structure have also resulted in a reduction in regular catering costs.
A significant investment in a mentoring program to promote social sustainability and employment. It would also be great to have more candidates in up coming elections and such a program may encourage this.	Council, in partnership with Bass Coast Shire Council, delivers the South Coast Leadership Program – a free six-week course designed to help community members build leadership skills, explore different approaches to leadership, and connect with other like-minded local people. With a strong focus on leadership development, the program is well placed to support future Council candidates, as well as individuals seeking leadership roles within their communities, workplaces or local organisations.
Security at Leongatha Railway station, so it is safe to leave your car.	Council will continue to work with, and advocate to, Transport Victoria and VicTrack to improve security and lighting at the Leongatha Railway Station and surrounding precinct.
More funds added to a reserve specifically for disaster recovery readiness.	In 2025/26, Council allocated \$3 million to a financial reserve to help prepare for and respond to future storms and environmental events. This reserve will strengthen Council's ability to respond to emergencies and support recovery efforts.
Customer Service, Governance and Admin budget cut by 6 cents per dollar. These funds diverted to community infrastructure projects such as community centre, nets, basketball stadium and memorial hall upgrade.	Council's administration functions are broad and essential to the effective operation of Council, with responsibilities spread across a range of service areas and teams. Council has committed to undertaking regular service reviews as part of the 2026/27 Council Plan to identify efficiencies and opportunities for cost savings. However, the overall allocation to administration functions is considered reasonable in supporting the delivery of more than 85 services across the municipality.
Fairer distribution of differentials this year after this year's farm rate was reduced in relation to a State Government charge. A greater number of general and commercial ratepayers carried a bit more of the load, as well as the increased state government charge.	Council considered the rating differentials at length before deciding to retain the current arrangement for the 2026/27 Budget. Rating differentials are reviewed by Council on an annual basis.
Advocate for a V Line Bus to Tarwin Lower and assist with advocacy for Sunny the e-bus and mobile library (2).	Telecommunications and transport remain key advocacy priorities for Council. Council has actively advocated for improved services across South Gippsland, including providing direct feedback to the Department of Transport and Planning on identified service gaps and capacity issues.

## Leading with Integrity

Good Governance and Financial Sustainability

### COMMUNITY Requests

	Council Response
Advocate for the disastrous River Drive Tarwin Lower to be fixed. The potholes are on the road beside the road, they are deep and dangerous.	Council recognises that a number of roads managed by Regional Roads Victoria are in need of repair and continues to advocate for improved maintenance standards across the arterial road network. Council has also consistently advocated for increased investment in rural road maintenance and renewal to help prevent further deterioration over time.
Advocate for the Leongatha intersection outside the post office needs to be changed.	Council is pleased to advise that planning and design for Stage Two of the Leongatha Heavy Vehicle Alternate Route has been funded as part of the 2026/27 Victorian Budget. This stage will undertake an alternative design for the intersection to improve traffic flow, safety and network efficiency.
Advocate for recurrent funding to support the work of the four neighbourhood houses in South Gippsland (Venus Bay, Leongatha, Korumburra and Foster).	Council values the important role neighbourhood houses play in supporting local communities. Council would be happy to meet with representatives from neighbourhood houses to consider their representation needs.

## Developing a Sustainable Future

Environment, Growth and Economy

<b>COMMUNITY Requests</b>	
	<b>Council Response</b>
Request for the budget to cover the cost of a yearly hard rubbish collection for residents.	Council operates a user-pays hard waste service, providing residents across South Gippsland with access to the service regardless of location. A municipality-wide hard waste collection service would involve significant additional costs and would require all ratepayers to contribute, irrespective of whether they use the service. While this model is used by some councils, Council considers the current user-pays approach to be a fairer and more equitable option. Council also encourages conscious purchasing decisions and the reuse or repurposing of items where possible to reduce waste and extend the life of usable products.
Lower plantings near all crossings and roundabouts. We need more visibility at crossings.	This feedback has been passed on to Council's Outdoor Space and Environment team for consideration. Council's Open Space teams consider traffic safety and visibility when selecting what to plant in streetscapes and road reserves, and vegetation may be cut back or removed when required to maintain sightlines. The team also welcomes community feedback on any specific locations where vegetation may be causing concerns. If an area has been missed it can be reported to Council via Snap Send Solve or via phone or email.
Liaise with DEECA on what to do, Lees Road Venus Bay over population of kangaroos. Cars are hitting kangaroos that are crossing the road cruelty issue, starvation or vehicle accidents. Safety of the drivers on these roads. Safety/care of the wildlife.	Through the Safe Local Roads and Streets Program, Council is implementing traffic calming measures along Lees Road to reduce vehicle speeds. A reduction of speed should also help to minimise wildlife collisions.
The Tarwin Lower Community Health Centre is set amongst several acres of park land (Council owned). Many community members walk through the grounds and admire the gardens that our volunteer gardening crew have created and maintain. If seating and picnic tables were installed, it would enable people of all ages and abilities to socialise and sit and enjoy the natural environment. The Community Health Centre Committee believes this would be a great benefit to the community.	Council's Open Space and Environment team will consider this request for seating and picnic tables at the Tarwin Lower Community Health Care Centre and assess whether it may be achievable within existing resources.  As with all requests involving new infrastructure, Council must also consider the ongoing maintenance requirements and associated costs to ensure any new assets can be sustainably managed over the long term.
More work done to control weeds.	Council has appointed a Weed Education Officer to strengthen weed prevention and management efforts across South Gippsland. The role is focused on community education, supporting landholders with advice, and helping raise awareness of the importance of early identification and control of invasive weeds.
Clearer guidelines related to clearance / removal of native vegetation particularly at Venus Bay.	This feedback has been passed on to Council's Planning team.
Clear up fallen trees in Pearl Park Creek, Foster. Trees in golf course being removed, the trees need replacing. 27 tree stumps parallel to Pioneer Street.	This feedback has been passed on to Council's Open Space and Environment team. It should be noted that the golf course is not a Council asset.

## Developing a Sustainable Future

Environment, Growth and Economy

COMMUNITY Requests	
	Proposed Council Response
Stronger by-laws related to control of domestic animals; there has been a notable increase in roaming and feral cats. Control of introduced pests; particularly rabbits, foxes and deer - again there has been a notable increase. Weed control along roadsides and in the coastal reserves	Council has updated its <i>Domestic Animal Management Plan</i> , with a Year Three action identifying the introduction of a 24-hour cat containment order across South Gippsland. In addition, Council is working closely with Landcare to support pest management education programs.
Better protections for local fauna including restricting and registering domestic animal numbers, enforcing dogs on leashes, consequences for roaming cat and dog owners, management of rodenticide (Raptor - birds - safety).	Council's updated <i>Domestic Animal Management Plan</i> , includes a Year Three action identifying the introduction of a 24-hour cat containment order across South Gippsland. A Year Two action includes the introduction of a dog leash order to support responsible pet ownership, improve public safety and help protect wildlife.
Ban on cats (enforced enclosures) Wildlife protection - education - road technology. In-house support for solo parents and early childhood.	Additionally, through the Safe Local Roads and Streets Program, Council is implementing traffic calming measures along Lees Road to reduce vehicle speeds and improve road safety. A reduction in vehicle speeds is also expected to help minimise wildlife collisions.
Venus Bay: Wildlife Safety - more signage eg 'what to do if you hit something and it's still alive?' (2).	Matters relating to in-house support arrangements and beach signage would fall under the responsibility of other levels of Government. Almost all beaches in South Gippsland are managed by the Victorian government.
Dog poo bags and bins and signage at all beach access points.	This feedback has been passed on to Council's Waste Management team.
Wildlife control.	Beaches in South Gippsland fall under the responsibility of the Victorian Government, with two very small stretches being a Council responsibility. Council will pass this feedback on to the relevant bodies.
Added protection to wildlife.	Council is unable to provide funding for the Meeniyan Mural and Ecology Walk at this time, as the current Budget is primarily focused on maintaining existing assets and service levels. However, Council recognises the value of community-led projects of this nature, and other funding opportunities may be available as the concept is further developed and progressed. Council's Community Development team may be able to provide additional advice and can be contacted on 5662 9200.
Bin collection on Meeniyan - Mirboo North Road Dumbalk.	
Clear signage at beach access points outlining that fireworks are illegal, including penalties, is needed.	
Money towards the Meeniyan Mural & Ecology walk.	

## Empowering Communities

Healthy, Connected and Inclusive

COMMUNITY Requests	
	Council Response
New toilet facilities requested at Port Welshpool Long Jetty (2).	Council is aware of community interest in toilet facilities at the Port Welshpool Long Jetty. However, due to broader global uncertainty and associated cost pressures, Council has taken a more cautious approach to the 2026/27 Budget to prioritise essential services and existing infrastructure commitments.
New toilet facilities requested at Tarwin Lower Recreation Reserve.	Council has been strongly advocating for improved toilet facilities at the Tarwin Lower Recreation Reserve. Advocacy for upgrades to sporting and community facilities located on Crown land remains a key priority for Council, recognising their importance to local communities.
Request for the toilets near the Meeniyen playground and the Rail Trail to be cleaned once per day.	As this is not a Council asset, Council does not currently provide, nor propose to provide, an ongoing service in relation to the site at this time.
<p>Footpath Extension:</p> <ul style="list-style-type: none"> <li>• <b>Mirboo North:</b> Top of Balding Street to Elizabeth Crt.</li> <li>• <b>Leongatha:</b> Turner Street to Splash.</li> <li>• <b>Venus Bay:</b> Second Estate, Lees Road. Shoulder for safe pedestrian travel.</li> <li>• <b>Venus Bay:</b> Footpaths and pathways.</li> <li>• <b>Leongatha:</b> Pedestrian crossing in McCartin Street. Plants obstructing roundabout.</li> <li>• <b>Korumburra:</b> Safe crossing near top pub.</li> <li>• <b>Venus Bay:</b> A continuation of the Tarwin River bike path so that it connects 1st and 2nd estates (2).</li> <li>• <b>Venus Bay:</b> A path along the levy bank from the shelter shed to the mangrove area where the inlet starts (great for birders).</li> <li>• <b>Venus Bay:</b> A boardwalk or similar on Canterbury Road (beach side) for pedestrian use</li> <li>• <b>Foster:</b> Walking path from Foster to the Prom Coastal Track Stables and Yards for horse riders coming through the Rail Trail.</li> <li>• <b>Leongatha:</b> Footpaths (particularly around Pits) dangerous for pedestrians.</li> <li>• <b>Foster:</b> Old footpath on Nelson Street needs upgrading. Very difficult in a wheelchair.</li> <li>• <b>Venus Bay:</b> More bike/footpaths for the main roads within Venus bay - Lees Rd/Canterbury Road. The 'mad mile' needs a bike path (3).</li> <li>• <b>Leongatha:</b> A new footpath from Worthy St, from McCartin St to end of Brown St. Best installed on the Mary Checkley Park side.</li> <li>• <b>Leongatha:</b> Additional footpath on Conway St between Worthy and Grey Streets.</li> <li>• <b>Leongatha:</b> Footpath from Brown Street Children's Centre to end of Worthy Street.</li> </ul>	Footpaths were the most requested item during the pre-Budget engagement process. However, in response to broader global uncertainty and increasing cost pressures, Council has made the decision not to proceed with any footpath extension upgrades for the time being and instead prioritise essential services and existing infrastructure commitments.

## Empowering Communities

Healthy, Connected and Inclusive

### COMMUNITY Requests

	Council Response
<p>Roads:</p> <ul style="list-style-type: none"> <li>• <b>Ruby:</b> Shoulder of road sealed on Ruby-Arawata Road just past Ruby-Fairbanks Road. The northern side of the blind corner needs sealing.</li> <li>• <b>Venus Bay:</b> More attention paid to fixing potholes in bitumen roads including addressing narrow road shoulders. Better speed signage along Inverloch-Venus Bay Road where limit is 100km/h.</li> <li>• <b>Korumburra:</b> Bridge Street upgrade.</li> <li>• Increased road maintenance.</li> <li>• More disabled parking spots.</li> <li>• <b>Venus Bay:</b> Could we please have the first 50 meters of Doyles Road paved thus eliminating the stones migrating onto the bend on Lees Road.</li> <li>• <b>Venus Bay:</b> Please reestablish the correct width for the section of Canterbury Road between the Centre Road roundabout and Jupiter Boulevard to enable smooth traffic conditions.</li> <li>• <b>Venus Bay:</b> Speed limit reduction along Lees Road. Zebra crossing at roundabout.</li> <li>• <b>Venus Bay:</b> Widening of road on 1st estate to enable safe bike/pedestrian access.</li> <li>• <b>Venus Bay:</b> Speed signage is inconsistent, with irrelevant 60km/h signs in 50km/h zones and a lack of visible 50km/h signage, especially in Estate 2. Consideration should be given to reducing 80km/h roads to 50km/h from sunrise to sunset or permanently.</li> </ul>	<p>Roads were the second most requested item during the pre-Budget engagement process. However, due to broader global uncertainty and increasing cost pressures, Council has made the decision not to proceed with additional new road upgrades outside those already included in Council's annual capital works program.</p> <p>As part of the 2026/27 program, a number of road improvement projects are planned, including works on Bridge Street, speed treatments along Lees Road, and road widening on Canterbury Road.</p>

## Empowering Communities

Healthy, Connected and Inclusive

### COMMUNITY Requests

	Council Response
An ongoing commitment to fund the maintenance fees for the Yanakie Automated Weather Station each year.	Although weather monitoring is not a local government service, Council is actively working with the Yanakie Progress Association to explore suitable options for a local weather station solution.
<p>Request for sporting upgrades in:</p> <ul style="list-style-type: none"> <li>• <b>Leongatha:</b> Half basketball court and bike education at the Leongatha train station site (2).</li> <li>• <b>Korumburra:</b> The unfunded part of the Korumburra Revitalisation Project in particular the half basketball court (2).</li> <li>• <b>Venus Bay:</b> An outdoor fitness park with equipment in Venus Bay—ideally located next to the community centre where there is available space.</li> <li>• <b>Leongatha:</b> Upgrades and repairs to YMCA Splash in Leongatha. Including repair leaking roof, separate entrance, toilets for basketball courts so, they don't need lifeguards on duty for basketball court use after pool hours. Possibly a separate canteen for Basketball association so they can run basketball tournaments and raise funds for basketball association (8).</li> <li>• <b>Tarwin Lower:</b> BMX/Pump Track.</li> <li>• <b>Leongatha:</b> Outdoor gym in Horticultural Park or on Rail Trail.</li> </ul>	<p>Sporting facilities and exercise equipment were raised regularly as requests during the pre-Budget engagement process. However, in response to broader global uncertainty and increasing cost pressures, Council has had to prioritise maintaining existing assets and delivering scheduled capital works over new upgrades at this time.</p> <p>The 2026/27 Budget does, however, include funding to investigate repair or replacement options for the South Gippsland SPLASH stadium roof.</p>
<p>Request for sporting upgrades in:</p> <ul style="list-style-type: none"> <li>• <b>Leongatha:</b> Playground at LDNA and upgraded parking, it is currently very unsafe.</li> <li>• <b>Leongatha:</b> A roof put over the outdoor netball courts.</li> <li>• <b>Leongatha:</b> Tiered seating at the outdoor netball courts.</li> <li>• <b>Leongatha:</b> Upgrade to the Leongatha Tennis Club car park (2).</li> <li>• <b>Mirboo North:</b> Support for gymnasium replacement project.</li> </ul>	<p>These facilities are not Council-owned assets. However, Council is actively advocating to the Victorian Government for support to upgrade community facilities located on Crown Land and managed by volunteer Committees of Management.</p> <p>Supporting improvements to these facilities remains a key advocacy priority for Council. Recent progress has included Victorian Government funding to support the development of a Masterplan for the Koonwarra Recreation Reserve.</p>

## Empowering Communities

Healthy, Connected and Inclusive

COMMUNITY Requests	
	Council Response
<p>I would like to see Council invest more in infrastructure that supports healthy, active lifestyles and sustainable community connections. Improving walking and cycling paths, safe crossings, bike parking, and accessible beach access would help people of all ages get around more easily while protecting our coastal environment. Alongside this, initiatives that reduce tourism's environmental impact would strengthen community wellbeing, connection and long-term resilience.</p>	<p>Council continues to provide ongoing funding to support the maintenance and operation of South Gippsland's longest walking and cycling trail – the Great Southern Rail Trail. The Rail Trail provides important community connections, with a variety of access points and trail sections catering to different abilities and levels of experience.</p> <p>In addition, Council is seeking to undertake a scoping project during this financial year to better understand tourism capacity in key coastal areas, helping to inform future planning.</p>
<p>Council should establish a bridging fund to provide upfront support for festival groups, to be repaid after events are held. This would help volunteer-run festivals meet upfront costs without having to personally bankroll events. In cases where events are financially impacted by factors such as poor weather, the Fund could act as a contingency and not require repayment.</p>	<p>Council acknowledges the positive intent of this proposal and recognises the important contribution volunteer-run festivals make to South Gippsland communities. However, Council is unfortunately unable to support the establishment of a bridging fund. Under the proposed arrangement, Council would assume the financial risk associated with events that are unable to proceed or are significantly impacted by factors such as poor weather. In circumstances where repayment was not possible, this could result in ratepayer funds being used to cover costs for events that did not ultimately proceed. Council will continue to support community events through existing grant opportunities and advocacy for external funding where appropriate.</p>
<p>Increase more community activations through live music.</p>	<p>Council has successfully secured grant funding to support live music performances in small halls across South Gippsland, helping bring entertainment and cultural experiences to local communities. Council will continue to explore opportunities to secure funding for similar initiatives in the future.</p>
<p>Foster needs a good arts and entertainment centre - upgrade the Arts Centre.</p>	<p>Council completed minor internal joinery improvements at the Foster War Memorial Arts Centre in the 2025/26 financial year. Council has also been investigating the feasibility of redeveloping the Leongatha Memorial Hall to create a more functional space for performances, events and broader community use, with this work to continue in 2026/27.</p> <p>There are currently no additional upgrade works planned for the Foster War Memorial Arts Centre.</p>
<p>Upgrading sporting facilities and stop relying on volunteers to do this. Less money spent on wages and plants in roundabouts. A reduction of rates.</p>	<p>Council has limited funding and a large asset portfolio to maintain. It is also important to note that many sporting facilities in South Gippsland are not Council-owned assets. Council continues to advocate for funding and improvements to community facilities located on Crown Land and managed by volunteer Committees of Management. Feedback has also been provided to the relevant Council departments.</p>

## Empowering Communities

Healthy, Connected and Inclusive

### COMMUNITY Requests

	Council Response
Upgrade of existing Council car park in Venus Bay. Suggest clearing the block, half set up as designated parking bays, the other half with picnic tables for overflow from the shops. At present only locals know this is a car park!	The intention is for the space to serve a dual purpose, operating as a community outdoor area when required while continuing to accommodate informal overflow parking. Although the site was originally intended for parking and may be needed for that purpose in the future, its interim use as a flexible, multi-purpose community space is considered an appropriate and practical outcome.
More services at Tarwin Health Centre.	Health services are administered by the Victorian Government. However, Council can assist with advocacy if there are specific health services that are needed or identified as a priority by the community.
Youth Support Care support for age care.	These services are administered by the Victorian Government. However, Council can advocate for improved services and would welcome further detail to better understand the concerns being raised.
Office front desk maintained not the restricted hours - we have now tighter control on job creation and employee numbers.	Council's main office reception is staffed Monday to Thursday 9.00am to 4.00pm, with phone service available 8.30am to 5.00pm daily.
Graffiti removal at Korumburra subway. A community member is offering to remove twice a month to help minimise offending. Seeking money for paint.	Council sincerely appreciates this generous offer and thanks the submitter for their willingness to support and improve their local community. However, Council has recently treated the area with an anti-graffiti coating and will continue to actively respond to graffiti removal as incidents occur.
Fish Creek parking improvements including: Clear direction for ease of movement between Falls and Prom Roads for tourist, service and local traffic. Redesign of gutters to provide safe access for vehicles in service road south of the rail trail. Provision of all-weather parking below community garden. Clear parking options for tourist buses and caravans/trailers. Parking bays for trucks/tractors/horse floats. Vehicle parking to service rail trail tourism without impacting access to rotunda and public toilets for short term visitors. Accessible parking close to public toilets.	Council has recently completed a \$2.2 million streetscape upgrade and has also allocated funding in the 2026/27 financial year for improvements to the netball court surface and an upgrade to the onsite wastewater system at Terrill Park.  Council understands there is interest in further improvements; however, with limited funding available and competing priorities across the municipality, other works are currently being prioritised.
Mural for laneway connecting Commercial Street and Little Commercial Street.	Council will not be proceeding with a mural at this location at this time. However, Council has recently supported the installation of a number of public artworks in Korumburra, including two sculptures in the railway precinct and two murals near the underpass. These works contribute to the character and activation of public spaces within the township.

SOUTH GIPPSLAND SHIRE COUNCIL

9 Smith Street (Private Bag 4) Leongatha VIC 3953  
Phone: 5662 9200 Fax: 5662 3754  
Email: [council@southgippsland.vic.gov.au](mailto:council@southgippsland.vic.gov.au)  
Website: [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au)  
Facebook: [www.facebook.com/southgippslandshirecouncil](https://www.facebook.com/southgippslandshirecouncil)



## 5.2. ACCESS AND INCLUSION ADVISORY COMMITTEE - ENDORSEMENT OF NEW MEMBERS

Directorate:	Empowering Communities
Department:	Community, Customer and Visitor

### Council Plan

*Theme - Empowering Communities*

*An active Access and Inclusion Advisory Committee supports the positive representation of people experiencing barriers to access and/or inclusion, and implementation of the Municipal Public Health and Wellbeing Plan.*

### EXECUTIVE SUMMARY

The purpose of this report is to consider expressions of interest received for membership of the South Gippsland Shire Council Access and Inclusion Advisory Committee (the Committee).

### RECOMMENDATION

**That Council:**

- 1. Endorse the appointment of one community member nominee (Confidential Attachment [10.2.1] and one organisation member nominee (Confidential Attachment [10.2.2] to the South Gippsland Shire Council Access and Inclusion Advisory Committee; and**
- 2. Thank the community and organisation nominees for their expression of interest.**

### REPORT

South Gippsland Shire Council is committed to supporting universal access and inclusion. To support this commitment, Council convenes an Access and Inclusion Advisory Committee (the Committee) to provide Council with advice on access and inclusion opportunities and barriers within South Gippsland.

The Access and Inclusion Advisory Committee Terms of Reference allow membership to comprise of a maximum of nine community members, and five organisations with an access and inclusion focus. The Committee currently has seven community representatives and four organisation representatives. An expression of interest process for community representatives and representatives from organisations has been opened to allow for filling of these vacancies.

Expressions of interest for both a community representative (**Confidential Attachment [10.2.1]**) and an organisation representative (**Confidential Attachment [10.2.2]**) have been received and meet the required selection criteria of lived experience in advocating for someone with access and/or inclusion barriers, and the ability to consider universal access and inclusion from many points of view.

This report recommends Council endorse the submissions, thanks the submitters and invites them to participate on the Committee.

### **CONSULTATION / COMMUNITY ENGAGEMENT**

Expressions of interest in participating in the Access and Inclusion Advisory Committee are opened when there are vacancies. All expressions of interest are compared to selection criteria, and all eligible submitters are contacted for a conversation around expectations and requirements for participation prior to requesting endorsement from Council.

The expression of interest process for organisation representatives will close following acceptance of the submission as vacancies in this category can be considered filled. The expression of interest process for community representatives will remain open, since one vacancy remains.

### **RESOURCES / FINANCIAL VIABILITY**

The Access and Inclusion Advisory Committee is supported by the Community Development Team and is included in the current operational budget.

### **STAFF DISCLOSURE**

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

### **ATTACHMENTS**

*Attachments are available on Council's website at the following [LINK](#).*

Nil

### **CONFIDENTIAL ATTACHMENTS**

The consideration of confidential information in a closed session of Council is in accordance with s.66(2)(a) and s.66(5)(a) and (b) of the *Local Government Act 2020*.

**Confidential Attachment [10.2.1] – Expression of Interest – Access and Inclusion Advisory Committee – Community Member**– is designated confidential information pursuant to the *Local Government Act 2020*, s.3(1)(f) - personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

The grounds for designation have been made to protect the privacy of an individual's personal information.

**Confidential Attachment [10.2.2] – Expression of Interest – Access and Inclusion Advisory Committee – Organisational Member** – is designated confidential information pursuant to the *Local Government Act 2020*, s.3(1)(f) - personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

The grounds for designation have been made to protect the privacy of an individual's personal information.

## **REFERENCE DOCUMENTS**

### **Council's Good Governance Framework**

Pillar 1. Direction & Leadership

Pillar 3. Decision Making

### **Council Policy / Strategy / Plans**

*Documents are available on Council's website at the following [LINK](#).*

Anti-Discrimination Bullying and Harassment Policy (CE25)

Council Plan 2025-2029

Disability Action Plan

### **Legislative Provisions**

*Aged Care Legislation Amendment (increasing Consumer Choice) Act 2016*

*Charter of Human Rights and Responsibility Act 2006*

*Child Wellbeing and Safety Act 2005*

*Children, Youth and Families Act 2009*

*Disability Act 2006*

*Disability Discrimination Act 1992*

*Equal Opportunity Act 2020*

*Public Health and Wellbeing Act 2008*

### **Regional, State and National Plan and Policies**

Nil

### 5.3. SCHOOL CROSSING SUPERVISOR PROGRAM REVIEW

Directorate:	Empowering Communities
Department:	Community Health and Safety

#### **Council Plan**

*Theme - Empowering Communities*

*Through the School Crossing Supervisor Program Council ensures it achieves its responsibilities under Victorian road safety legislation whilst contributing to improved road safety outcomes, encourages active transport such as walking and cycling to school. It supports the safe crossing needs of students and the broader school community.*

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide a response to the Council resolution made at the 10 December 2025 Council meeting. Council resolved to assess whether the supervision hours of the children’s crossing on Horn Street, Leongatha should be adjusted to better align with the early dismissal time of South Gippsland Specialist School, supporting the safe crossing needs of students and the broader school community.

The resolution stated:

*“That Council:*

- 1. Assess whether an interim adjustment to the Horn Street, Leongatha School Crossing supervisor’s hours can be accommodated between the January to June 2026 school term period within current operational budget, noting that any ongoing changes will be considered through the 2026/27 Annual Budget process;*
- 2. Receive a report to Council detailing the operational feasibility, risks, costs, and implementation steps required to affect this reasonable adjustment which is 46 hours for the school year; and*
- 3. That the report, along with any advice received from the Access and Inclusion Advisory Committee, be made available for consideration in Council’s upcoming 2026/27 Annual Budget process.”*

#### **RECOMMENDATION**

**That Council note the report in response to the Council resolution made at the 10 December 2025 Council Meeting.**

## **REPORT**

The School Crossing Supervisor Program is a community safety service delivered by Victorian local councils to support the safe crossing of school-aged pedestrians at designated supervised crossings. The program contributes to improved road safety outcomes, encourages active transport such as walking and cycling to school, and assists councils to meet their responsibilities under Victorian road safety and local government legislation.

The program operates within the legislative framework established by the *Road Management Act 2004 (Vic)* and the *Transport Integration Act 2010 (Vic)*, which recognise road safety as a shared responsibility between State and local government.

South Gippsland Shire Council has 11 supervised children's crossings and four unsupervised children's crossings, servicing the 14 primary schools and seven secondary colleges across the region.

Following the Council resolution in December 2025, the supervised hours on the Horn Street crossing were increased by an additional 15 minutes. The crossing has been operating between 2.45pm and 3.45pm in the afternoons to accommodate the early dismissal at South Gippsland Specialist School. This period has provided a good understanding of the capacity of the supervisor to accommodate the extra spread of hours and the benefits in terms of usage patterns; it is proposed that this arrangement continues.

The additional supervision time equates to an increase of 0.04 FTE within the School Crossing Supervisor Program, at an estimated annual cost of \$1,896.42. Provision for this increase is proposed to be included in the draft 2026/2027 budget. Council submits an annual funding application to the Victorian Government to support delivery of the School Crossing Supervisor Program. The application has been updated to incorporate the additional supervision hours for the Horn Street crossing, with partial reimbursement of the associated costs anticipated through this funding program.

In accordance with the Council resolution, the proposal to alter the hours associated with the Horn Street crossing to better align with South Gippsland Special School's earlier dismissal time was raised at an Access and Inclusion meeting and has been included in the Committee's issues register. It was noted that Council and community were already in communication and the hours on the crossing had been modified; the Committee noted that no further advice was required.

## **CONSULTATION / COMMUNITY ENGAGEMENT**

Consultation undertaken with the school community and users of the crossing has indicated favourable feedback regarding the adjusted supervision arrangements. The crossing supervisor and community safety officers have reported positive responses from parents, carers and school staff, with the extended supervision period considered beneficial in supporting the safe crossing of students at the revised dismissal time.

## RESOURCES / FINANCIAL VIABILITY

Under the Victorian Government’s School Crossing Program, each local council operates the program within their municipal boundaries; the Victorian Government provides funding to local councils to implement the program and are responsible for the overarching program. The funded amount provided to councils is supposed to be a 50 per cent contribution to the program.

	2023/2024	2024/2025	2025/2026 (*YTD)
Total Cost	\$171,877	\$186,420	\$153,357*
State Govt Contribution	\$83,699	\$86,210	\$88,792
Council Contribution	\$88,178	\$100,210	\$64,565*

In recent years, funding for the program has increased, bringing it closer to the Victorian Government’s commitment to a 50:50 funding arrangement. However, the figures do not account for the administrative and operational costs associated with delivering the program, including the time spent by Council’s community safety officers managing the service, undertaking training, and providing relief at crossings when supervisors are unavailable or positions are vacant. It also does not include maintenance costs.

## RISKS

The School Crossing Supervisor Program operates in an environment where there is an inherent risk associated with children crossing roads in proximity to moving traffic. Despite established controls including supervised crossings, signage, and speed restrictions, the unpredictable nature of road user behaviour and the vulnerability of school-aged pedestrians mean a residual safety risk remains. The vulnerable nature of the users of the Horn Street crossing combined with an earlier school closure time presents an added risk that is sought to be mitigated through the extended supervised hours.

The School Crossing Supervisor Program also presents a financial risk to Council. The overall annual cost to Council is dependent upon the funding amount received through the State Government’s School Crossing Supervisor Program.

## STAFF DISCLOSURE

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

## ATTACHMENTS

*Attachments are available on Council’s website at the following [LINK](#).*

Nil

**REFERENCE DOCUMENTS**

**Council's Good Governance Framework**

Pillar 1. Direction & Leadership

**Council Policy / Strategy / Plans**

*Documents are available on Council's website at the following [LINK](#).*

Nil

**Legislative Provisions**

*Road Management Act 2004*

*Transport Integration Act 2010*

**Regional, State and National Plan and Policies**

Nil

## 5.4. DEBT MANAGEMENT POLICY (C15) AND HARDSHIP POLICY (C53)

Directorate:	Strategy & Integrity
Department:	Financial Strategy

### Council Plan

*Theme - Leading with Integrity*

The *Debt Management Policy (C15)* and the *Hardship Policy (C53)* ensure Council is meeting legislative requirements as well as providing sound debt management and hardship support.

### EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the *Debt Management Policy (C15)* (**Attachment [5.4.1]**) and the *Hardship Policy (C53)* (**Attachment [5.4.2]**).

Both policies are required under the *Local Government Act 2020* and have been written to align with the recently gazetted Ministerial Guidelines relating to payment of rates and charges.

The *Debt Management Policy (C15)* has been refocused to provide a framework for debt management and to address customers experiencing short term financial hardship. Whereas the *Hardship Policy (C53)* outlines support available to customers who are experiencing long term financial hardship where rates and charges cannot be paid within a 12-month period.

### RECOMMENDATION

**That Council:**

1. **Adopts the revised Debt Management Policy (C15) contained in Attachment [ 5.4.1]; and**
2. **Adopts the revised Hardship Policy (C53) contained in Attachment [ 5.4.2]).**

### REPORT

The *Debt Management Policy (C15)* and *Hardship Policy (C53)* have been revised in line with their scheduled four-year cycle. The updated policies have removed duplication of content between the two policies, reflect current legislative requirements, Ministerial Guidelines, governance expectations and better practice standards.

### Debt Management Policy (C15)

This policy has been renamed from Revenue and Debt Recovery Policy to *Debt Management Policy* to align with terminology outlined in the Ministerial Guidelines. A snapshot of the scale and type of change to the policy:

- The policy has been restructured to focus on customers experiencing short term hardship, specifically those requiring short term payment plans (i.e. rates and charges that can be paid off within a 12-month period).
- Clarification has been added confirming that customers entering a payment plan will not be charged interest as per the *Local Government Act 1989*.
- All references to hardship, deferrals and waivers have been removed as these matters are now addressed in the *Hardship Policy*.
- Caveats have been introduced as an additional debt recovery option.
- A new escalation process has been included for customers who are dissatisfied with a decision made under this policy.

### **Financial Hardship Policy (C53)**

This policy has been renamed from Rates and Charges Hardship Policy to *Hardship Policy* to align with terminology outlined in the Ministerial Guidelines. A snapshot of the scale and type of change to the policy:

- The policy has been restructured to focus on customers experiencing long term hardship, particularly those requiring extended support where rates and charges cannot be paid within a 12-month period. This includes payment plans, deferrals and interest waivers.
- The process for applying for hardship assistance has been added.
- Eligibility criteria outlining who can apply for hardship support has been included.
- Clarification has been added confirming that customers approved for deferral of rates and charges will not be charged interest as per the *Local Government Act 1989*.
- A new escalation process has been included for customers who are dissatisfied with a decision made under this policy.

### **CONSULTATION / COMMUNITY ENGAGEMENT**

The draft policies, *Debt Management Policy (C15)* and *Hardship Policy (C53)* were both subject to internal consultation. They were also shared with our debt collection agent and presented to the Audit and Risk Committee for feedback.

### **RESOURCES / FINANCIAL VIABILITY**

Nil

## **RISKS**

Policies should be reviewed to mitigate the risk of alignment between policies and existing systems or processes.

## **STAFF DISCLOSURE**

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

## **ATTACHMENTS**

*Attachments are available on Council's website at the following [LINK](#).*

1. Debt Management Policy C15 [5.4.1 - 7 pages]
2. Hardship Policy C53 [5.4.2 - 6 pages]

## **REFERENCE DOCUMENTS**

### **Council's Good Governance Framework**

Pillar 4. Structure, Systems & Policies

### **Council Policy / Strategy / Plans**

*Documents are available on Council's website at the following [LINK](#).*

Debt Recovery on Unpaid Rates and Charges Policy (C15)

Rates and Charges Hardship Policy (C53)

### **Legislative Provisions**

*Local Government Act 1989*

*Local Government Act 2020*

*Privacy Act 1988*

### **Regional, State and National Plan and Policies**

Nil

# SOUTH GIPPSLAND SHIRE COUNCIL COUNCIL POLICY

## DEBT MANAGEMENT POLICY

Policy No.	C15	Adoption Date:	Council Meeting {approval-date}
Directorate:	Strategy and Integrity	Department:	Financial Strategy
Revision Date:	Month 2030		
<b>GOOD GOVERNANCE FRAMEWORK – OVERARCHING PRINCIPLES</b>			
Supporting Pillar:	Pillar 1. Direction & Leadership Pillar 4. Structure, Systems & Policies Pillar 8. Monitoring & Performance Review		
Link to Pillar:	This Policy strengthens Council's governance framework by establishing financial management of outstanding debts and outlines the principles that Council Officers are to consider.		

### 1. PURPOSE

- 1.1. The purpose of the *Debt Management Policy* (C15) is to provide a clear, consistent, and accountable framework for the effective management of all outstanding debts owed to Council. The Policy outlines the principles and processes that guide how Council identifies, administers, and recovers monies owed, ensuring debt is managed in a fair, transparent, and financially responsible manner.
- 1.2. This Policy has been developed to ensure Council meets its good governance obligations and complies with all relevant legislation, including the *Local Government Act 1989* and *Local Government Act 2020* (collectively referred to as *the Act* throughout this Policy). It also ensures that Council's debt collection practices align with applicable Accounting Standards and recognised financial management principles.

### 2. SCOPE

- 2.1. This policy applies to all monies owed to Council. It provides direction to Council Officers on the collection, management and monitoring of debts, including guidance for supporting customers experiencing short-term financial hardship, to ensure Council's financial sustainability is not compromised.
- 2.2. This policy will be guided by transparency, efficiency, capacity to pay and equity by treating all ratepayers consistently and in a fair manner.



### 3. POLICY PRINCIPLES – RATES AND CHARGES

#### Debt management

- 3.1. Annual rate notices and instalment notices will be issued no less than 14 days before due dates for payment in accordance with s.158 of *the Act*.
- 3.2. All notices will be clear and provide relevant information relating to payment terms and the type of rate, charge or levy.
- 3.3. Rates are payable in four separate instalments due 30 September, 30 November, 28 February and 31 May.
- 3.4. Council will take reasonable steps to contact a ratepayer about an overdue account. Where no relief measures apply, Council will manage the debt effectively and proportionately using appropriate enforcement mechanisms.

#### Interest

- 3.5. Interest charges will be applied to outstanding amounts in accordance with *the Act*. The applicable interest rate set under Section 2 of the *Penalty Interest Rates Act 1983 (Vic)* is confirmed annually in the declaration of rates and charges.

#### Payment Plans

- 3.6. Short term payment plans can be made at any time and are subject to the following conditions:
  - 3.6.1. Council will be flexible regarding the type of plan entered into, to best suit the property owner's circumstances. If the property owner is unable to make a regular repayment plan their application should be assessed under Council's Financial Hardship Policy. Payment plan requests can be in writing, online, over the phone or in person.
  - 3.6.2. Accounts on a payment plan will not accrue interest on overdue amounts as per *the Act*.
  - 3.6.3. If a payment plan is not maintained as per the agreed terms, the payment plan may be cancelled and appropriate collection will commence. A cancellation notice will be issued to the ratepayer. Council may choose not to enter further payment plans.

#### Waiving Interest

- 3.7. The waiver of interest will only be granted on the following grounds:

##### *Administrative Waivers*

- 3.7.1. Ratepayers may have interest waived in the event of an administrative issue, error or omission which caused or significantly contributed to the failure to pay rates in a timely manner.
- 3.7.2. In such a circumstance interest debt may be written off in accordance with the delegations set out in Council's *S.7 Instrument of Sub-delegation Chief Executive Officer to Council Staff*.



#### *Waiver – Short-Term Hardship*

- 3.7.3. Ratepayers may have interest or part thereof waived, subject to the assessment of the financial counsellor's report by the Coordinator Rates and Revenue. The application must be in writing.
- 3.7.4. Council discretion if a significant event (i.e. pandemic) is impacting a large number of ratepayers.
- 3.7.5. In such a circumstance interest debt may be written off in accordance with the delegations set out in the S.7 Instrument of Sub-delegation Chief Executive Officer to Council Staff.

**Table 1 - Delegations to waive Interest**

<b>Interest Amount</b>	<b>Officer</b>
Interest and charges for any one property up to \$50	Senior Revenue Officer
Interest and charges for any one property up to \$250	Coordinator Rates and Revenue
Interest and charges for any one property up to \$500	Manager Financial Strategy
Interest and charges over \$500	Executive Director Strategy and Integrity
Interest and charges over \$1000	Chief Executive Officer

- 3.7.6. Non-receipt of a rate notice, travelling overseas, forgetfulness, failure to contact Council prior to the due date to advise of financial difficulty, a failure to advise of a change of residential or mailing address, or previous Payment Plans not being maintained are not deemed to be extenuating circumstances.

#### **Debt Recovery**

- 3.8. Any outstanding rates and charges not received by the due date will be issued a reminder notice. Failure to make payment may result in the debt being referred to Council's debt collection agents for further recovery action. Council may commence proceedings to recover unpaid rates and charges, interest and additional costs. Any recoverable costs related to debt collection will be added to the account.

#### **Caveat**

- 3.9. Council may register a caveat on title to any rateable land at any time. Council will use caveats where necessary to protect its interest on overdue debt.



### Sale of land

3.10. Where a debt has been outstanding for more than three years and all recovery options have been exhausted, Council may sell the property in accordance with s.181 of *the Act*.

### General Debt Collection (non-rates debtors)

3.11. Collection and management of relevant contracts will be undertaken in a fair, transparent and consistent manner, including the formal processes for the follow up of non-payment. Follow up of non-payment will generally be referred to Council's debt collection agency where internal collection is unsuccessful.

### Authority to Waive a General Debt

3.12. General Debts can only be waived by the following delegated authority:

**Table 2 - Delegations to waive general debt**

General Debtor Amount	Officer
Up to \$500	Applicable Manager
Up to \$1,000	Manager Financial Strategy
Up to \$10,000	Applicable Executive Director/Executive Manager
Any amount over \$10,000	Chief Executive Officer

3.13. Where General Debts are waived, it will result in a cost for that Department.

3.14. The *Manager Financial Strategy* is to provide a summary of write-offs to the *Audit and Risk Committee* at least annually, including steps taken to recover debts and the rationale for writing-off debts over \$10,000.

### Parking and Animal Services Infringements

3.15. The collection of outstanding Parking Infringements is governed by the *Infringements Act 2006 (Vic)* and the *Fines Reform Act 2014 (Vic)* and includes processes administered by Fines Victoria. The collection of outstanding Animal Services Infringements is governed by the *Domestic Animals Act 1994 (Vic)* and the *Impounding of Livestock Act 1994 (Vic)*.

3.16. Reminder notices will be sent if the debt is unpaid 31 days after the due date. An administration fee will be added to the penalty if payment has not been made.

3.17. If payment is not received within a further 22 days of the reminder notice, debts may be referred to either Fines Victoria or the Magistrates' Court for debt collection.



#### 4. RISK ASSESSMENT

This Policy mitigates Council's risks as described below:

##### Reputational

- 4.1. The operation of this Policy is to ensure that Council Officers maintain the required standard of approach in Revenue and Debt collection.

##### Financial

- 4.2. Income from rates and charges is the prime source of revenue for Council and timely debt collection is vital to maintain Council's ability to deliver services.

##### Governance

- 4.3. Information regarding Council's Policy on debt collection should be readily available for the community to ensure openness and transparency of operations.

#### 5. IMPLEMENTATION STATEMENT

##### Human Rights Charter

- 5.1. This Policy has considered the Charter of Human Rights and Responsibilities Act 2006.

##### Gender Equality

- 5.2. This Policy has considered the *Gender Equality Act 2020* in its development.

##### Roles and Responsibilities

- 5.3. It is the responsibility of the *Manager Financial Strategy* in consultation with the relevant managers and executive to maintain the Policy and establish internal guidelines for the management of debt collection practices covered by this Policy.
- 5.4. It is the responsibility of the Department Managers to investigate and respond to disputes regarding the existence, amount or nature of the debt owed to Council within respective service areas.

##### Non-compliance with this Policy

- 5.5. Breaches of this Policy may result in action being taken in accordance with Council's Disciplinary Code and may result in termination of employment.

#### 6. MONITORING, EVALUATION AND REVIEW

- 6.1. This Policy will be reviewed and adopted by Council on a four-year cycle.
- 6.2. Policies may be reviewed earlier than a four-year cycle if legislative provisions, Industry or organisation requirements change.

#### 7. REVIEW OR COMPLAINT

- 7.1. If a ratepayer is dissatisfied with a decision made under this policy, they may request a review or make a complaint under the *Council Complaint Policy*. If a



ratepayer is not satisfied with how Council has handled the internal review, the ratepayer may make a complaint to an external body. A request can be made from the following bodies:

- For a complaint regarding Council actions or decisions: Victorian Ombudsman [www.ombudsman.vic.gov.au](http://www.ombudsman.vic.gov.au)
- For a complaint regarding breach of privacy: Office of the Victorian Information Commission [www.ovic.vic.gov.au](http://www.ovic.vic.gov.au)
- For a complaint regarding discrimination: Victorian Human Rights and Equal Opportunity Commission [www.humanrights.vic.gov.au](http://www.humanrights.vic.gov.au)

## 8. REFERENCE DOCUMENTS

Legislative Provisions	Charter of Human Rights and Responsibility Act 2006 Domestic Animals Act 1994 Freedom of Information Act 1982 Gender Equity Act 2020 Impounding of Livestock Act 1994 Infringements Act 2006 Local Government Act 1989 Local Government Act 2020
Council Supporting Documents	Code of Conduct for Staff Policy (CE20) Hardship & Financial Hardship Policy (C53)

## 9. DEFINITIONS

Debt	An amount owed, including and alleged debt.
Ratepayer	A natural person (which includes a company or corporation) obligated or allegedly obligated to pay a debt.
General Debtors	Debts owed to Council (excluding rates and charges)
Short term payment plan	A payment plan to pay off rates and charges within a 12-month period
Short term financial hardship	Temporary hardship which is expected to resolve within 12 months. Claims of financial hardship will be considered on an individual basis with a view to the ratepayer or debtor re-establishing financial capacity and meeting their financial obligations
Long term financial hardship	Where a ratepayer is unable to meet their financial obligations due to prolonged illness, unemployment, or other cause. All claims of financial hardship will be considered on an individual basis.

## 10. REVISION HISTORY

Approved By	Approval Date	Sections Modified	CM9 Ref#
Council	22 May 2013	New Policy	D8199814
Council	25 May 2016	Revision	D2521619
Council	26 February 2020	Revision	D2521819
Council	18 August 2021	Major revision – policy name updated from Debt Recovery on Unpaid Rates and Charges Policy	D7043721

Debt Management Policy (C15)  
Adoption Date: Council Meeting DATE

Page 6 of 7



Approved By	Approval Date	Sections Modified	CM9 Ref#
Council	Tba	Major revision – policy name updated from Revenue and Debt Recovery Policy	Tba

# SOUTH GIPPSLAND SHIRE COUNCIL COUNCIL POLICY

## HARDSHIP POLICY

Policy No.	C53	Adoption Date:	Council Meeting {approval-date}
Directorate:	Strategy and Integrity	Department:	Financial Strategy
Revision Date:	Month 2030		

## GOOD GOVERNANCE FRAMEWORK – OVERARCHING PRINCIPLES

Supporting Pillar:	Pillar 3. Decision Making Pillar 4. Structure, Systems & Policies Pillar 7. Risk & Compliance Pillar 8. Monitoring & Performance Review
Link to Pillar:	This Policy strengthens Council's framework by establishing support available to our customers who are experiencing long term financial hardship

### 1. PURPOSE

- 1.1. This policy outlines how Council supports ratepayers experiencing long-term hardship and long-term financial hardship. By providing a fair, consistent, and transparent framework, this policy allows those struggling with debt, or those who would face significant strain if required to pay, to seek formal assistance.
- 1.2. This Policy has been developed in accordance with Local Government Act 1989 and *Local Government Act 2020* (the Act).

### 2. SCOPE

- 2.1. This policy applies to:
  - All ratepayers who are unable to pay;
  - All Council staff involved in rates and revenue collection, customer service and debt management; and
  - All rates and charges (including special charge schemes) under the Act.



### 3. POLICY PRINCIPLES

3.1. The principles of Council's hardship framework are:

- Flexible, place-based approach – Offering flexible payment options and methods for payment of rates and charges.
- Fair, equitable and compassionate treatment – Council will treat all ratepayers equitably, compassionately and proportionately in relation to payment of rates and charges.
- Early intervention – Council encourages early engagement with customers to prevent debt recovery actions.
- Confidentiality – personal information will be handled in accordance with privacy legislation.
- Accessibility – Assistance will be easy to request, with minimal administrative burden.
- Dignity and respect – Ratepayers will be treated with sensitivity, fairness and without judgement.
- Debt recovery on hold during assessment – All debt recovery activity will be placed on hold while an application is being assessed.

#### Application process

3.2. Ratepayers may request assistance by:

- Completing a hardship application form.
- Contacting Council by phone, email or in person.
- Being referred by a financial councillor or support worker.

3.3. Ratepayers must notify Council of any change in circumstance relevant to the application and ensure information is true and correct.

### 4. HARDSHIP RELIEF

4.1. Relief for a ratepayer experiencing long term hardship may include debt recovery action being placed on hold, approval of long-term payment plan, Interest on hold, Interest waiver or rates deferral.

4.2. Criteria to be considered for hardship relief are (but not limited to):

- In receipt of a Centrelink or other benefits
- Can demonstrate a loss of income



- Is on a low or fixed income such as pension or superannuation payment
  - Has been referred by an accredited financial counsellor
- 4.3. Hardship applications will be assessed by the Coordinator Rates and Revenue within 10 business days of receipt of application.
- 4.4. A hardship application must be completed by the ratepayer for any of the below hardship relief options to be considered with required supporting documentation submitted. Ratepayers must show that payment of rates and charges would cause hardship to them.
- 4.5. Ratepayers will be notified in writing the outcome of the hardship application.

#### **Long term payment plan**

- 4.6. In instances where the outstanding balance cannot be paid within 12 months, a long-term payment plan may be negotiated. Such plans shall be structured at an amount affordable to the ratepayer, including any terms set by Council and subject to approval by Coordinator Rates and Revenue.
- 4.7. If a payment plan is not maintained as per the agreed terms, the payment plan may be cancelled and appropriate collection will commence. A cancellation notice will be issued to the ratepayer. Council may choose not to enter any future payment plans.

#### **Deferral of Rates, Charges and special charges**

- 4.8. Deferral is where Council agrees for a ratepayer to not make payments towards their rates, charges and/or special charges for an agreed period of time. Rates and charges will continue to be levied.
- 4.9. In all applications for rate deferrals, the applicant has the ability to make payments towards rates and charges.
- 4.10. Interest will not be charged on approved deferral applications
- 4.11. Council may periodically review a ratepayer's situation to determine if a deferral should continue.
- 4.12. Where a property ownership changes with a deferral in place, all rates and charges must be paid in full at the time of the change. Deferral agreements are not transferable.

#### **Waiving Rates and Charges**

- 4.13. Council does not waive rates and charges. This is to ensure that financial hardship assistance offered to a group of ratepayers does not adversely impact other ratepayers.



### Waiving Legal Costs

4.14. Council does not waive legal fees incurred in relation to the collection of rates or charges. This is due to Council already incurring these costs and to waive these fees would adversely impact other ratepayers.

### Waiving Interest

4.15. The waiver of interest will only be granted on the following grounds:

- An administrative issue, error or omission which caused or contributed to the failure to pay rates in a timely manner.
- Subject to financial hardship assessment by Coordinator Rates and Revenue.
- Council discretion if a significant event (i.e. pandemic) is impacting a large number of ratepayers.
- In such a circumstance, interest debt may be written off in accordance with the delegations set out in the S.7 Instrument of Sub-delegation Chief Executive Officer to Council Staff.

**Table 1 - Delegations to waive Interest**

Interest Amount	Officer
Interest and charges for any one property up to \$50	Senior Revenue Officer
Interest and charges for any one property up to \$250	Coordinator Rates and Revenue
Interest and charges for any one property up to \$500	Manager Financial Strategy
Interest and charges over \$500	Executive Director Strategy and Integrity
Interest and charges over \$1000	Chief Executive Officer

## 5. RISK ASSESSMENT

### Reputational

5.1. The operation of this Policy is to ensure that Council Officers maintain the required standard of approach for customers experiencing hardship or financial hardship.



### Governance

- 5.2. Information regarding Council's Policy on hardship should be readily available for the community to ensure openness and transparency of operations

## 6. IMPLEMENTATION STATEMENT

### Human Rights Charter

- 6.1. This Policy has considered the Charter of Human Rights and Responsibilities Act 2006.

### Gender Equality

- 6.2. This Policy has considered the *Gender Equality Act 2020* in its development. The policy is purely administrative in nature and does not benefit any one gender group over another.

### Roles and Responsibilities

- 6.3. It is the responsibility of the *Manager Financial Strategy* in consultation with the relevant managers and executive to maintain the Policy and establish internal guidelines for the management of debt collection practices covered by this Policy.

## 7. MONITORING, EVALUATION AND REVIEW

- 7.1. This Policy will be reviewed and adopted by Council on a four-year cycle.
- 7.2. Policies may be reviewed earlier than a four-year cycle if legislative provisions, Industry or organisation requirements change.

## 8. REVIEW OR COMPLAINT

- 8.1. If a ratepayer is dissatisfied with a decision made under this policy, they may request a review or make a complaint under the Council Complaint Policy. If a debtor is not satisfied with how Council has handled the internal review, the debtor may make a complaint to an external body. A request can be made from the following bodies:

- For a complaint regarding Council actions or decisions: Victorian Ombudsman [www.ombudsman.vic.gov.au](http://www.ombudsman.vic.gov.au)
- For a complaint regarding breach of privacy: Office of the Victorian Information Commission [www.ovic.vic.gov.au](http://www.ovic.vic.gov.au)
- For a complaint regarding discrimination: Victorian Human Rights and Equal Opportunity Commission [www.humanrights.vic.gov.au](http://www.humanrights.vic.gov.au)

## 9. REFERENCE DOCUMENTS

Legislative Provisions	Local Government Act 1989 Local Government Act 2020 Charter of Human Rights and Responsibilities Act 2006 Freedom of Information Act 1982 Gender Equality Act 2020
------------------------	--



Council Supporting Documents	Code of Conduct for Staff Policy (CE20) Debt Management Policy (C15)
------------------------------	---

## 10. DEFINITIONS

Deferment	A 'deferment' of payment can be provided in whole or in part and be for a specified period and subject to any conditions determined by Council. When rates are deferred, payment is not required until the Council sends the person a request requiring payment.
Hardship	Where a ratepayer is unable to pay rates and charges when they are due and may arise from financial or non-financial circumstances (e.g. illness, family crisis, natural disaster, trauma or other significant life events)
Financial hardship	Where the inability to pay rates and charges is specifically due to financial circumstances (e.g. loss of income, unexpected expenses or insufficient resources to meet essential living costs)
Waiver	A waiver removes the liability to pay and may be offered to include the whole or part of any interest charge incurred.

## 11. REVISION HISTORY

Approved By	Approval Date	Sections Modified	CM9 Ref#
Council Meeting	22 May 2013	New Policy	
Council Meeting	26 May 2016	Policy Revision	
Council Meeting	26 February 2020	Policy Revision	D2625819
Council Meeting	TBA	Major Review and Policy Name Updated – previously Rates and Charges Hardship Policy	TBA

## 5.5. INSTRUMENT OF APPOINTMENT - S11A PLANNING AND ENVIRONMENT ACT 1987 - PLANNING SERVICES

Directorate:	Strategy and Integrity
Department:	Governance and Integrity

### Council Plan

*Objective - Leading with Integrity*

*Council's governance is strengthened by maintaining currency in the authorisations to Officers with the functions they are required to perform on behalf of Council.*

### EXECUTIVE SUMMARY

This report recommends that Council adopts S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) for staff member, Noel Creed, Coordinator Building and Planning Compliance (**Attachment [5.5.1]**) under the *Planning and Environment Act 1987*.

### RECOMMENDATION

**That Council resolves, in the exercise of the powers conferred by s.147(4) of the *Planning and Environment Act 1987*, s.224 of the *Local Government Act 1989* and s.313 of the *Local Government Act 2020*:**

- 1. The members of Council staff referred to in the Instruments of Appointment and Authorisation (Attachment [5.5.1]) be appointed and authorised as set out in the instrument and detailed in this report; and**
- 2. The Instrument of Appointment and Authorisation come into force immediately when signed by Council's Chief Executive Officer. It will remain in force until such time as Council determines to vary it, or it is revoked by Council's Chief Executive Officer in the event:**
  - a. the officer resigns from Council; or**
  - b. is appointed to a position where this appointment and authorisation is not required or suitable.**

### REPORT

Appointing appropriately qualified officers to make decisions in accordance with enabling legislation contributes to the effective functioning of Council. Authorisations provide powers to officers to administer and enforce any Act, regulations or local laws which relate to the functions and powers of the Council. It is important to ensure that formal Instruments are arranged for new staff, updated to reflect changes in personnel, or amended to reflect changes in the legislation.

A S11A Instrument has been prepared for the new staff members listed below and are presented for adoption. These authorisations will enable the officers to fulfil the required legislative compliance duties inherent in the role.

- **Noel Creed** - Coordinator Building and Planning Compliance

The Instrument is contained in (**Attachment [5.5.1]**).

#### **CONSULTATION / COMMUNITY ENGAGEMENT**

Nil

#### **RESOURCES / FINANCIAL VIABILITY**

Nil

#### **RISKS**

Failure to adopt, update or revoke an Instrument of Appointment and Authorisation could result in a decision of an employee being invalidated or Council being held liable for the actions of former employees.

#### **STAFF DISCLOSURE**

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

#### **ATTACHMENTS**

*Attachments are available on Council's website at the following [LINK](#).*

1. S11A - Instrument of Authorisation - Coordinator Building and Planning Compliance - Noel Creed - 17 June 2026 [**5.5.1** - 1 page]

#### **CONFIDENTIAL ATTACHMENTS**

Nil

#### **REFERENCE DOCUMENTS**

##### **Council's Good Governance Framework**

Pillar 3. Decision Making

##### **Council Policy / Strategy / Plans**

*Documents are available on Council's website at the following [LINK](#).*

Nil

##### **Legislative Provisions**

*Local Government Act 2020*

*Local Government Act 1989*

*Planning and Environment Act 1987*

##### **Regional, State and National Plan and Policies**

Nil



## S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*)

In this instrument "officer" means -

**Noel Creed**

By this instrument of appointment and authorisation South Gippsland Shire Council -

1. under s 147(4) of the *Planning and Environment Act 1987* – authorises the officer to carry out the duties or functions and to exercise the powers of an authorised officer under the *Planning and Environment Act 1987*; and
2. under s 313 of the *Local Government Act 2020* authorises the officer either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.

**It is declared that** this instrument -

- comes into force immediately upon its execution;
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the South Gippsland Shire Council on 17 June 2026.

**Allison Jones**  
Chief Executive Officer  
South Gippsland Shire Council

**Date:**

## 5.6. INSTRUMENT OF DELEGATION - S6 COUNCIL TO MEMBERS OF STAFF - JUNE 2026 - PLANNING AND BUILDING SERVICES STRUCTURE IMPLEMENTATION

Directorate:	Strategy and Integrity
Department:	Governance and Integrity

### Council Plan

*Objective - Leading with Integrity*

*Council's governance is strengthened by maintaining currency in the delegations and authorisations to Officers, so they can undertake the functions they are required to perform on behalf of Council.*

### EXECUTIVE SUMMARY

The purpose of this report is to recommend that Council adopts an updated S6 Instrument of Delegation - Council to Members of Staff – June 2026 (**Attachment [5.6.1]**) under the *Planning and Environment Act 2017*, due to the finalisation and new appointment of positions in the Planning and Building Services and ensuring any other positions requiring planning powers are compliant.

### RECOMMENDATION

**That Council resolves that, in the exercise of the powers conferred by s.11(1) of the *Local Government Act 2020* and the other legislation referred to in the attached S6 Instrument of Delegation - Council to Members of Staff (**Attachment [5.6.1]**):**

- 1. Members of Council staff holding, acting in or performing the duties of the officers or positions referred to in (**Attachment [5.6.1]**) be delegated with the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument of Delegation;**
- 2. The Chief Executive Officer is authorised to sign the S6 Instrument of Delegation (**Attachment [5.6.1]**), to come into force immediately upon signing;**
- 3. Upon this Instrument of Delegation (**Attachment [5.6.1]**) coming into force, all previous delegations from Council to members of Council staff (other than the Instrument of Delegation to the Chief Executive Officer) are revoked; and**
- 4. The duties and functions set out in the Instrument of Delegation (**Attachment [5.6.1]**) must be performed by Council officers delegated to do**

**so, and the powers set out in the Instrument of Delegation must be executed by them, in accordance with any guidelines or policies that Council may adopt.**

## **REPORT**

The allocation of delegations to the Chief Executive Officer (CEO) or other employees contributes to the effective functioning of Council. It is important to update delegations to reflect changes in personnel / legislation and improvements recommended by legal advisors to ensure decisions made are valid.

The S6 Instrument of Delegation - Council to Members of Staff – June 2026 (**Attachment [5.6.1]**) has been reviewed and updated to reflect revised Council officer position titles in line with the organisational changes in the Planning and Building Services. Updated two delegations for Coordinator Biodiversity.

It is a requirement under the Act that Council endorse the updated S6 Instrument of Delegation - Council to Members of Staff (**Attachment [5.6.1]**) by resolution of Council.

The current version of the Instrument of Delegation has been in place since 20 May 2026 and will be revoked as per Part 3 of the above recommendation.

## **CONSULTATION / COMMUNITY ENGAGEMENT**

Nil

## **RESOURCES / FINANCIAL VIABILITY**

Nil

## **RISKS**

Failure to update an Instrument of Delegation could result in the decisions of delegated Officers being declared invalid or unenforceable.

## **STAFF DISCLOSURE**

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

## **ATTACHMENTS**

*Attachments are available on Council's website at the following [LINK](#).*

1. S6 - Instrument of Delegation - Members to staff - 17 June 2026 [**5.6.1** - 248 pages]

## **REFERENCE DOCUMENTS**

### **Council's Good Governance Framework**

Pillar 7. Risk & Compliance

**Council Policy / Strategy / Plans**

*Documents are available on Council's website at the following [LINK](#).*

*Governance Rules (C82)*

**Legislative Provisions**

*Local Government Act 2020*

**Regional, State and National Plan and Policies**

Nil



*South Gippsland  
Shire Council*

SOUTH GIPPSLAND SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S6 INSTRUMENT OF DELEGATION - MEMBERS OF  
STAFF

17 JUNE 2026

## South Gippsland Shire Council

## Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. record that references in the Schedule refer to the Positions table in this document;
3. declares that:
  - 3.1 this Instrument of Delegation is authorised by a resolution of Council passed on 17 June 2026; and
  - 3.2 the delegation:
    - 3.2.1 comes into force immediately once the Chief Executive Officer's signature is affixed to this Instrument of Delegation;
    - 3.2.2 remains in force until varied or revoked;
    - 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
    - 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 3.3 the delegate must not determine the issue, take the action or do the act or thing:
    - 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
    - 3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
      - (a) policy; or
      - (b) strategy adopted by Council;
    - 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
    - 3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

Signed by the Chief Executive Officer of Council in the presence of:

Date:

Witness:

Date:

## South Gippsland Shire Council

**Delegation Sources**

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

**Positions**

<b>Abbreviation</b>	<b>Position</b>
Asset Systems Officer (ASSETSO)	Asset Systems Officer
Building and Planning Enforcement Officer	Building and Planning Enforcement Officer
Chief Executive Officer (CEO)	Chief Executive Officer
Coordinator Biodiversity (SB)	Coordinator Biodiversity
Coordinator Building and Planning Compliance	Coordinator Building and Planning Compliance
Coordinator Civil Assets Strategy (CCAS)	Coordinator Civil Asset Strategy
Coordinator Community Safety	Coordinator Community Safety
Coordinator Environmental Health (EHC)	Coordinator Environmental Health

## South Gippsland Shire Council

<b>Abbreviation</b>	<b>Position</b>
Coordinator Procurement and Assurance	Coordinator Procurement and Assurance
Coordinator Property (CP)	Coordinator Property
Coordinator Statutory Planning (Stat Plan Coord)	Coordinator Statutory Planning
Coordinator Strategic Planning	Coordinator Strategic Planning
Environment Health Technical Officer	Environment Health Technical Officer
Environmental Health Officer (EHO)	Environmental Health Officer
Executive Director EC	Executive Director Empowering Communities
Executive Director IS	Executive Director Infrastructure Sustainability
Executive Director SI	Executive Director Strategy and Integrity
Head of Planning Services (HPS)	Head of Planning Services
HR & RTW Advisor	HR & RTW Advisor
Major Planning Projects Officer	Major Planning Projects Officer
Manager Community Health and Safety	Manager Community Health and Safety

## South Gippsland Shire Council

<b>Abbreviation</b>	<b>Position</b>
Manager Financial Strategy (MFS)	Manager Financial Strategy
Manager Governance and Integrity (MGI)	Manager Governance and Integrity
Manager Infrastructure Delivery (MID)	Manager Infrastructure Delivery
Manager Infrastructure Maintenance (MIM)	Manager Infrastructure Maintenance
Manager Infrastructure Planning (MIP)	Manager Infrastructure Planning
Manager Open Space and Environment (MOS&E)	Manager Open Space and Environment
Manager Planning and Building Services (MPBS)	Manager Planning and Building Services
Municipal Building Surveyor	Municipal Building Surveyor
PCA	People and Culture Advisor
Planning and Building Support Officer	Planning and Building Support Officer
Principal Statutory Planner	Principal Statutory Planner
Principal Strategic Planner	Principal Strategic Planner
Senior Community Safety Officer	Senior Community Safety Officer
Senior Statutory Planner	Senior Statutory Planner

## South Gippsland Shire Council

<b>Abbreviation</b>	<b>Position</b>
Senior Subdivisions, Planning and Building Support Officer	Senior Subdivisions, Planning and Building Support Officer
Statutory Planner	Statutory Planner
Strategic Planning Officer (Strat Plan Off)	Strategic Planning Officer
Team Leader Planning and Building Support	Team Leader Planning and Building Support

**Positions Groups**

<b>Positions Group</b>	<b>Position</b>	<b>Positions</b>
Major Planning Projects	Major Planning Projects	

South Gippsland Shire Council

## S6 Instrument of Delegation - Members of Staff

<b>Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 7	Power to enter into a written agreement with a caravan park owner	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 10	Function of receiving application for registration	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 11	Function of receiving application for renewal of registration	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 12(4) & (5)	Duty to issue certificate of registration	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 14(1)	Function of receiving notice of transfer of ownership.	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 14(3)	Power to determine where notice of transfer is displayed	Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 15(1)	Duty to transfer registration to new caravan park owner	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 15(2)	Duty to issue a certificate of transfer of registration	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 17	Duty to keep register of caravan parks	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 21(2)	Duty to consult with relevant emergency services agencies	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 24(2)	Power to consult with relevant floodplain management authority	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 39(3)	Function of receiving installation certificate	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Domestic Animals Act 1994</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 41A(1)	Power to declare a dog to be a menacing dog	Senior Community Safety Officer, Coordinator Community Safety , Manager Community Health and Safety	Council may delegate this power to a Council authorised officer

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager	If s 19(1) applies

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Community Health and Safety	
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	If s 19(1) applies  Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Environmental Health Officer (EHO), Coordinator Environmental Health	If s 19(1) applies

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(EHC), Manager Community Health and Safety	
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Community Health and Safety	and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	Environmental Health Officer (EHO), Coordinator	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Environmental Health (EHC), Manager Community Health and Safety	
s 19EA(3)	Function of receiving copy of revised food safety program	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	Environmental Health Officer (EHO)	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officer (EHO)	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officer (EHO)	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officer (EHO)	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Community Health and Safety	
s 19IA(2)	Duty to give written notice to the proprietor of the premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Community Health and Safety	
s 19NA(1)	Power to request food safety audit reports	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Coordinator Environmental Health (EHC), Manager Community Health and Safety	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Coordinator Environmental Health (EHC), Manager Community Health and Safety	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	Power to register or renew the registration of a food premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority  Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC)	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC)	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Environmental Health Officer (EHO), Coordinator Environmental Health	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(EHC), Manager Community Health and Safety	
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Community Health and Safety	
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Community Health and Safety	
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Community Health and Safety	not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC)	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC)	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	Environmental Health Officer (EHO), Coordinator	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Environmental Health (EHC), Manager Community Health and Safety	Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 40E	Duty to comply with direction of the Secretary	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
s 40F	Power to cancel registration of food premises	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC)	Where Council is the registration authority
s 43	Duty to maintain records of registration	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Food Act 1984</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Coordinator Environmental Health (EHC), Manager Community Health and Safety	Where Council is the registration authority

<b>Heritage Act 2017</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 116	Power to sub-delegate Executive Director's functions, duties or powers	No delegate	Must first obtain Executive Director's written consent  Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

## South Gippsland Shire Council

<b>Local Government Act 1989</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 185L(4)	Power to declare and levy a cladding rectification charge	No delegate, Not applicable	

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Executive Director EC, Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Executive Director EC, Planning	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Executive Director EC, Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Executive Director EC, Planning Administration Officer , Manager Planning and Building Services	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 12B(1)	Duty to review planning scheme	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 12B(2)	Duty to review planning scheme at direction of Minister	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Coordinator Building and Planning Compliance, Coordinator Biodiversity (SB), Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	Note: see also sections 16A, 16D, 16E and 16K.		
s 16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision.  Note: The notice must contain prescribed information, and reasons if it is a refusal.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	
s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	
s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district.  Note: see also sections 16G and 16K.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	
s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and  local provisions of a planning scheme applying to an area adjoining its municipal district.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district  where the Minister has authorised Council to do so under section 16I.  Note: see also sections 16D, 16G and 16J.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	
s 17(1)	Duty of giving copy amendment to the planning scheme	Principal Strategic Planner, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 17(2)	Duty of giving copy s 173 agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 18	Duty to make amendment etc. available in accordance with public availability requirements	Principal Strategic Planner, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Executive Director EC, Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Executive Director EC, Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Executive Director EC, Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is a planning authority

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 21(2)	Duty to make submissions available in accordance with public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 22(1)	Duty to consider all submissions received before the date specified in the notice	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	Where Council is the planning authority.  After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 28(1)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission considered, and a statement of reasons for the decision	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning and Building Support Officer, Planning Administration Officer , Senior	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning and Building Support Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	
s 30(4)(a)	Duty to say if amendment has lapsed	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 30(4)(b)	Duty to provide information in writing upon request	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 32(2)	Duty to give more notice if required	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 33(1)	Duty to give more notice of changes to an amendment	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off),	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 36(2)	Duty to give notice of approval of amendment	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 38(5)	Duty to give notice of revocation of an amendment	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 40(1)	Function of lodging copy of approved amendment	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning and Building Support Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is	Not applicable	Where Council is a responsible public entity and is a planning authority

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	expressed to be binding on the responsible public entity		
s 46AW	Function of being consulted by the Minister	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy  Power to endorse the draft Statement of Planning Policy	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building	Where Council is a responsible public entity

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	expressed to be binding on the responsible public entity	Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is a responsible public entity

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46G(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GP	Function of receiving a notice under s 46GO	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services	Where Council is the collecting agency

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(MPBS), Head of Planning Services (HPS)	
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GR(2)	Power to consider a late submission  Duty to consider a late submission if directed to do so by the Minister	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	(MPBS), Head of Planning Services (HPS)	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	Power to specify the manner in which the payment is to be made		
s 46GV(3)(b)	Power to enter into an agreement with the applicant	Chief Executive Officer (CEO)	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer (CEO)	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies	Chief Executive Officer (CEO), Executive Director EC, Manager Planning and Building Services	Where Council is the collecting agency

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	specified in the approved infrastructure contributions plan	(MPBS), Head of Planning Services (HPS)	
s 46GY(1)	Duty to keep proper and separate accounts and records	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is that planning authority

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GZ(2)(a)	Function of receiving the monetary component	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where the Council is the planning authority  This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GZ(2)(b)	Function of receiving the monetary component	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the development agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Team Leader Planning and Building Support, Manager Planning	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency

## South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the development agency specified in the approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	<p>If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the development agency</p>
s 46GZ(9)	Function of receiving the fee simple in the land	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	<p>Where Council is the development agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the collecting agency</p>

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GZA(1)	Duty to keep proper and separate accounts and records	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is a development agency under an approved infrastructure contributions plan

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	If the VPA is the collecting agency under an approved infrastructure contributions plan  Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the development agency under an approved infrastructure contributions plan

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	which the approved infrastructure contributions plan expires		
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services	Where Council is the development agency under an approved infrastructure contributions plan

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	approved by the Minister or sell the public purpose land	(MPBS), Head of Planning Services (HPS)	
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collection agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager	Where Council is the collecting agency under an approved infrastructure contributions plan

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning,	Where Council is a collecting agency or development agency

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Chief Executive Officer (CEO), Executive Director EC, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer ,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46Q(1)	Duty to keep proper accounts of levies paid	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Team Leader Planning and Building Support, Principal Statutory Planner, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions,	With the consent of, and in the manner approved by, the Minister

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46QC	Power to recover any amount of levy payable under Part 3B	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46QD	Duty to prepare report and give a report to the Minister	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and	Where Council is a collecting agency or development agency

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Not applicable	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 47	Power to decide that an application for a planning permit does not comply with that Act	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 48A	Power to notify an applicant that the application is incomplete  Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Head of Planning Services (HPS)	Where Council is the responsible authority
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Head of Planning Services (HPS)	Where Council is the responsible authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 50(4)	Duty to amend application	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 50(5)	Power to refuse to amend application	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 50(6)	Duty to make note of amendment to application in register	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 50A(1)	Power to make amendment to application	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration	

South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 50A(4)	Duty to note amendment to application in register	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	satisfied that the grant of permit would not cause material detriment to any person	Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 52(3)	Power to give any further notice of an application where appropriate	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 54(1)	Power to require the applicant to provide more information	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 54(1B)	Duty to specify the lapse date for an application	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 57A(5)	Power to refuse to amend application	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 57A(6)	Duty to note amendments to application in register	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 57B(1)	Duty to determine whether and to whom notice should be given	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 57C(1)	Duty to give copy of amended application to referral authority	Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 58	Duty to consider every application for a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 58A	Power to request advice from the Planning Application Committee	Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 60	Duty to consider certain matters	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 60(1A)	Duty to consider certain matters	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	<p>In accordance with Council Resolution 25 August 2010 Item B2 the delegate must not determine to grant a planning permit and must instead refer the permit application to Council for Council determination where:</p> <p>a) Five or more objection to the grant of the permit are received by Council, or</p> <p>b) In the Chief Executive Officers opinion, the permit application raises significant issues of Council policy or public interest.</p>
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	<p>The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006</p> <p>In accordance with Council Resolution 25 August 2010 Item B2 the delegate must not determine to grant a planning permit and must</p>

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	instead refer the permit application to Council for Council determination where: a) Five or more objections to the grant of the permit are received by Council, or b) In the Chief Executive Officer's opinion, the permit application raises significant issues of Council policy or public interest.
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off),	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 62(1)	Duty to include certain conditions in deciding to grant a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 62(2)	Power to include other conditions	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	This provision applies also to a decision to grant an amendment to a permit - see s 75

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 64(3)	Duty not to issue a permit until after the specified period	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	This provision applies also to a decision to grant an amendment to a permit - see s 75

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator	This provision applies also to a decision to grant an amendment to a permit - see s 75A

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner,	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off),	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 69(1A)	Function of receiving application for extension of time to complete development	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator	

South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 69(2)	Power to extend time	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 71(1)	Power to correct certain mistakes	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 71(2)	Duty to note corrections in register	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 73	Power to decide to grant amendment subject to conditions	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 74	Duty to issue amended permit to applicant if no objectors	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 76D	Duty to comply with direction of Minister to issue amended permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 83	Function of being respondent to an appeal	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 83B	Duty to give or publish notice of application for review	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 84AB	Power to agree to confining a review by the Tribunal	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 91(2)	Duty to comply with the directions of VCAT	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 93(2)	Duty to give notice of VCAT order to stop development	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 95(3)	Function of referring certain applications to the Minister	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 95(4)	Duty to comply with an order or direction	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	The request to prepare the amendment must be made under section 16A.  Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96F	Duty to consider the panel's report under s 96E	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96H(3)	Power to give notice in compliance with Minister's direction	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96J	Duty to issue permit as directed by the Minister	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 97C	Power to request Minister to decide the application	Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 97L	Duty to include Ministerial decisions in a register kept under s 49	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Executive Director EC, Head of Planning Services(HPS)	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 97Q(4)	Duty to comply with directions of VCAT	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off),	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 101	Function of receiving claim for expenses in conjunction with claim	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 103	Power to reject a claim for compensation in certain circumstances	Coordinator Building and Planning Compliance, Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s.107(1)	Function of receiving claim for compensation	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 107(3)	Power to agree to extend time for making claim	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Planning Administration Officer, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 114(1)	Power to apply to the VCAT for an enforcement order	Coordinator Building and Planning Compliance, Coordinator Biodiversity (SB), Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 123(1)	Power to carry out work required by enforcement order and recover costs	Executive Director IS, Executive Director EC, Head of Planning Services(HPS)	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Executive Director IS, Executive Director EC, Head of Planning Services(HPS)	Except Crown Land
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person	Coordinator Building and Planning Compliance, Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Municipal	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	from contravening an enforcement order or an interim enforcement order.	Building Surveyor, Coordinator Community Safety , Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 129	Function of recovering penalties	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 130(5)	Power to allow person served with an infringement notice further time	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 149A(1)	Power to refer a matter to the VCAT for determination	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 149B	Power to apply to the Tribunal for a declaration.	Coordinator Building and Planning Compliance, Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Municipal Building Surveyor, Coordinator Community Safety , Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Major Planning	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Projects Officer, Head of Planning Services (HPS), Major Planning Projects	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	Where Council is the relevant planning authority

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 158F	Power to make submissions in response to a directions panel	Coordinator Statutory Planning (Stat Plan Coord), Executive Director EC, Team Leader Planning and Building Support, Head of Planning Services (HPS)	
s 171(2)(f)	Power to carry out studies and commission reports	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety,	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 171(2)(g)	Power to grant and reserve easements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Chief Executive Officer (CEO)	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Chief Executive Officer (CEO)	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Chief Executive Officer (CEO)	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	No delegate	Chief Executive Officer

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	No delegate	Where Council is the relevant responsible authority  <hr/> Chief Executive Officer
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Coordinator Building and Planning Compliance, Coordinator Property (CP), Building and Planning Enforcement Officer, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Head of Planning Services (HPS)	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	be done without the consent of Council or Responsible Authority	Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178A(1)	Function of receiving application to amend or end an agreement	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(MPBS), Head of Planning Services (HPS)	
s 178A(5)	Power to propose to amend or end an agreement	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178C(4)	Function of determining how to give notice under s 178C(2)	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services	If no objections are made under s 178D

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		(MPBS), Head of Planning Services (HPS)	Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	If no objections are made under s 178D  Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	If no objections are made under s 178D  Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	After considering objections, submissions and matters in s 178B

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	After considering objections, submissions and matters in s 178B
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Executive Director IS, Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Executive Director IS, Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	After considering objections, submissions and matters in s 178B

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Executive Director IS, Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Executive Director IS, Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	No delegate	Chief Executive Officer
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 181	Duty to apply to the Registrar of Titles to record the agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Support Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning and Building Support Officer, Planning	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning and Building Support Officer, Planning Administration Officer , Senior	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 182	Power to enforce an agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety,	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Officer, Head of Planning Services (HPS), Major Planning Projects	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 184G(2)	Duty to comply with a direction of the Tribunal	Coordinator Building and Planning Compliance, Principal Strategic	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 184G(3)	Duty to give notice as directed by the Tribunal	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord),	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Coordinator Statutory Planning (Stat Plan Coord), Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Major Planning Projects Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 198(1)	Function to receive application for planning certificate	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 199(1)	Duty to give planning certificate to applicant	Coordinator Building and Planning Compliance, Principal Strategic	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 201(1)	Function of receiving application for declaration of underlying zoning	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord),	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 201(3)	Duty to make declaration	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Officer, Head of Planning Services (HPS), Major Planning Projects	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance	Coordinator Building and Planning Compliance, Principal Strategic	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	with a provision of a planning scheme or condition in a permit	Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
-	Power to give written authorisation in accordance with a provision of a planning scheme	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord),	

South Gippsland Shire Council

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer , Senior Statutory Planner,	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Coordinator Building and Planning Compliance, Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Building and Planning Enforcement Officer, Planning Administration Officer, Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building	

## South Gippsland Shire Council

<b>Planning and Environment Act 1987</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Services (MPBS), Manager Community Health and Safety, Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	

<b>Residential Tenancies Act 1997</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Residential Tenancies Act 1997</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 522(1)	Power to give a compliance notice to a person	Environmental Health Officer (EHO), Executive Director EC, Coordinator Environmental Health (EHC), Manager Community Health and Safety	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	No delegate	Chief Executive Officer
s 525(4)	Duty to issue identity card to authorised officers	PCA, Executive Director SI , HR & RTW Advisor, Coordinator Procurement and Assurance, Manager Financial Strategy (MFS), Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	

## South Gippsland Shire Council

<b>Residential Tenancies Act 1997</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 526A(3)	Function of receiving report of inspection	Environmental Health Officer (EHO), Coordinator Environmental Health (EHC), Manager Community Health and Safety	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Executive Director EC, Manager Community Health and Safety	

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Manager Infrastructure Delivery (MID), Executive Director IS, Manager Infrastructure Maintenance (MIM), Manager Governance and Integrity (MGI)	Obtain consent in circumstances specified in s 11(2)

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Manager Infrastructure Delivery (MID), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 11(9)(b)	Duty to advise Registrar	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Manager Infrastructure Delivery (MID), Executive Director IS, Manager Infrastructure Maintenance (MIM), Manager Governance and Integrity (MGI)	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Manager Infrastructure Delivery (MID), Executive Director IS, Manager Infrastructure Maintenance (MIM), Manager Governance and Integrity (MGI)	Subject to s 11(10A)

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Manager Infrastructure Delivery (MID), Executive Director IS, Manager Infrastructure Maintenance (MIM), Manager Governance and Integrity (MGI)	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 12(10)	Duty to notify of decision made	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Manager Infrastructure Delivery (MID), Executive Director IS, Manager Infrastructure Maintenance (MIM), Manager Governance and Integrity (MGI)	Duty of coordinating road authority where it is the discontinuing body  Does not apply where an exemption is specified by the regulations or given by the Minister

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Manager Infrastructure Planning (MIP), Coordinator Property (CP), Manager Infrastructure Delivery (MID), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 15(2)	Duty to include details of arrangement in public roads register	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	
s 16(7)	Power to enter into an arrangement under s 15	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 16(8)	Duty to enter details of determination in public roads register	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 17(2)	Duty to register public road in public roads register	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 19(4)	Duty to specify details of discontinuance in public roads register	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	
s 19(5)	Duty to ensure public roads register is available for public inspection	Manager Infrastructure Planning (MIP), Coordinator Civil Assets Strategy (CCAS), Executive Director IS, Manager Infrastructure Maintenance (MIM), Asset Systems Officer (ASSETSO)	
s 21	Function of replying to request for information or advice	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 22(5)	Duty to give effect to a direction under s 22	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 40(1)	Duty to inspect, maintain and repair a public road.	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 42(1)	Power to declare a public road as a controlled access road	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority  If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
			If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 49	Power to develop and publish a road management plan	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 51	Power to determine standards by incorporating the standards in a road management plan	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 54(2)	Duty to give notice of proposal to make a road management plan	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 54(6)	Power to amend road management plan	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 54(7)	Duty to incorporate the amendments into the road management plan	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	
s 63(1)	Power to consent to conduct of works on road	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the infrastructure manager

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 64(1)	Duty to comply with cl 13 of sch 7	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	Where Council is the coordinating road authority
s 67(3)	Power to request information	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	Where Council is the coordinating road authority
s 68(2)	Power to request information	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community	Where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Safety Officer, Coordinator Community Safety	
s 71(3)	Power to appoint an authorised officer	No delegate	Chief Executive Officer
s 72	Duty to issue an identity card to each authorised officer	Manager Infrastructure Planning (MIP), Manager Infrastructure Delivery (MID), PCA, Executive Director IS, HR & RTW Advisor, Senior Community Safety Officer, Manager Infrastructure Maintenance (MIM), Coordinator Procurement and Assurance, Manager Financial Strategy (MFS), Coordinator Community Safety , Manager Open Space and Environment (MOS&E)	
s 85	Function of receiving report from authorised officer	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 86	Duty to keep register re s 85 matters	Manager Infrastructure Planning (MIP), Executive Director IS	
s 87(1)	Function of receiving complaints	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
s 87(2)	Duty to investigate complaint and provide report	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	Chief Executive Officer (CEO)	
s 112(2)	Power to recover damages in court	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
s 116	Power to cause or carry out inspection	Manager Infrastructure Planning (MIP), Executive Director IS	
s 119(2)	Function of consulting with the Head, Transport for Victoria	Manager Infrastructure Planning (MIP), Executive Director IS	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
s 121(1)	Power to enter into an agreement in respect of works	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Safety Officer, Coordinator Community Safety	
s 122(1)	Power to charge and recover fees	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
s 123(1)	Power to charge for any service	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community	

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Safety Officer, Coordinator Community Safety	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
sch 2 cl 5	Duty to publish notice of declaration	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community	Where Council is the infrastructure manager or works manager

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Safety Officer, Coordinator Community Safety	
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	Where Council is the infrastructure manager or works manager
sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community	Where Council is the infrastructure manager or works manager

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
	records, appear to be in an unsafe condition or appear to need maintenance	Safety Officer, Coordinator Community Safety	
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Manager Infrastructure Planning (MIP), Executive Director IS, Senior Community Safety Officer, Coordinator Community Safety	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Manager Infrastructure Planning (MIP), Executive Director IS, Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
sch 7 cl 12(5)	Power to recover costs	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
sch 7 cl 16(4)	Duty to consult	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
sch 7 cl18(1)	Power to enter into an agreement	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	Manager Infrastructure Planning (MIP), Executive Director IS	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road

## South Gippsland Shire Council

<b>Road Management Act 2004</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Manager Infrastructure Planning (MIP), Executive Director IS	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Manager Infrastructure Planning (MIP), Executive Director IS	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

## South Gippsland Shire Council

<b>Planning and Environment Regulations 2015</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Principal Strategic Planner, Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	where Council is not the planning authority and the amendment affects land within Council's municipal district; or  where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Principal Strategic Planner, Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and	

## South Gippsland Shire Council

<b>Planning and Environment Regulations 2015</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Principal Strategic Planner, Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	Where Council is the responsible authority
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS),	Where Council is not the responsible authority but the relevant land is within Council's municipal district

## South Gippsland Shire Council

<b>Planning and Environment Regulations 2015</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
		Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Principal Strategic Planner, Strategic Planning Officer (Strat Plan Off), Coordinator Statutory Planning (Stat Plan Coord), Planning Administration Officer , Senior Statutory Planner, Team Leader Planning and Building Support, Principal Statutory Planner, Manager Planning and Building Services (MPBS), Coordinator Strategic Planning, Statutory Planner, Major Planning Projects Officer, Senior Subdivisions, Planning and Building Support Officer, Head of Planning Services (HPS), Major Planning Projects	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

## South Gippsland Shire Council

<b>Planning and Environment (Fees) Regulations 2016</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Executive Director EC, Manager Planning and Building Services (MPBS), Head of Planning Services (HPS)	

## South Gippsland Shire Council

<b>Road Management (General) Regulations 2016</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 8(1)	Duty to conduct reviews of road management plan	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	
r 9(2)	Duty to produce written report of review of road management plan and make report available	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	
r 13(1)	Duty to publish notice of amendments to road management plan	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management (General) Regulations 2016</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	
r 16(3)	Power to issue permit	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority

## South Gippsland Shire Council

<b>Road Management (General) Regulations 2016</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	

## South Gippsland Shire Council

<b>Road Management (Works and Infrastructure) Regulations 2015</b>			
<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	Manager Infrastructure Planning (MIP), Manager Infrastructure Maintenance (MIM)	Where Council is the coordinating road authority

## 5.7. SUMMARY OF STRATEGIC BRIEFINGS - 1 APRIL 2026 - 30 APRIL 2026

Directorate:	Strategy and Integrity
Department:	Governance and Integrity

### Council Plan

*Theme - Leading with Integrity*

*Council's transparency and governance is strengthened by regularly reporting on summaries of briefings held, that assist Council to make informed decisions in Council Meetings on behalf of the community.*

### EXECUTIVE SUMMARY

The purpose of this report to Council is to provide a summary of the information presented to Councillors between 1 April 2026 and 30 April 2026.

This aligns with the principles of the *Local Government Act 2020* and supports transparency around Council decisions and actions.

### RECOMMENDATION

**That Council receives and notes this report, the Summary of Strategic Briefings – 1 April 2026 – 30 April 2026.**

### REPORT

Meeting Title	Details
<b>Wednesday 1 April 2026</b>	
<b>Draft 2026/27 Budget and Council Plan Actions Briefing</b>	<p><b>Councillor Attending</b></p> <p>Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, John Kennedy, Steve Finlay and Scott Rae</p> <p><b>Apology:</b> John Schelling  <b>Conflict of Interest:</b>                      Nil</p>
<b>Planning – Monthly Briefing</b>	<p><b>Councillor Attending</b></p> <p>Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, John Kennedy, Steve Finlay and Scott Rae</p> <p><b>Apology:</b> John Schelling</p>

	<p><b>Conflict of Interest:</b> Nil</p>
<p><b>Expression of Interest to Present to Council</b></p> <ul style="list-style-type: none"> <li>• <b>Launching the Foster Community Plan</b></li> <li>• <b>Committee for Gippsland (C4G) – Industrial Hemp Pilot Project</b></li> </ul>	<p><b>Councillor Attending</b></p> <p>Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, John Kennedy, Steve Finlay and Scott Rae</p> <p><b>Apology:</b> John Schelling <b>Conflict of Interest:</b> Nil</p>
<p><b>Submission to Victorian Independent Remuneration Tribunal - Councillor Allowance Review</b></p>	<p><b>Councillor Attending</b></p> <p>Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, John Kennedy, Steve Finlay and Scott Rae</p> <p><b>Apology:</b> John Schelling <b>Conflict of Interest:</b> Nil</p>
<p><b>Expression of Interest to Present to Council</b></p> <ul style="list-style-type: none"> <li>• <b>Launching the Outtrim Community Plan</b></li> </ul>	<p><b>Councillor Attending</b></p> <p>Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, John Kennedy, Steve Finlay and Scott Rae</p> <p><b>Apology:</b> John Schelling, Nathan Hersey <b>Conflict of Interest:</b> Nil</p>
<b>Wednesday 8 April 2026</b>	
<p><b>Coastal Planning Controls Project - Update</b></p>	<p><b>Councillor Attending</b></p> <p>Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, John Kennedy, Steve Finlay and Scott Rae</p> <p><b>Apology:</b> John Schelling <b>Conflict of Interest:</b> Nil</p>
<p><b>Prejudicial Matter – Rate Recovery (S181) Proposed Sale of</b></p>	<p><b>Councillor Attending</b></p> <p>Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, John Kennedy, Steve Finlay and Scott Rae</p>

<b>Properties (Session Two)</b>	<b>Apology:</b> John Schelling <b>Conflict of Interest:</b> Nil
<b>Property Leasing – 4-6 Power Street, Foster</b>	<b>Councillor Attending</b> Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, Steve Finlay and Scott Rae  <b>Apology:</b> John Schelling, John Kennedy <b>Conflict of Interest:</b> Nil
<b>Draft Access and Inclusion Action Plan - Workshop</b>	<b>Councillor Attending</b> Sarah Gilligan, Brad Snell, Clare Williams, Bron Beach, Nathan Hersey, Steve Finlay and Scott Rae  <b>Apology:</b> John Schelling, John Kennedy <b>Conflict of Interest:</b> Nil
<b>Marinus Link Update</b>	<b>Councillor Attending</b> Sarah Gilligan, Brad Snell, Bron Beach, Nathan Hersey, Steve Finlay and Scott Rae  <b>Apology:</b> John Schelling, John Kennedy, Clare Williams <b>Conflict of Interest:</b> Nil
<b>Wednesday 15 April 2026</b>	
<b>Food &amp; Fibre Gippsland</b>	<b>Councillor Attending</b> Sarah Gilligan, Brad Snell, Bron Beach, Nathan Hersey, John Kennedy, Steve Finlay and Scott Rae  <b>Apology:</b> John Schelling, Clare Williams <b>Conflict of Interest:</b> Nil

**STAFF DISCLOSURE**

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

**ATTACHMENTS**

Nil

**REFERENCE DOCUMENTS**

**Council's Good Governance Framework**

Pillar 3. Decision Making

**Council Policy / Strategy / Plans**

*Documents are available on Council's website at the following [LINK](#).*

*Public Transparency Policy (C75)*

**Legislative Provisions**

*Local Government Act 2020*

## 5.8. DOCUMENTS SEALED, CONTRACTS VARIED, AWARDED OR EXTENDED BY CEO - 1 APRIL - 30 APRIL 2026

Directorate:	Strategy and Integrity
Department:	Financial Strategy

### Council Plan

*Theme - Leading with Integrity*

*Council's transparency of financial decisions made and overall financial sustainability is strengthened by regularly reporting on documents sealed, contracts awarded, varied or extended under the CEO's delegation.*

### EXECUTIVE SUMMARY

The purpose of this report to Council is to document the following actions undertaken by the Chief Executive Officer (CEO) which occurred during the period 1 April 2026 to 30 April 2026. Council's *Procurement Policy (C32)*, *General Local Law 2024* and *Planning and Environment Act 1987* requires the CEO to report to Council any of the following actions undertaken to the next appropriate Meeting:

- Documents sealed;
- Contracts awarded by Council after a public tender process;
- Contracts awarded after a public tender process within the CEO's delegation; and
- Contract variations approved by the CEO above contingency.

### RECOMMENDATION

**That Council receives and notes this report Documents Sealed, Contracts Varied, Awarded or Extended by CEO – 1 April 2026 – 30 April 2026 those being:**

#### 1. Documents Sealed:

- a. **Section 173 Agreement between South Gippsland Shire Council and the owner of 21 Couper Street, Mirboo North for a two lot subdivision. Seal applied 21 April 2026.**
- b. **Section 173 Agreement between South Gippsland Shire Council and the owner of 30 & 48 Wareeny Road, Tarwin Lower for an amended Section 173 Agreement. Seal applied 30 April 2026.**

#### 2. Contracts awarded by Council after a public tender process:

- a. Nil
- 3. **Contracts awarded after a public tender process within the CEO's delegation:**
  - a. **CON/449 for the Construction of Nyora Public Toilet Facility awarded to The Building Club Pty Ltd T/A TBC Projects, \$236,433.05 signed by CEO 14 April 2026.**
- 4. **Contract variations approved by the CEO above contingency:**
  - a. Nil
- 5. **Contract extensions approved by the CEO:**
  - a. **CON/371 for the Management and Cleaning of Leongatha Memorial Complex was awarded in July 2023 for an initial three-year term. An extension of one-year has been approved and signed by CEO 15 April 2026.**

## **REPORT**

Under the *Local Government Act 2020* (the Act), s.14 states that each Council is a body corporate with perpetual succession; and must have a common seal. Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, leases or any other contractual or legally binding document that binds Council to another party.

Use of the *General Local Law 2024*, Part 5 - Administration, clause 65 – Common Seal of Council, states that if the Chief Executive Officer (CEO) uses the Common Seal in a manner described by sub-clause (5), this means on the authority of a Council resolution, then Council must be advised of such use on a regular basis.

In accordance with the *General Local Law 2024*, Part 5 - Administration, clause 65 (6), the following are presented to Council as documents sealed during the period from 1 April 2026 to 30 April 2026.

### **Documents Sealed**

- 1. Documents Sealed under *General Local Law 2024*
  - a. Nil

Section 173 Agreements are prepared in accordance with s.173 of the *Planning and Environment Act 1987*, allowing Council to enter into agreements relating to the use or development of land, conditions to which the land be used or developed or any matter that relates to planning or planning schemes in Victoria. Section 174 of the *Planning and Environment Act 1987* requires that such an agreement be under seal and must bind the owner to the covenants specified in the agreement.

In accordance with the Instrument of Delegation and *Planning and Environment Act 1987*, the following are presented to Council as documents sealed during the period from 1 April 2026 – 30 April 2026.

2. Documents Sealed under *Planning and Environment Act 1987*
  - a. Section 173 Agreement between South Gippsland Shire Council and the owner of 21 Couper Street, Mirboo North for a two lot subdivision. Seal applied 21 April 2026.
  - b. Section 173 Agreement between South Gippsland Shire Council and the owner of 30 & 48 Wareeny Road, Tarwin Lower for an amended Section 173 Agreement. Seal applied 30 April 2026.

### **Contracts Awarded, Varied or Extended**

In accordance with Council's Procurement Policy, where contracts are awarded after public tender, they are to be reported publicly. Where contracts above the CEO's delegation are varied or extended, they are required to be reported to the next practicable Council Meeting.

3. Contracts awarded by Council after a public tender process:
  - a. Nil
4. Contracts awarded after a public tender process within the CEO's delegation:
  - a. CON/449 for the Construction of Nyora Public Toilet Facility awarded to The Building Club Pty Ltd T/A TBC Projects, \$236,433.05 signed by CEO 14 April 2026.
5. Contract variations approved by the CEO above contingency:
  - a. Nil
6. Contract extensions approved by the CEO:
  - a. CON/371 for the Management and Cleaning of Leongatha Memorial Complex was awarded in July 2023 for an initial three-year term. An extension of one-year has been approved and signed by CEO 15 April 2026.

### **STAFF DISCLOSURE**

All officers involved in the preparation of this report have considered and determined that they do not have a conflict of interest in the matter.

### **ATTACHMENTS**

Nil

## **REFERENCE DOCUMENTS**

### **Council's Good Governance Framework**

Pillar 3. Decision Making

### **Council Policy / Strategy / Plans**

Documents are available on Council's website at the following [LINK](#).

Governance Rules (C82)

General Local Law 2024

Procurement Policy (C32)

### **Legislative Provisions**

*Local Government Act 1989*

*Local Government Act 2020*

*Planning and Environment Act 1987*

**6. COUNCILLOR REPORTS**

**6.1. COUNCILLOR REPORTS**

**6.2. REQUESTS FOR LEAVE OF ABSENCE**

**6.3. COUNCILLOR UPDATES**

## 7. CLOSED SESSION

The *Local Government Act 2020* (the Act), section 66 provides that if a council or delegated committee determines that a meeting is to be closed to the public to consider confidential information, the Council or delegated committee must record in the minutes of the meeting that are available for public inspection –

- a) the ground or grounds for determining to close the meeting to the public by reference to the grounds specified in the definition of **confidential information** in section 3(1); and
- b) an explanation of why the specified ground or grounds applied.

The Act defines **confidential information** in s.3(1)(a)-(l), and includes information that may prejudice or impact; commercial negotiations, the security of Council, land use planning, law enforcement, legal privilege, personal information, private commercial information, confidential meeting information, internal arbitration, Councilor conduct panel information and information specified under s.77 of the previous *Local Government Act 1989*.

Once confidential information has been considered and decided in a closed session of a Council Meeting, a further resolution to resume open Council is required.

### RECOMMENDATION

**That Council pursuant to section 66(5)(a) and (b) of the *Local Government Act 2020* close the Council Meeting to the public to consider the following confidential information:**

1. **Per s.3(1)(f) Agenda item 9.1 PERSONAL INFORMATION 2025/26 Community Grants Program - Round 2, designated as personal information:**
  - a. **being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;**
  - b. **The grounds for designation have been made to protect the privacy of an individual's personal information.**
2. **Per s.3(1)(f) Agenda item 9.2 – PERSONAL INFORMATION - Appointment of Independent Chair - CEO Employment and Remuneration Committee, designated as personal information:**
  - a. **being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;**
  - b. **The grounds for designation have been made to protect the privacy of individual personal information.**

## **8. MEETING CLOSED**

### **NEXT MEETING**

The next Council Meeting open to the public will be held on Wednesday, 15 July 2026 commencing at 2pm in the Council Chambers, Leongatha.