

SOUTH GIPPSLAND SHIRE COUNCIL

# Council Minutes

Ordinary Meeting of Council  
28 June 2017

**Ordinary Meeting No. 413**  
**Council Chambers, Leongatha**  
**Commenced at 2pm**



*South Gippsland  
Shire Council*

*Come for the beauty, Stay for the lifestyle*

## MISSION

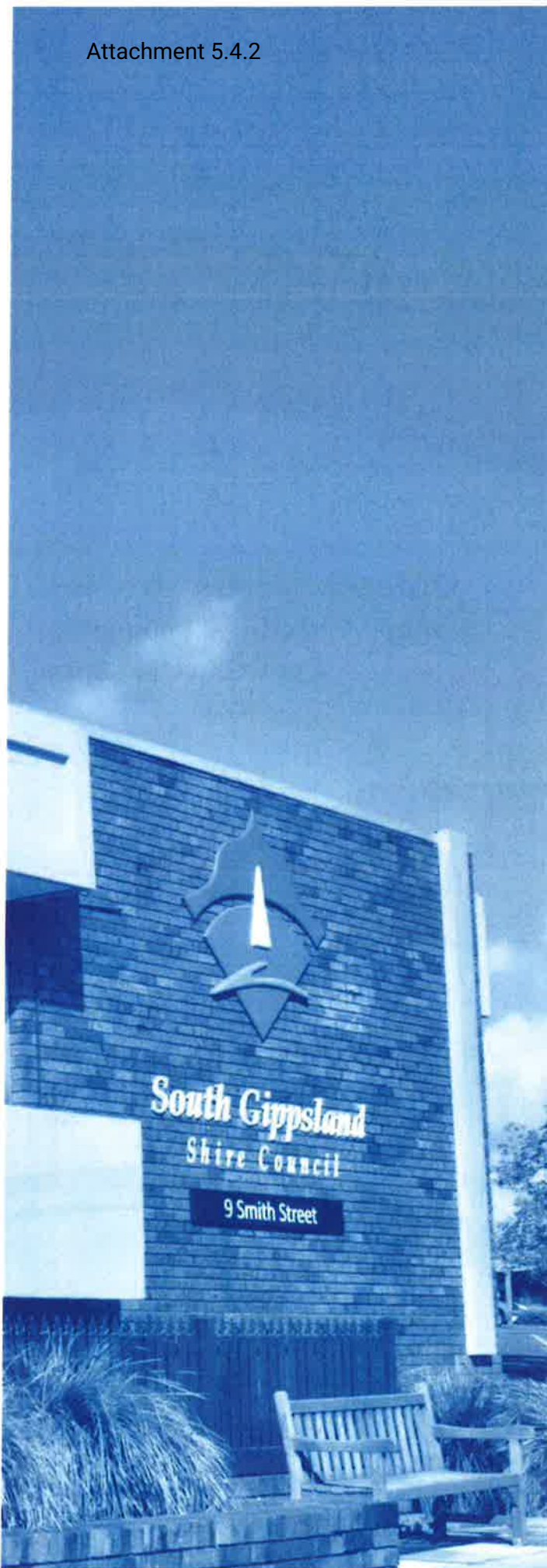
***To effectively plan and provide for the social, built, economic and natural environments that ensure the future wellbeing of South Gippsland Communities.***

### Privacy

Council is required to keep minutes of each Council meeting. The minutes contain details of proceedings which may include personal information about community members disclosed as part of presentations, submissions and questions. The minutes of Council meetings are a public record and can be inspected by members of the public.

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### **5.3. FORMALISE TWO NEW ROAD NAMES IN FOSTER - OFF ELPHICKS ROAD AND DEVLIN ROAD**

Sustainable Communities and Infrastructure Services Directorate

#### **EXECUTIVE SUMMARY**

Council has identified two unnamed roads in the locality of Foster which need to be named in line with the 'Naming Rules for Naming Places in Victoria 2016'. Appropriate naming of roads is essential to identify locations for emergency services, for the delivery of goods and services, and for the general public.

At the Ordinary Council Meeting on 22 February 2017, Council resolved to commence a public consultation process by calling for community comment on the proposed new road names in Foster.

A public notice calling for submissions was advertised in the local newspapers and on Council's website (in the week commencing 27 February 2017) and correspondence was sent to land owners adjoining the unnamed roads. Two submissions were received to the public notice both of which were in favour of the road names proposed for these roads.

This report details the outcome of the submission process and recommends that Council finalises the new road names and forwards the proposal to the Registrar of Geographic Place Names for final consideration and approval.

#### **RECOMMENDATION**

That Council:

1. Considers the two submissions on the proposed new road names as follows:
  - a. Submitter 1 has requested that Road 1 should be named "Hendras Road" and Road 2 should be named "Stapleton Lane".
  - b. Submitter 2 has provided Council with historical information on local serviceman, Private Stapleton, who died in action on 25 April 1915, not in 1916 as reported in Council report 22 February 2017, and requests the new sign incorporates the ANZAC emblem for Stapleton.
2. Determines the new road names in Foster and re-numbers affected properties accordingly:
  - a. Road 1 (off Elphicks Road) – formalise as "Hendras Road".
  - b. Road 2 (off Devlin Road) – formalise as "Stapleton Lane".

3. Forward the approved new road names to the Registrar of Geographic Place Names for final consideration and approval.
4. Subject to Geographic Place Names approval of the formalised new road names, place a notice in local newspapers and advise abutting land owners, local organisations, and local stakeholders of the new road names.

**MOVED:** Cr Skinner

**SECONDED:** Cr Kiel

**THAT COUNCIL:**

1. **CONSIDERS THE TWO SUBMISSIONS ON THE PROPOSED NEW ROAD NAMES AS FOLLOWS:**
  - a. **SUBMITTER 1 HAS REQUESTED THAT ROAD 1 SHOULD BE NAMED "HENDRAS ROAD" AND ROAD 2 SHOULD BE NAMED "STAPLETON LANE".**
  - b. **SUBMITTER 2 HAS PROVIDED COUNCIL WITH HISTORICAL INFORMATION ON LOCAL SERVICEMAN, PRIVATE STAPLETON, WHO DIED IN ACTION ON 25 APRIL 1915, NOT IN 1916 AS REPORTED IN COUNCIL REPORT 22 FEBRUARY 2017, AND REQUESTS THE NEW SIGN INCORPORATES THE ANZAC EMBLEM FOR STAPLETON.**
2. **DETERMINES THE NEW ROAD NAMES IN FOSTER AND RE-NUMBERS AFFECTED PROPERTIES ACCORDINGLY:**
  - a. **ROAD 1 (OFF ELPHICKS ROAD) – FORMALISE AS "HENDRAS ROAD".**
  - b. **ROAD 2 (OFF DEVLIN ROAD) – FORMALISE AS "STAPLETON LANE".**
3. **FORWARD THE APPROVED NEW ROAD NAMES TO THE REGISTRAR OF GEOGRAPHIC PLACE NAMES FOR FINAL CONSIDERATION AND APPROVAL.**
4. **SUBJECT TO GEOGRAPHIC PLACE NAMES APPROVAL OF THE FORMALISED NEW ROAD NAMES, PLACE A NOTICE IN LOCAL NEWSPAPERS AND ADVISE ABUTTING LAND OWNERS, LOCAL ORGANISATIONS, AND LOCAL STAKEHOLDERS OF THE NEW ROAD NAMES.**

**CARRIED UNANIMOUSLY**

## REPORT

### Background

Road 1 off Elphicks Road has been created as part of a road opening to access properties along this road reserve and has been added to Council's Public Road Register. Naming the road will allow these properties to have an official address.

Road 2 off Devlin Road is identified on Council's Public Road Register as access to the Foster Bowling Club.

In line with Council's Road Naming Procedure, the Foster and District Historical Society (FDHS) and Foster Returned Soldiers League (Foster RSL) were asked to provide names for the two unnamed roads in Foster. The names put forward to Council at the 22 February 2017 Council Meeting were:

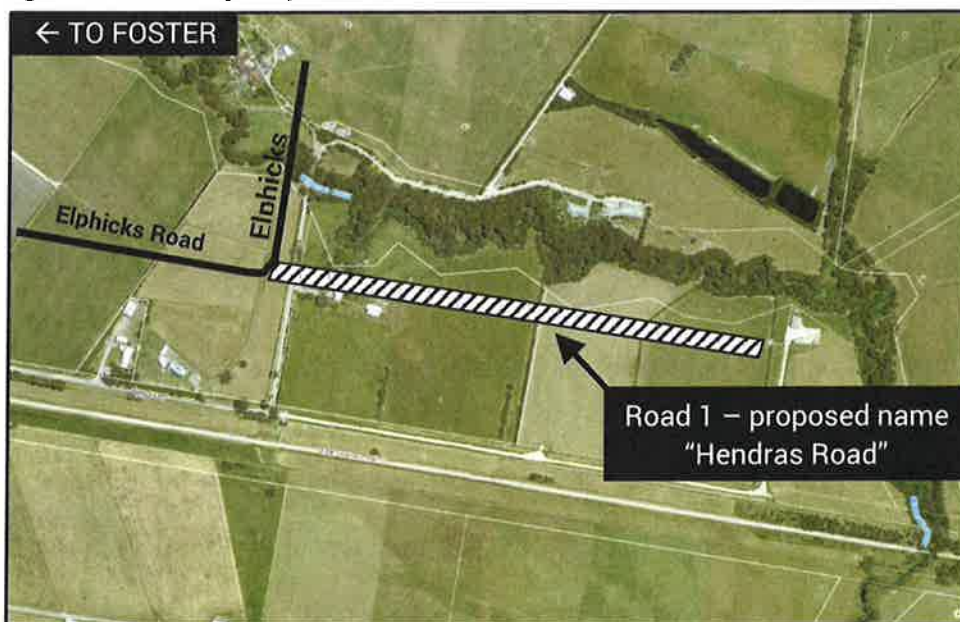
- Road 1 – off Elphicks Road, Foster – proposed name "Stapleton Road".
- Road 2 – off Devlin Road, Foster – proposed name "Hendras Lane".


Based on the historical information made known during the consultation period, it is proposed to name Road 1 off Elphicks Road as "Hendras Road" and Road 2 off Devlin Road as "Stapleton Lane". This is due to the historical connection that the Hendra family had to the area of Road 1. Road 2 would be more suited to Private Stapleton – refer to **Figure 1** and **Figure 2** below.

### ROAD 1 – "HENDRAS ROAD"

This unnamed road runs to the east off Elphicks Road for approximately 680 metres (shown hatched  in **Figure 1** below).

The proposed road name is in recognition of the Hendra family who have been in Foster since the early 1900s, owning property from the highway through to the Lower Franklin Road.

**Figure 1 – Locality Map - Road 1****ROAD 2 – “STAPLETON LANE”**

This unnamed road runs to the south off Devlin Road, Foster for approximately 85 metres (shown hatched  in Figure 2 below).

The proposed road name is in recognition of Private Stapleton who passed away in landing at Gallipoli on 25 April 1915 and had been a Minister of the Methodist Church in Foster.

**Figure 2 – Locality Map – Road 2**

The history of the adopted road names will be added to the Vicnames Register and Council's Public Road Register so that the historical component of the families will not be lost.

#### **Vicnames Compliance Check**

A Vicnames 15km and 30km duplicate<sup>1</sup> or similar sounding / spelling name search was carried out for "Hendra" and "Stapleton". There were no duplications or similar sounding names found for these proposed road names. This proposal complies with the Vicnames statutory naming rules – refer to **Attachment [5.3.1] – Naming Rules for Places in Victoria - Roads, Features, and Places 2016**.

#### **CONSULTATION**

On conclusion of the public consultation period resulting from the Ordinary Council Meeting 22 February 2017, two submissions were received in favour of the proposal. Refer to **Confidential Attachment [13.7.1] – Submissions – Two Unnamed Roads in Foster**.

##### **Submission 1**

Submitter 1 is in favour of the road names proposed but believes that the road names should be reversed due to the historical connection that the Hendra family had to the area of Road 1. The submitter's main points were:

- Road 1 (off Elphicks Road) to be named "**Hendras Road**" as the Hendra family owned property from the South Gippsland Highway through to Lower Franklin Road.
- Road 2 (off Devlin Road) to be named "**Stapleton Lane**" as Private Stapleton, being a Minister of the Methodist Church, would have lived in the Township.
- Ensure the new sign incorporates the ANZAC emblem for Stapleton.

##### **Submission 2**

Submitter 2 is in favour of the road names proposed for both these unnamed roads and supplied historical information on the local serviceman, Private Stapleton, who died in action on 25 April 1915, not in 1916 as reported. The submitter also requested that the new sign incorporate the ANZAC emblem for Stapleton.

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<sup>1</sup> Duplicates are considered to be two (or more) names within close proximity, or names that are identical or have similar spelling or pronunciation.

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### Consideration of Submissions and Determination of Final Road Names

Based on the submissions detailed in the **Confidential Attachment [13.7.1]**, it is proposed to name:

- Road 1 off Elphicks Road as "Hendras Road" in memory of the Hendra family and the historical connection they had to the area.
- Road 2 off Devlin Road as "Stapleton Lane" in memory of Private Stapleton who was a Minister of the Methodist Church in Foster.

### Registrar of Geographic Place Names

If the proposed new road names are adopted by Council, these will be forwarded to the Registrar of Geographic Place Names for final consideration and approval. If the names conform to the naming rules, the Office of Geographic Place Names will Gazette the names, add them to the Vicnames Register, and notify relevant stakeholders.

If the names do not conform to the naming rules, the proposal will be sent back to the naming authority for reconsideration of a new road name.

### RESOURCES

The only future cost to Council will be for new signs (including the Anzac emblem) at approximately \$150 each, which is accommodated in the Engineering and Assets department's budget.

### RISKS

Council's risk is minimal as the methodology for the road naming has followed the Naming Rules for Naming Places in Victoria 2016 (**Attachment [5.3.1]**).

### ATTACHMENTS

*Attachments are available on Council's website –visit [www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au).*

1. Naming Rules for Places in Victoria - Roads, Features, and Places 2016  
**[5.3.1]**

### CONFIDENTIAL ATTACHMENT

**Confidential Attachment [13.7.1]** – Submissions – Two Unnamed Roads in Foster has been provided in accordance with section 77(2)(c) of the Local Government Act 1989, the Chief Executive Officer designates this Agenda Item as being confidential information on the grounds that it relates section 89(2)(h) - any other matter which the Council or Special Committee considers would prejudice the Council or any persons. This is deemed confidential to protect the names and personal information of the submitters.

## **REFERENCE DOCUMENTS**

### ***Council Policy***

Road Naming Procedure 2013

### ***Legislative Provisions***

Local Government Act 1989

Road Management Act 2004

Geographic Place Names Act 1998

Naming Rules for Places in Victoria - Roads, Features and Localities 2016

AS/NZS4819: 2011 Rural and Urban Addressing



# Naming rules for places in Victoria

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## Statutory requirements for naming roads, features, and localities

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*The naming rules provided for under s.5 of the Geographic Place Names Guidelines are the statutory requirements allowed for under the Geographic Place Names Act 1998; they are therefore mandatory for all naming authorities in Victoria – councils, government departments, and authorities – and include all government-owned or administered roads, features (natural or otherwise), and localities.*

*Appropriate naming is essential to identify locations for providing emergency services and delivering goods and services in Victoria. The naming rules are based on national standards and policies. They provide a strong basis for standardised and unambiguous naming procedures across the state. They have been developed through detailed consultation with councils, government departments, AND emergency response / public service providers.*

Geographic names must not risk public and operational safety for emergency response, or cause confusion for transport, communication, and mail services. Many emergency response and other public service providers (such as mail) are determined by locality boundaries or road extents, so proposals must ensure that operations will not be adversely affected.

Emergency response and public service providers rely on road names being officially registered and sign posted. This ensures that a road's location and extent is uniquely identified in the Victorian Government's spatial databases, and is therefore accessible on the majority of relevant organisational and public mapping products (eg. GPS units, Google Maps etc).

A link to these guidelines can be found on the Department of Environment, Land, Water, and planning website – Geographic Place Names – [Guidelines for naming or proposing to name or rename a place.](#)